

Martinsville Planning Commission
Meeting Agenda
Tuesday, March 24, 2026
7:00 PM - City Hall, Council Chambers

THE CITY OF
Martinsville
INDIANA



Call to Order

Roll Call

Consideration of the Minutes

- A. Consideration of the February 24, 2026, Planning Commission Meeting Minutes

Unfinished Business

- A. Consideration of Docket No. PC 26004 -Approval for a Remodel in the Historic Downtown -65 W Morgan St - Jesse Logsdon
- B. Discussion of Martinsville Sign Ordinance - 7th Redpen DRAFT

New Business

- A. Consideration of Docket No. PC 26006-Remodel Approval in Historic Downtown - 89 S Main St. - First Christian Church - Halstead Architects
- B. Consideration of Docket No. PC 26007 - Remodel Approval in Historic Downtown - 59 N. Jefferson - Boren Oliver & Coffey - Mike Kirsch

Next Regular Meeting

- A. The next regular meeting will be on Tuesday, April 28, 2026, beginning at 7:00 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, Indiana

Adjournment

Any individuals who requires aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Martinsville, IN, contact Ben Meridia, ADA Coordinator, 56 North Main Street, Martinsville, IN, 46151, 765-342-6012, as soon as possible, but no later than 48 hours before the scheduled event.

MARTINSVILLE PLAN COMMISSION MEETING MINUTES

FEBRUARY 24, 2026

Chairman Joe Disney called the meeting of the Martinsville Plan Commission to order at 7:00 P.M., on Tuesday, February 24, 2026, in the Council Chambers of City Hall, Martinsville, IN.

ROLL CALL: Those members present were:

Richard D. Bastin, Jr.
Steve Bodi
Joe Disney, Chairman
Richard Durnal
Kayleb Foerster
Rick Heacock
Ann Miller
Jason Scott
James Burkhart
Troy Swan

Absent:

Marilyn Siderwicz-Secretary
Dale Coffey, Attorney

Also present:

Bob Strader, Building Inspector
Lisa Hollett-Building Inspector Administrative Assistant
Kenny Costin, Mayor

PRESENTATION OF MINUTES: Dated January 27, 2026

MOTION: A motion was made by Steve Bodi and seconded by Kayleb Foerster to approve the minutes of January 27, 2026, Meeting of the Plan Commission. This motion passed unanimously.

OLD BUSINESS:

- 1. Docket No. PC#25029; Sign Approval in Historic Downtown District; Address: 10 N. Main Street; Legal Description: Lot 1 Blk 25, Orig Plat Pt; Owner: 10 N Main Street, Martinsville LLC.**

Mr. Bob Strader represented Docket No. PC#25029. Mr. Strader said the sign is the same size as the previous sign.

Motion: *Steve Bodi made a motion to approve PC#25029 contingent that the small circle sign will not be lit up. This motion was seconded by Ann Miller and passed with a vote of eight (8) in favor and one (1) negative vote by Steve Bodi.*

NEW BUSINESS:

- 1. Docket No. PC#26004, Remodel in Historic Downtown District; Address: 65 West Morgan St; Legal Description: Lot 5 & 6 Blk 25 Orig Plat E ½ Except 22' Equal Width of the West Side; Owner Jesse Logsdon**

FEBRUARY 24, 2026

Motion:

James Burkhart made a motion to table PC#26004 for one month for the owner to come to the meeting. This motion was seconded by Kayleb Foerster and passed unanimously.

2. Docket No. PC#26005; Sign Approval in Historic Downtown District; Address: 134 E Morgan St; Legal Description: Lot 7-8 Blk 10 Orig Plat Pt; Owner: Bennett Realty Inc

Justin Bennett said the sign will be for his tenant side of the building. It will have white lettering and will not block the view inside the building.

Motion: Rick Durnal made a motion to approve PC#26005. This motion was seconded by Ann Miller and passed with unanimously.

3. Sign Ordinance was discussed with the suggestion to bring it back next month for further discussion.

The next regular session meeting of the Plan Commission will be Tuesday, March 24, 2026, at 7:00 P.M.

ADJOURNMENT: There being no further business, the meeting was adjourned with a motion made by Rick Durnall, seconded by Troy Swan, and passed unanimously.

FEBRUARY 24, 2026

Joe Disney, Chairman

Marilyn Siderewicz, Secretary (Absent)

Steve Bodi

James Burkhart

Kayleb Foerster

Richard Heacock

Richard Bastin

Rick Durnal

Ann Miller

Troy Swan

Jason Scott

**CITY OF MARTINSVILLE
HISTORIC DOWNTOWN DISTRICT
EXTERIOR PROPERTY MAINTENANCE PERMIT APPLICATION**

Application Date: Feb 1, 2026

Name of Landowner: Jesse Logsdon Phone No.: 765-315-9649

Address: 639 E. S. St.

Name of Applicant: Jesse Logsdon Phone No.: 765-315-9649

Address of Applicant: 639 E. S. St.

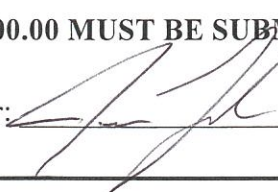
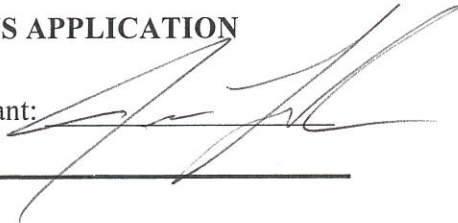
Address of Affected Property: 65 WEST MORGAN ST

Per Section 7, D of the Historic Downtown District, Ordinance No. 2009-1626, amendment to the City of Martinsville Zoning Ordinance plan commission approval and permit is required prior to beginning any of the following activities which include but are not limited to: building construction, reconstruction or exterior structural alteration, masonry repair and tuck pointing, awnings, windows, doors, storefront, and signage. The following repairs, modifications, replacement or changes are proposed for the exterior of the above "affected property" (check all that apply):

Walls Windows Doors Signs _____ Roof
Masonry Tuck Point Storefront _____ Awnings _____

Provide below or attach on a separate sheet, a detailed description of the proposed work and where possible, attach drawings, exhibits, photos, specifications or other material that will aid the Plan Commission in reviewing your application.

