

**MARTINSVILLE BOARD OF WORKS AND SAFETY
MARTINSVILLE INDIANA
MORGAN COUNTY, INDIANA
OCTOBER 27, 2025**

Call to Order

Roll Call

Member Kelly Bray
Mayor Kenneth Costin
Member John Lillywhite

A quorum was declared present.

Consideration of the Minutes

- A. Consideration of the Tuesday, October 14, 2025, Board of Works and Safety Meeting Minutes

A motion to amend the minutes was made by Board of Works member Kelly Bray. John Lillywhite seconded the motion. Under New Business, section B, "Consideration of Change Order 07 - Reed and Sons Construction, Inc.", it was noted that a motion was made to deny the request by Mayor Costin. Kelly Bray seconded the motion. The motion passed 3-0. The minutes, as amended, were passed 3-0.

New Business

- A. Consideration of Special Event/Street Closing Application - Bobby Helms Jingle Bell Rock Christmas Music Spectacular

Executive Assistant to the Mayor, Mack Porter presented information for a street closure request for the Bobby Helms Jingle Bell Rock Christmas Music Spectacular. A motion to approve the street closing was made by Board of Works member, John Lillywhite. Kelly Bray seconded the motion. The motion passed 3-0.

- B. Consideration of Quote AB00090 - Ford F550 Truck - Brown Equipment Company

City Superintendent, Mac Dunn presented the need for the street department to purchase a Ford F550 Truck as a new acquisition. The cost of the truck is \$122,500.00. A motion to approve the purchase of the F550 truck for the street department was made by Board of Works member, John Lillywhite. Kelly Bray seconded the motion. The motion passed 3-0.

- C. Consideration of Position Description - Laborer - Wastewater Treatment Plant

HR Clerk, Brandy Simpson presented the position description for a laborer for the Wastewater Treatment Plant. She amended the description in two places. Under duties on the third line, it should read "Assists in troubleshooting..." Under II. Responsibility, it should read "Incumbent reports directly to the Working Foreman at the Wastewater Treatment Plant." A motion to approve the job description as amended was made by Board of Works member, John Lillywhite. Kelly Bray seconded the motion. The motion passed 3-0.

D. Consideration of Change Order 08 - Reed and Sons Construction, Inc.

A representative from Reed & Sons was present and presented Change Order 08 for the north levee. Discussion ensued. It was suggested that a meeting be scheduled with all parties involved. No action was taken.

E. Consideration of Request to Modify Parking on North Wayne St.

City Superintendent, Mac Dunn, presented a solution to the parking issue on North Wayne at the 1915 Steakhouse & Bar. He suggests 3 offset parallel parking spots. A motion to approve the modified parking was made by Board of Works member, Kelly Bray. John Lillywhite seconded the motion. The motion passed 3-0.

Consideration of Claims

A motion to approve the claims was made by Board of Works member Kelly Bray. John Lillywhite seconded the motion. The motion passed 3-0.

Consideration of Sewer Adjustment Application

A. 310 E. Morgan St. -- \$754.42

A motion to approve the sewer adjustment was made by Board of Works member, Kelly Bray. John Lillywhite seconded the motion. The motion passed 3-0.

Next Regular Meeting

- A. The next regularly scheduled meeting will be on Monday, November 10, 2025, beginning at 6:30 PM in the Council Chamber (Room 202), City Hall, 59 S. Jefferson St., Martinsville, IN

Adjournment