A FEE OF \$100.00 MUST BE SUBMITTED WITH THIS APPLICATION

Signature of Landowner:  Signature of Applicant: 

This Permit issued by the Building Inspector Dated: _____

Building Inspector: _____

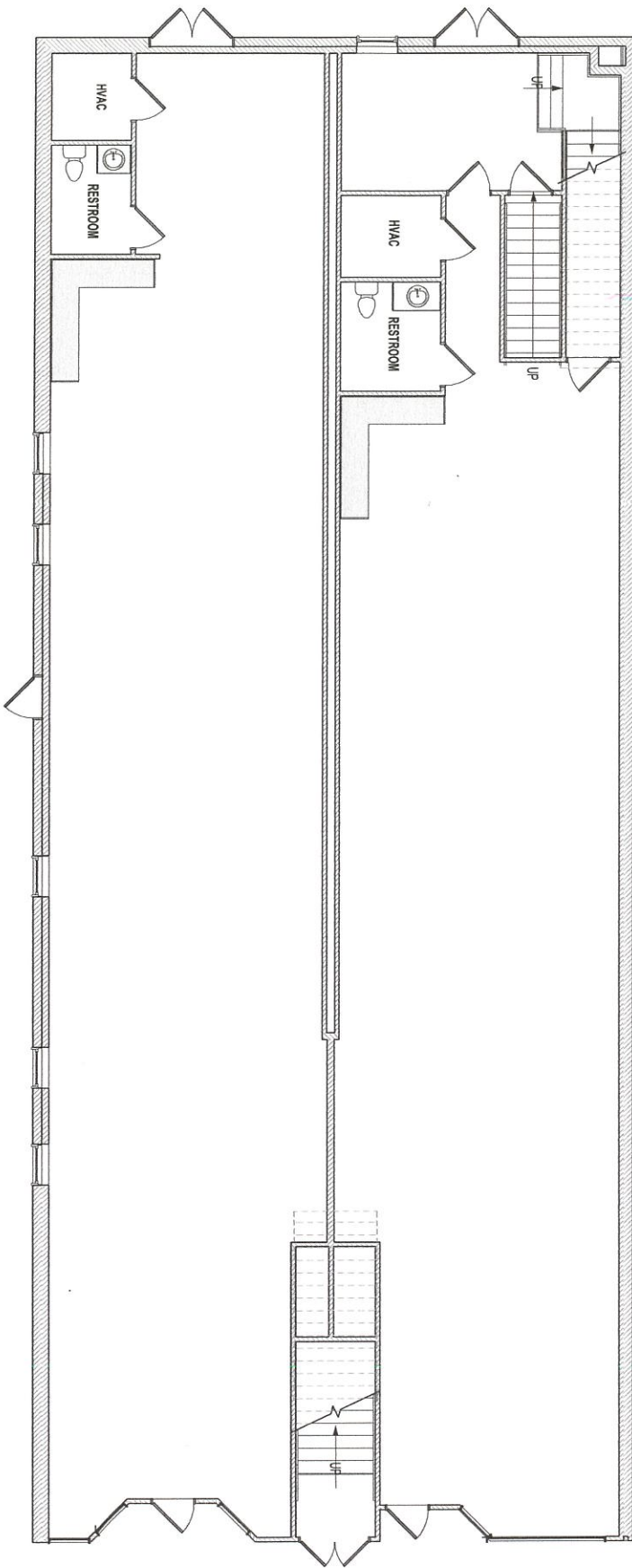
FOR CITY USE ONLY

Plan Commission Meeting Date: _____ Approved _____ Denied _____

PERMIT NUMBER: PC#26004

RECEIVED
FEB 05 2026

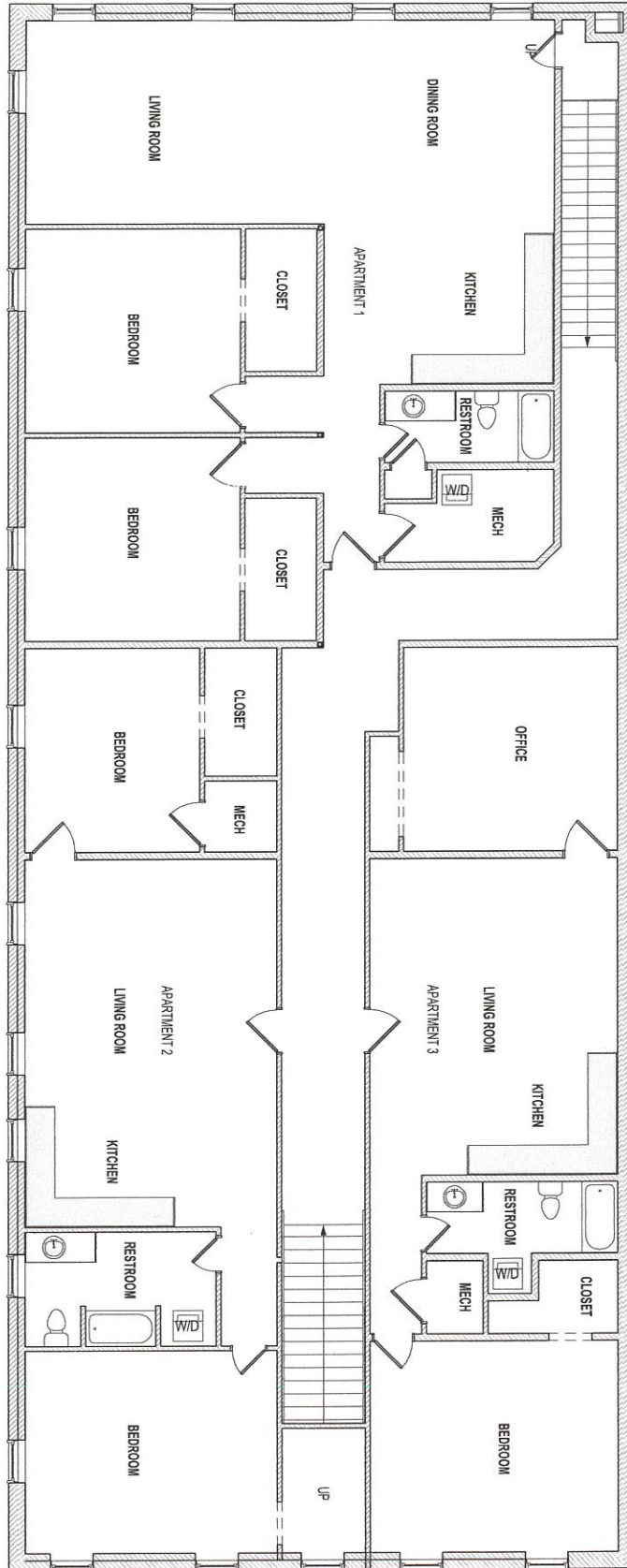
CITY OF MARTINSVILLE, IN



1 PLAN - FIRST FLOOR
 SCALE: 1/8" = 1'-0"

FIRST FLOOR PLAN
Martinsville Mission
 65 W MORGAN ST, MARTINSVILLE
 INDIANAPOLIS, IN 46151
 02/13/2026 | PROJ #2608





1 PLAN - SECOND FLOOR
 SCALE: 1/8" = 1'-0"

FLOOR PLAN

Martinsville Mission

65 W MORGAN ST. MARTINSVILLE
 INDIANAPOLIS, IN 46151
 02/13/2026 | PROJ #2608



REPEAL:

§ 94-223 SIGNS (Downtown Sign Regulations)

§ 94-37 SIGNS AND ADVERTISING STRUCTURES (Zoning Ordinance Sign Regulations)

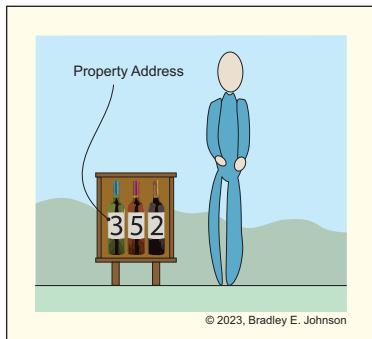
3.7.1 General Sign Standards

- A. Definitions: Words used in a special sense in the sign regulations are defined in § 94-5 GENERAL DEFINITIONS.
- B. Words Used: Any non-legal or non-technical words used in the sign regulations and that are not defined in § 94-5 GENERAL DEFINITIONS shall be interpreted as common usage as defined in an English language dictionary. Similarly, any legal or technical words not defined in § 94-5 GENERAL DEFINITIONS shall be defined by the appropriate technical lexicon or legal dictionary. Under all circumstances the regulation's intent, context, and inference from surrounding text shall be considered.
- C. Administration: The Zoning Administrator shall be responsible for the administration of the sign regulations. The Code Enforcement Official for the City of Martinsville, and/or any person delegated the role of Zoning Administrator by the Mayor or Plan Commission shall be the Zoning Administrator. "Zoning Administrator" is not a job title. Rather, it is role delegated to a person working or volunteering for the City of Martinsville.
- D. Purpose: The intent of these Sign Standards is to:
 - 1. *Comprehensive Plan*: Accomplish the goals and Objectives of the Comprehensive Plan;
 - 2. *Time, Place and Manner*: To regulate time, place and manner characteristics of signs;
 - 3. *Health, Safety and Welfare*: To promote the health, safety, and welfare of the residents, workers, and visitors in the City of Martinsville;
 - 4. *Minimize Hazards*: To eliminate potential hazards to motorists, cyclists and pedestrians resulting from sign clutter, placement of signs;
 - 5. *Proliferation*: To avoid the proliferation of excessive commercial messages;
 - 6. *Business Identification*: To provide businesses with fair and appropriate identification based on the applicable zoning district (e.g. intensity of that district), context, and neighbors to the subject property;
 - 7. *Corridor Streetscape*: To create a consistent and aesthetic streetscape along commercial corridors; and
 - 8. *Aesthetics*: To maintain and enhance the general aesthetic throughout the city.
- E. Precedent: Signs that were reviewed and permitted in the past shall not be a precedent for approvals in the future.
- F. Applicability: The following standards only apply to commercial signs. Text, symbols, colors, shapes, and logos use for communicating information shall not be considered a commercial message unless their intent is to promote, advertise, identify or brand a business, institution, organization, or individual for monetary gain, growth in membership, improvement in mission, identity, or similar gains.

3.7.2 Sign Exemptions

- A. Freedom of Speech: Any permanent sign or standard temporary sign permitted by the Sign Standards may be used for freedom of speech (e.g. the expression of opinions not including commercial messages) for any length of time.
- B. Exempt Devices: The following devices, as described, are not considered commercial messages and shall therefore be exempt from the Sign Standards because they are not "commercial signs." However, the below described exemptions shall still meet any other non-sign regulations in the Zoning Ordinance when applicable. Exempt devices that do not meet the below description and that are used as part of, or fully as, a commercial message shall be regulated as a commercial sign.
 - 1. *Flags*: A flag of any nation, state, municipality, or other political unit shall be exempt. However, when a flag or insignia of any nation, state, municipality, or other political unit is used as an integral component of a commercial message, it shall comply with the applicable sign standards for the subject zoning district. For example, an American flag with a corporation's brand or logo over top of the flag image would not be exempt.
 - 2. *Political Signs*: Political campaign signs shall be exempt.
 - 3. *Public Street Signs*: Any street sign used for public information, public safety, or to convey rules and laws related to driving, cycling, walking, or any other use of the public right-of-way, whether placed in or outside the right-of-way shall be exempt.
 - 4. *Non-Public Signs in the Right-of-Way*: Any sign authorized in writing to exist in the right-of-way by the Board of Public Works and Safety; for a business, organization, or private citizen's needs shall be exempt. However, the duration, size, location and the like shall be limited to five (5) days, five (5) square feet, and three (3) feet from any street or sidewalk, unless otherwise permitted in writing by the Board of Public Works and Safety.
 - 5. *Emergency Services Sign*: Any sign used by emergency services to warn pedestrians or drivers of a hazard, closure, or the like, shall be exempt.
 - 6. *Construction Sign*: Any sign used to convey a vehicular or pedestrian hazard or closure in relation to a legally permitted construction activity, installed by a contractor or the Street Department shall be exempt.
 - 7. *Public Safety Message*: Posting of a public safety or privacy message by a private property owner shall be exempt, provided that no individual posting exceeds four (4) square feet. Examples include "Beware of Dog," "Private Property," "No Trespassing," "Weight Limit," "Video Surveillance," and "No Turnaround."

8. *Operational Limitations or Information:* Posting of operational limitations and information shall be exempt, provided the letters are not greater than eight (8) inches in height in Agricultural or Residential zoning districts or twelve (12) inches in height in commercial or industrial zoning districts. Examples include hours of operation, admittance requirements, “Employees Only,” “Men,” “Women,” “Visitor Parking,” and “No deliveries.”
9. *Indoor Commercial Messages:* Commercial messages displayed inside a building that cannot be viewed legibly by pedestrians or drivers outside the building shall be exempt. Examples include a commercial message on a scoreboard inside a gymnasium, a wall clock inside a restaurant with a branded logo, or product signs hanging or mounted on the wall of a retail store.
10. *Minuscule Commercial Messages:* Minuscule commercial messages displayed on or near a primary entrance, on a gas pump, or other incidental location on a site shall be exempt, provided that the area of each minuscule commercial message does not exceed thirty (30) square inches and the cumulative area of all minuscule commercial messages does not exceed two (2) square feet per primary entrance, or one (1) square foot per gas pump. Examples include “Visa,” “Master Card,” “ATM Inside,” sales messages for products sold on-site, video commercials displayed on pumps, and corporate logos.
11. *Price Tags:* A price tag in conjunction with outdoor merchandise shall not be considered a sign if less than twenty (20) square inches.
12. *Residential Nameplate:* Posting of the occupant’s name in a single-family residential districts when the text is not greater than six (6) inches in height shall be exempt (e.g. “Smith Family” or “Jones Place”).
13. *Property Name:* A name given to a property and posted by the owners, and that does not exceed six (6) square feet in sign area is exempt. For example “Dream Cottage” or “Wild Wind Farm.” However, if the sign is related to the property’s use as identification for a commercial operation (e.g. a home business, bed and breakfast, vacation rental, or has agricultural tourism) the property name sign shall not be exempt.
14. *Addresses:* Posting of a street address on a mailbox, building, or other prominent location to provide essential property identification for visitors and emergency services shall be exempt. However, when a street address is greater than ten (10) inches in height in Agricultural or Residential zoning districts or fourteen (14) inches in height in commercial or industrial zoning districts; or when an address integrates graphics that convey a commercial message, then it shall be regulated as a commercial sign. For example, an address posted on a sign illustrated with bottles of wine for a wine shop would not be exempt.



15. *Required Postings:* Public information, notices, and warning messages required by a local, state or federal agency, public utility, local ordinance, state law, or federal law shall be exempt, provided the area of the message and height of posting are consistent with the requirement by the agency or by law.
16. *Historical Identification:* Words and numbers used to describe a historic building, structure, site, landmark or event as part of a designation by a Federal, State or local governments shall be exempt.
17. *Integral Text:* Name of building, date of erection, monumental citations, commemorative tablets, and the like, when carved into stone, cast into concrete, or the like; or made of bronze, aluminum, stainless steel, or other permanent material, and when made a permanent and an integral part of the building shall be exempt.
18. *Religious Symbols:* Religious symbols (e.g. Cross, Star of David, or Star and Crescent) incorporated into a building’s architecture, places of worship site, or location occupied by a religious organizations shall be exempt. Logos, brands, or slogans used by religious organizations shall not be considered religious symbols.
19. *Murals:* A mural shall be exempt, provided it conveys no commercial message. Murals with a commercial message shall be regulated as a Wall Sign.
20. *Commercial Messages on a Permanent Display Board:* A commercial message attached to and contained within the sign area of a legally established permanent display board sign shall be exempt.
21. *Limited Audience:* Any advertising or sponsor signs mounted on an outdoor scoreboard, dugout, press box, fence, bleachers, concession stand, restroom, or similar structures used in conjunction with a legally-established arena, amphitheater, sport field, sport court, or similar shall be exempt if designed to be predominantly seen by the audience. However, if the advertising is visible from a public street and contains a commercial message intended for the non-attending public, it shall comply with the sign standards for the applicable zoning district.

22. *Directional Devices*: Directional devices used to mark the entrance or exit of an establishment for vehicle safety and information purposes that does not exceed the following limitations shall be exempt:
 - a. Applicable Zoning Districts: R3, B1, B2, B3, B4, I1, I2, I3, and I4.
 - b. Device Area: Directional devices shall not exceed four (4) square feet in area per face.
 - c. Device Height: Directional devices shall not exceed four (4) feet in height.
 - d. Quantity: Up to two (2) directional devices may be installed per street frontage in which the property has legally established curb cuts; with an absolute maximum of four (4) per property.
 - e. Location: Directional devices shall be subject to *Section 3.7.5(B): Prohibited Locations*.
 - f. Message: Directional devices shall either contain the words “In,” “Enter,” “Entrance,” “Out,” “Exit,” “Do Not Enter,” or very similar; and/or have directional arrows indicating desired traffic movement. Further, directional devices may include corporate colors, business name, or business logo as long as the business name or logo does not exceed fifty percent (50%) of the device area.
23. *Wayfinding System Signs*: Wayfinding systems may be permitted for large developments that encompass multiple lots or multiple buildings, provided the following conditions are met.
 - a. Wayfinding systems shall be used to direct vehicular and pedestrian traffic to specific neighborhood, amenity, or other major destinations.
 - b. Wayfinding systems shall be required to have all signs be of consistent size, scale, and appearance.
 - c. Wayfinding signs shall not exceed eight (8) feet in height and four (4) square feet in sign area.
 - d. Proposals for wayfinding systems shall be reviewed and approved at the discretion of the Zoning Administrator. The Zoning Administrator may take into account the need for the wayfinding system, the size and complexity of the development, quantity and location of signs, number of entrances and exits, and the appearance of signs.

3.7.3 Permitting of Signs

- A. Improvement Location Permit: An Improvement Location Permit shall be required for all signs located, erected, constructed, reconstructed, enlarged, moved, or altered, except as follows:
 1. *Exempt Devices*: See 3.7.2(B) above.
 2. *Maintenance*: Signs undergoing periodic or routine maintenance shall be allowed to do such work without an improvement location permit, including: painting, repainting, cleaning, replacing electronic parts, and changing burnt-out light elements. Maintenance does not include increasing the intensity or brightness of internal or external lighting.
 3. *Changing a Sign’s Content*: Changing any sign’s message (i.e. content) shall be allowed without an improvement location permit; assuming the sign area, sign height, projection from a wall face, dimension, mechanics, illumination, (e.g. changing a non-electronic sign to a LED sign), and other “time, place, and manner” standards are not changed. For example: Changing a 3’ tall by 5’ wide plastic face saying “Dave’s Pizza” to a new 3’ tall by 5’ wide plastic face saying “Mary’s Cakes” shall be permitted without an improvement location permit.
 4. *Changeable Copy*: Any changes to text or graphics displayed on a permitted and approved changeable copy sign shall be allowed without an improvement location permit.
 5. *Standard Temporary Signs*: When clearly permitted in a zoning district, a Standard Temporary Sign(s) shall be allowed without an improvement location permit; but in all circumstances shall still comply with all applicable standards.
 6. *Temporary Relocation of Temporary Signs*: A permitted and legally complying temporary sign that is replaced due to storms, mowing, or site maintenance; or when intentionally removed at end of business hours and replaced at the beginning of business hours (e.g. an A-frame sign outside a front door) shall be allowed without an improvement location permit.
 7. *Exact Replacement Due to Damage or Mother Nature*: Permanent and legally complying permanent signs or temporary signs damaged by fire, motor vehicle accident or act of mother nature shall be allowed without an improvement location permit; when replaced with an exact replacement sign (e.g. same size, materials, color, etc.).
- B. State Permit: Per the Highway Beautification Act and other federal and state regulations, signs proposed along a State-owned or managed interstate or highway may be required to obtain a state or federal permit or written authorization from the Indiana Department of Transportation. If a state or federal permit is required, it shall be obtained prior to seeking an Improvement Location Permit.
- C. Easement Holder Approval: All signs proposed to be located within an easement shall obtain written approval from the easement holder prior to seeking an Improvement Location Permit. For example, a sign proposed within a legal drain (i.e. regulated drain) easement shall obtain written approval from the Morgan County Drainage Board before applying for an Improvement Location Permit.

3.7.4 Interim Sign:

A. Interim Signs:

1. *Qualification:* Any new businesses may install an interim sign if their permanent sign is not able to be installed on or before the official occupancy date; or any business that has lost a pre-existing, legally established permanent sign due to fire, motor vehicle accident, or act of mother nature may install an interim sign while a permanent sign is being fabricated or to temporarily replace a lost sign. Under all circumstances, the following conditions shall be met:
 - a. *Approval of a Permanent Signs:* A sign permit for one (1) or more permanent signs shall be fully approved prior to any interim signs being applied for or installed; or in the case of a damaged pre-existing permanent sign, evidence that the sign was legally established shall be confirmed before installing the interim sign.
 - b. *Proof of Purchase:* Proof shall be provided to the Zoning Administrator that the approved permanent sign, or replacement sign, has been officially commissioned or purchased from a sign manufacturer.
 - c. *Size and Height:* An interim sign shall not be larger in sign area or mounted higher than the corresponding approved permanent sign.
 - d. *Location:* The interim sign shall generally be in the location of the approved permanent sign, if practical.
 - e. *Quantity:* No more than one (1) interim sign shall be installed per approved (or lost) permanent sign, with a maximum of two (2) interim signs in total.
 - f. *Time Limitation:* An interim sign may be in place for up to ninety (90) days. ~~If evidence that unforeseen circumstances has prevented the permanent sign from being installed, the~~ **The Zoning Administrator may extend the installed interim sign for another ninety (90) days if the permanent sign has not been installed, at no fault of the permanent sign's owner (e.g. the applicable insurance company has not released payment, remedy is tied up in a legal dispute, or the contracted sign fabricator has not been able to build and deliver the replacement permanent sign). No further extensions shall be granted if the sign's owner is no longer pursuing a permanent sign replacement or is failing to pursue a permanent replacement in a manner consistent with professional conduct (e.g. is not securing quotes, selecting, or otherwise working toward a permanent sign replacement). The Zoning Administrator may grant up to seven (7) extensions equaling a total of two (2) years.** ~~grant the interim sign to stay in place for up to an additional ninety (90) days; if the existing interim sign remains is still in compliance with the interim sign standards.~~
 - g. *Lighting:* A temporary light may be installed to illuminate the interim sign, but shall meet the minimum necessary light to illuminate the sign and shall be subject to review, request for revision or request for removal by the Zoning Administrator and/or Building Official for any safety, electric code, brightness, or nuisance issue the temporary light may be causing.
 - h. *Building Inspector:* An inspection of the interim sign is not required. However, if the Building Official becomes aware of any safety concerns, those concerns shall be addressed to his/her satisfaction within a time-frame consistent with the safety concern.
 - i. *Maintenance:* The interim sign shall be kept in good repair.
 - j. *Removal:* The interim sign shall be removed upon delivery and installation of the permanent sign(s).
 - k. *Permit:* An interim sign, if granted by the Zoning Administrator, shall be permitted by written letter to the property owner or business owner and may stipulate location, height, material limitations, lighting limitations, and the like.

3.7.5 Limitations, Prohibitions and Maintenance

- A. Electronic Changeable Copy: If electronic changeable copy is permitted on a temporary sign or permanent sign it shall be an integrated component of the sign and shall only include cyclical messages or static messages, regardless if the sign is capable of flashing messages. **Further, the electronic changeable copy (e.g. LEDs) brightness shall not exceed 0.2 foot-candles above ambient light levels, day or night. All electronic changeable copy signs shall have one (1) or more sensors to measure ambient light levels and a control panel that prevents the brightness to exceed a 0.2 foot-candle above the measured ambient light level. Electronic changeable copy sign may have a fail-safe that resorts to a timer that automatically changes the brightness based on time-of-day. Such fail-safe may remain in control of brightness for up to thirty (30) days to allow a technician to replace the failed ambient light sensor.**
- B. Prohibited Signs: The following type of signs shall be prohibited unless clearly permitted by a section in this Zoning Ordinance or by variance.
 1. *Flashing Messages:* Flashing messages shall be prohibited.
 2. *Animated:* Signs that gain attention through animation shall not be permitted, including any of the following.
 - a. Signs that utilize any motion picture or animation from an LED display, LED projector, film projector, video projector, or the like shall be prohibited.
 - b. Signs that emit audible sound, odor, or visible matter shall be prohibited.
 - c. Signs that have blinking, flashing, scrolling, or fluttering lights; or changing light intensity, brightness, or color; or that give such illusion shall be prohibited.
 3. *Message-casting Signs:* Signs that "shoot" laser light, "cast" intense or visible light beams, or cast laser or projector-created light images onto the ground, sidewalk, wall or other visible surface shall be prohibited.

4. *Vehicle Signs*: Vehicles with signs greater than eight (8) square feet in cumulative area shall be prohibited to be parked for the primary purpose of displaying the sign. Vehicles that are moved to new conspicuous locations or that are used from time-to-time then parked conspicuously shall be subject to this regulation. Prohibited signs shall not be construed to include vehicles with signs on them that:
 - a. Are lawfully parked overnight or during non-business hours in a discreet location.
 - b. Are making deliveries, sales calls, transporting persons or property, or conducting customary practices relating to operating the business.
 - c. Are used in conjunction with customary construction operations on a construction site.
 5. *Signs with Moving or Movable Parts*: Signs or devices with visibly moving parts shall be prohibited.
 6. *Driver Hazard*: Signs that emulate emergency service vehicles or common traffic signs or signals shall not be permitted. For example, a sign that uses “Stop,” “Slow,” “Caution,” “Danger,” “Warning,” or similar words mounted on a sign using similar shape, scale, color, and location, potentially resulting in driver confusion or otherwise creating an unsafe condition shall be prohibited.
 7. *Non-Permitted*: Any sign type not specifically permitted or that isn’t clearly meeting the intent of the Sign Standards shall be prohibited.
- C. Prohibited Content: The following content shall not be displayed on a sign.
1. *Fighting Words*: Signs that contain “fighting words” as defined by the “fighting words doctrine” established by the US Supreme Court in *Chaplinsky v. New Hampshire* (1942) shall not be permitted on any sign;
 2. *Obscene, Indecent or Profane Imagery*: Obscene, indecent or profane imagery not permitted on broadcast television or radio during 6:00 AM to 10:00 PM, according to the *Obscene, Indecent and Profane Broadcasts Guide* (or as may be amended, renamed, or replaced) published by the FCC, or similar rule or guidelines for obscene, indecent, or profane content upheld by Federal Court, shall not be permitted on any sign;
 3. *Obscene or Profane Words or Violent Imagery*: Any content that would result in an NC-17 rating by the Motion Picture Association of America, or similar rule or guidelines for obscene or profane words upheld by Federal Court, shall not be permitted on any sign; and
 4. *Pornographic Images*: Content determined to be “internet pornography” or otherwise considered to be adult material by the Children’s Internet Protection Act (CIPA) of 2000, as upheld by the US Supreme Court, shall not be permitted on any sign.
- D. Prohibited Locations: Signs, regardless of type, shall not be permitted in any of the following locations, except as may be expressly permitted elsewhere in this Zoning Ordinance:
1. *Vision Clearance*: Signs shall not be permitted within twenty-five (25) feet of an intersection, measured from the intersecting street’s right-of-way.
 2. *Right-of-way*: Signs shall not be located partially or fully within, or projecting over, any right-of-way unless authorized in writing by the Board of Public Works and Safety.
 3. *Street Signs and Utility Poles*: Signs shall not be permitted on any traffic control device or pole, street sign, construction sign, or utility pole.
 4. *Fences*: Signs shall not be permitted on any fence.
 5. *Trees*: Signs shall not be permitted to be attached to any tree, shrub, or other natural object.
 6. *Benches*: Signs shall not be permitted to be attached to or integrated onto any bench on private property.
 7. *Towers*: Signs shall not be permitted to be attached to or integrated into any telecommunication antennae, telecommunication tower, television antennae, or similar towers.
 8. *Roofs*: Signs shall not be permitted to be placed on, set upon, attached to, or be perceived to be attached to the roof of a building or structure. This provision includes signs integrated into the roofing material.
 9. *Fire Safety*: Signs shall not be permitted on a fire escape or in a manner that substantially blocks movement away from a building through a fire-door, or that substantially blocks the view from the right-of-way to a fire door.
 10. *Obstructs Circulation*: Signs that obstruct or interfere with safe internal or external movement of vehicular, bicycle or pedestrian traffic shall not be permitted.
 11. *Artificial Elevation*: Signs shall not be permitted to be installed on a berm, mound, or otherwise raised portion of the site unless the sign height is measured from the elevation at the base of the berm or mound, or the original elevation of raised portion of the site.
 12. *Wall Signs over Windows*: No permanent Wall Sign shall be installed such that it covers windows in the building.
- E. Maintenance: All signs and sign components shall be kept in good repair, in safe condition, compliant with applicable codes (e.g. electrical code), free from all hazards, and in working condition. If landscaping is required by ordinance around the base of a sign, it shall be maintained in healthy, living condition, consistent in character with the approval, and not allowed to get overgrown.

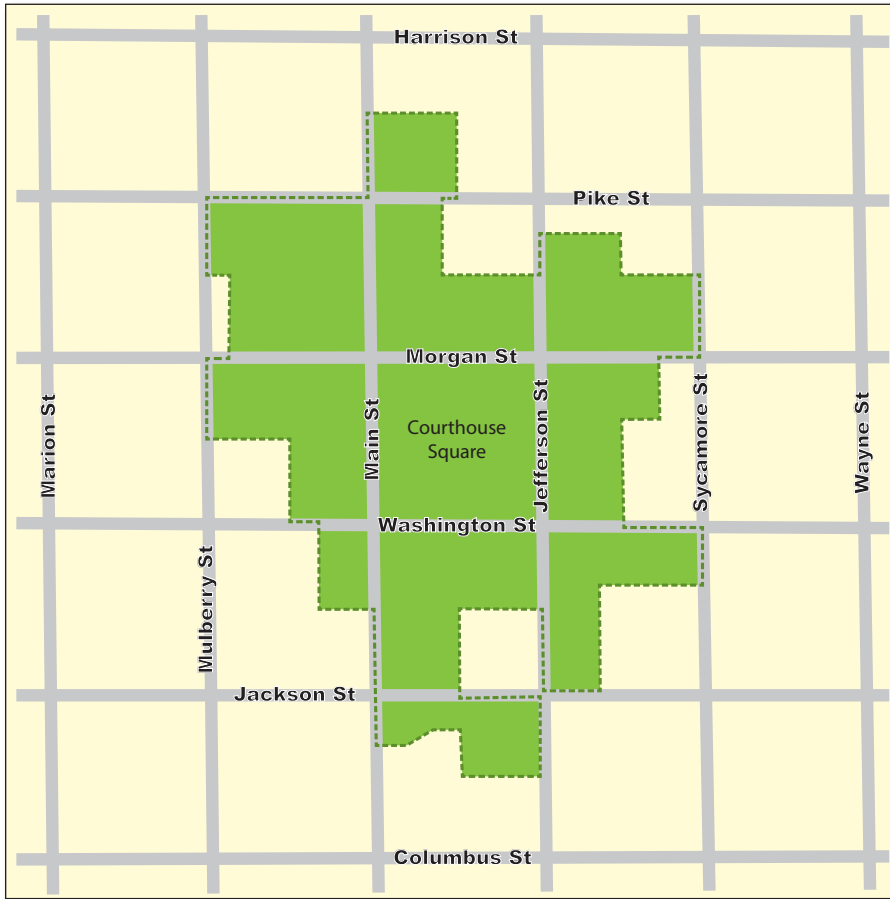
3.7.6 Agriculture, Open Space, Single-family, Two-family Residential, and Multiple Family Residential Sign Standards

- A. Applicability: This Sign Standards section applies to the following zoning districts: AG, OS, RR, R1, R2, and R3.
- B. Permitted Sign Categories: Standard Temporary Signs, Special Temporary Signs, and permanent Entry Feature Signs.
- C. Sign Permit: A sign permit is required for a Special Temporary Sign, but not a Standard Temporary Sign. A sign permit shall also be required for the sign portion of an Entry Feature Sign.
- D. Standard Temporary Signs:
 - 1. *Permitted Types*: Only yard signs shall be permitted as a Standard Temporary Sign.
 - 2. *Quantity*: One (1) Standard Temporary Sign shall be permitted per lot. Corner lots with a minimum of 300 feet of combined frontage shall be permitted one (1) additional Standard Temporary Sign.
 - 3. *Sign Area*: The maximum sign area shall be eight (8) square feet per side.
 - 4. *Height*: The maximum sign height shall not exceed six (6) feet above the ground.
 - 5. *Location*: At least ten (10) feet from any edge of pavement and property line. However, if front yard setbacks do not allow this separation, the sign shall be located as far as practical from any public sidewalk or street.
 - 6. *Illumination*: A Standard Temporary Signs shall not be illuminated.
 - 7. *Duration*: A Standard Temporary Signs may stay in place for the duration of the temporary event.
- E. Special Temporary Signs:
 - 1. *Permitted Types*: Only yard signs and yard cards shall be permitted as a Special Temporary Sign.
 - 2. *Quantity*: One (1) Special Temporary Sign shall be permitted per lot.
 - 3. *Sign Area*: The maximum sign area shall be twenty-four (24) square feet per side.
 - 4. *Height*: The maximum sign height shall not exceed eight (8) feet above the ground.
 - 5. *Location*: At least ten (10) feet from any edge of pavement and property line.
 - 6. *Illumination*: A Special Temporary Signs shall not be illuminated.
 - 7. *Duration*: A Special Temporary Sign may stay in place for seven (7) continuous days, but no lot shall have a special temporary signs for more than fourteen (14) total days in any calendar year.
- F. Entry Feature Sign:
 - 1. *Applicability*: Residential developments with internal streets and a minimum of four (4) lots may establish an Entry Feature Sign. Similarly, multiple-family developments with internal streets, at least two (2) multiple-tenant buildings, and/or a minimum of ten (10) dwelling units may establish an Entry Feature Sign.
 - 2. *Permitted Types*: Only ground signs shall be permitted as an Entry Feature Sign. Ground signs may be single-sided, flanking a vehicular entrance, or double-sided on a single side of a vehicular entrance.
 - 3. *Quantity*: One (1) entry feature sign shall be permitted per vehicular entrance into the development from a perimeter street with an absolute maximum of three (3) when three (3) or more vehicular entrances exist.
 - 4. *Sign Area*: The identification portion (i.e. the text and logo) of the Entry Feature Sign shall be a maximum of thirty-two (32) square feet per side for the primary vehicular entrance, and sixteen (16) square feet or less per side for each additional vehicular entrance.
 - 5. *Height*: The identification portion (i.e. the text and logo) of an Entry Feature Sign shall be a maximum of six (6) feet above the ground.
 - 6. *Location*: An Entry Feature Sign shall be located a minimum of two (2) feet from the right-of-way, sidewalk, curbs and edge of pavement.
 - 7. *Materials*: An Entry Feature Sign shall be constructed of stone, metal, or masonry.
 - 8. *Landscaping*: The area around an Entry Feature Sign shall be landscaped to create a positive aesthetic for the overall entrance into the subdivision or development.
 - 9. *Illumination*: An Entry Feature Sign may be illuminated by external ground lighting. Internal lighting shall not be permitted.

3.7.7 Overlay District Sign Standards

- A. Historic Downtown Overlay District: All permanent signs and temporary signs shall be regulated as follows.
1. *Cumulative Cap Area*: One (1) square foot of cumulative sign area shall be permitted for each ten (10) square feet of building face fronting on a public street or for each one (1) linear foot of property fronting on a publicly maintained right-of-way, whichever is greater. The name of a business on an awning constitutes a sign and as such shall apply to the total square area of allowable signage.
 2. *Permitted Permanent Sign Types*: Wall signs, window signs, projecting signs, and awning signs.
 3. *Permitted Temporary Sign Types*: Standard temporary and special temporary signs.
 4. *Prohibited Sign Types*: Ground signs, roof signs, gateway signs, entry feature signs, and any other sign type not mentioned in 3.7.7(A)(2).
 5. *Sign Type Exemption*: The historic “Martinsville City of Mineral Water” roof mounted sign, as it presently appears and is located shall be exempt.
 6. *Permanent Sign Standards*:
 - a. No permanent signs shall not extend more than three (3) feet over the public sidewalk and the bottom of said signs shall be a minimum of eight (8) feet above the sidewalk. Signs shall not extend over a curb, public street or alley.
 - b. No permanent sign shall be painted directly on a building surface.
 - c. No permanent signs shall not be placed over a window or door opening, covering that opening. Window signs are not considered “over” a door or window.
 - d. Restoration of an existing historic advertising murals is permitted. Murals or other public art shall be compatible with the Historic Downtown District and shall not be injurious to the public health, safety morals and general welfare of the community and in addition shall be approved by the Plan Commission and any other agency with jurisdiction.
 7. *Standard Temporary Signs*:
 - a. *Permitted Types*: Only window signs shall be permitted as a Standard Temporary Sign.
 - b. *Quantity*: One (1) Standard Temporary Sign shall be permitted per lot. Corner buildings with windows on both facades shall be permitted one (1) additional Standard Temporary Sign.
 - c. *Sign Area*: The maximum sign area shall be six (6) square feet.
 - d. *Height*: There is no maximum height above the ground.
 - e. *Location*: Only in windows.
 - f. *Illumination*: A Standard Temporary Signs shall not be illuminated.
 - g. *Duration*: A Standard Temporary Signs may stay in place for the duration of the temporary event.
 8. *Special Temporary Signs*:
 - a. *Permitted Types*: Only A-Frame, T-Frame, or very similar freestanding signs, or a banner sign shall be permitted as a Special Temporary Sign.
 - b. *Quantity*: One (1) Special Temporary Sign shall be permitted per lot.
 - c. *Sign Area*: The maximum sign area shall be six (6) square feet per side if an A-Frame, T-Frame, or very similar freestanding signs; or thirty-two (32) square feet if a banner sign.
 - d. *Height*: The maximum sign height shall not exceed fifty-four (54) inches measured from the sidewalk to the top of the sign if an A-Frame, T-Frame, or very similar freestanding signs; or thirty-six (36) inches if a banner sign.
 - e. *Width*: An A-Frame, T-Frame, or very similar freestanding sign shall not exceed thirty-three (33) inches in width measured from the extreme outside limits of the sign, including legs.
 - f. *Location*: An A-Frame, T-Frame, or very similar freestanding signs shall be placed on the sidewalk in front of the subject lot and shall not be placed in a manner that restricts the sidewalk’s width to less than four (4) feet to maintain handicap accessibility. Further, it shall not be placed where it is a hazard to pedestrians. A banner sign shall be stretched across the facade of the building. Banner signs shall not project away from or above the building.
 - g. *Illumination*: A Special Temporary Signs shall not be illuminated.

- h. Duration: A Special Temporary Sign may stay in place from 7:00am to 9:00pm daily, or during business hours, whichever is more restrictive for an A-Frame, T-Frame, or very similar freestanding sign (e.g. the special temporary sign must be taken in every night). A banner sign may be in place seven (7) continuous days in any calendar month, but shall not exceed more than twenty-eight (28) total days in any calendar year.



- B. I-69/SR 37 Overlay District: All permanent signs and temporary signs shall be regulated as per the I-69/SR 37 Overlay District as adopted and amended.

3.7.8 Business and Industry Sign Standards

- A. Applicability: This Sign Standards section applies to the following zoning district: B1, B2, B3, B4, I1, I2, I3 and I4.
- B. Permitted Sign Categories: Permanent Signs, Standard Temporary and Special Temporary Signs.
- C. Sign Permit: A sign permit shall be required for any Permanent Sign or Special Temporary Sign, but shall not be required for a Standard Temporary Sign.
- D. Permanent Signs Cumulative Cap: The maximum sign area and quantity of all permitted permanent signs, in combination, on a site shall be limited to the following:

	Zoning District							
	B1	B2	B3	B4	I1	I2	I3	I4
Cumulative Cap Ratio	1.5 sq. ft. per linear foot of building frontage		2 sq. ft. per linear foot of building frontage		1.5 sq. ft. per linear foot of building frontage			
Max Cumulative Cap (square feet)	200	200	500	600	350	350	350	350
Maximum Total Number of Permanent Signs	2	3	5	5	3	3	3	3

- E. Wall Signs: If using wall signs, the following regulations apply.

Regulation Category	Single-tenant Building Sign Regulation	Multiple-tenant Building Sign Regulation
Maximum Quantity	3 per side of building; not to exceed 6 total	1 per tenant space with an exterior entrance
Maximum Sign Area	maximum of 100 square feet each in B1 and B2 districts maximum of 200 in B3, B4, I1, I2, I3 and I4 districts	maximum of 40 square feet
Cumulative Cap	Counts toward cumulative cap	Counts toward cumulative cap
Changeable Copy	Up to 40% of the sign area of any single sign may be changeable copy	Not permitted
Maximum Projection From Building	12 inches	12 inches
Illumination	Wall signs may be illuminated internally or externally	

- F. Ground Sign: Ground signs are only permitted for single-tenant buildings. If using a ground sign, the following regulations apply.

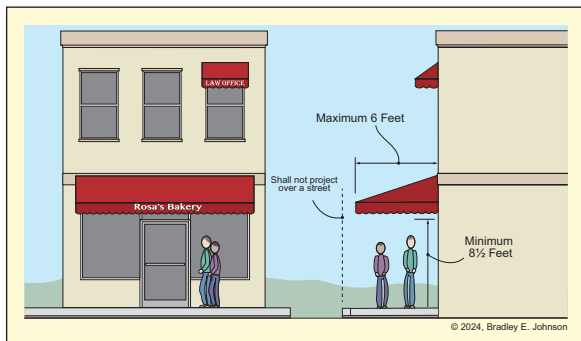
Regulation Category	Single-tenant Building Sign Regulation
Maximum Quantity	1 per street frontage
Maximum Sign Area	maximum 10 square feet in B1 and B2 districts maximum 20 square feet in B3, B4, I1, I2, I3 and I4 districts
Cumulative Cap	Counts toward cumulative cap
Changeable Copy Ratio	Up to 60% of the sign area of any single sign may be changeable copy
Height Above Ground	10 feet maximum in B1 and B2 districts 20 feet maximum in B3, B4, I1, I2, I3 and I4 districts
Location	At least 5 feet from right-of-way, edge of pavement, and front property line; 20 feet from side property line
Illumination	A ground sign may be illuminated internally or by externally-mounted ground lighting

G. **Gateway Sign:** Gateway signs are only permitted for multiple-tenant buildings or developments with two (2) or more primary structures. If using a gateway sign, the following standards apply.

Regulation Category	Multiple-tenant Building Sign Regulation
Prerequisite	Gateway signs shall be permitted for multiple-tenant buildings that have a minimum of four (4) tenants and a minimum of 8,000 square feet of main floor area
Maximum Quantity	1
Maximum Overall Sign Area	60 square feet total for all tenants
Cumulative Cap	Counts toward cumulative cap
Maximum Tenant Sign Area	15 square feet
Changeable Copy Ratio	Up to 40% of the sign area of any gateway sign may be changeable copy
Height above Ground	10 feet maximum in B1 and B2 districts 25 feet maximum in B3, B4, I1, I2, I3 and I4 districts
Location	At least 5 feet from the right-of-way, edge of pavement, and front property line; 20 feet from side property line
Illumination	A gateway sign may be illuminated internally or externally

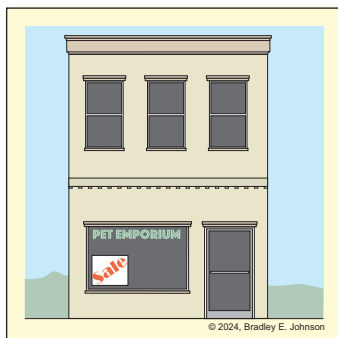
H. **Awning Sign:** If using awning signs, the following regulations apply.

Regulation Category	Single-tenant Building Sign Regulation	Multiple-tenant Building Sign Regulation
Maximum Quantity	2 per side of building, total cap of 4	1 per tenant
Maximum Sign Area	20 square feet total; per awning sign	20 square feet per tenant; per awning sign
Cumulative Cap	Counts toward cumulative cap	Counts toward cumulative cap
Height Above Ground	8.5 feet minimum	8.5 feet minimum
Maximum Projection From Building	6 feet	6 feet
Illumination	Awning signs may be illuminated internally or externally	



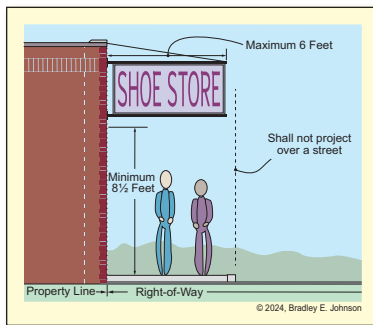
I. **Window Sign:** If using window signs, the following regulations apply.

Regulation Category	Single-tenant Building Sign Regulation	Multiple-tenant Building Sign Regulation
Maximum Quantity	4 window signs are permitted on each facade, maximum of 6 per building	1 window sign is permitted on each facade, maximum of 3 per building
Maximum Sign Area	20 square feet in area or 25% of the window's glass area, whichever is less; per window sign	20 square feet in area or 25% of the window's glass area, whichever is less; per window sign
Cumulative Cap	Counts toward cumulative cap	Counts toward cumulative cap
Height Above Ground	10 feet maximum	10 feet maximum



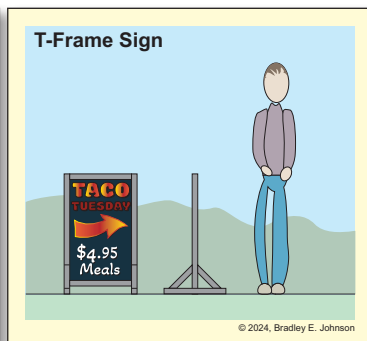
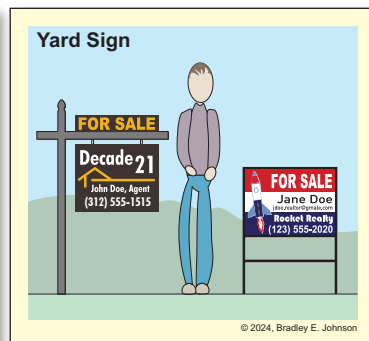
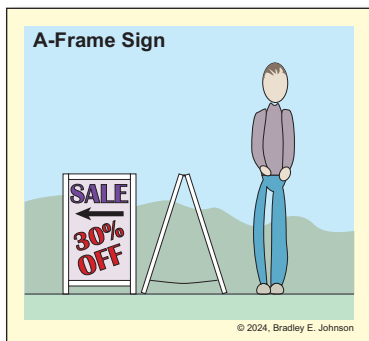
J. Projecting Sign: If using projecting signs, the following regulations apply.

Regulation Category	Single-tenant Building Sign Regulation	Multiple-tenant Building Sign Regulation
Maximum Quantity	1	2; minimum of 20 feet apart
Maximum Sign Area	50 square feet	50 square feet per sign
Cumulative Cap	Counts toward cumulative cap	Counts toward cumulative cap
Changeable Copy	Not permitted	Not permitted
Changeable Copy Ratio	Not applicable	Not applicable
Height Above Ground	8.5 feet minimum; 18 feet maximum	8.5 feet minimum; 18 feet maximum
Maximum Projection From Building	6 feet; however, under no circumstances shall a projecting sign project over a driveway or street	
Illumination	Projecting signs may be illuminated by internal or externally-mounted lights	



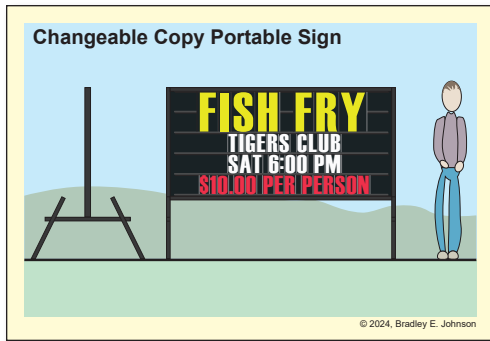
K. Standard Temporary Signs: If using standard temporary signs, the following regulations apply.

Regulation Category	Single-tenant Building Sign Regulation	Multiple-tenant Building Sign Regulation
Temporary Sign Forms Allowed	A-frame, T-frame, yard sign, or a window panel	
Maximum Quantity	2 per lot as long as the 2 signs are at least 80 feet apart from one another	1 per tenant
Maximum Sign Area	12 square feet for single-sided signs, or 12 square feet per side for double-sided signs	
Cumulative Cap	Does not count toward cumulative cap	
Height Above Ground	6 feet maximum, or 8 feet maximum if in a first floor window	
Location	At least 5 feet from any edge of pavement or front property line; whichever is greater; at least 10 feet from side and rear property lines	
Illumination	Standard temporary signs shall not be illuminated	
Duration	A standard temporary sign may stay in place for the duration of the temporary event. The standard temporary sign may be put in place up to 30 days prior to the temporary event. All standard temporary signs shall be taken down within 7 days after the standard temporary sign's purpose no longer exists	



L. Special Temporary Signs:

Regulation Category	Single-tenant Building Sign Regulation	Multiple-tenant Building Sign Regulation
Temporary Sign Forms Allowed	Air dancers, banners, changeable copy portable sign, freestanding banner, inflatable signs, portable A-frame sign, wall mounted banners, window panels, and yard signs	
Maximum Quantity	1 per lot at any given time	1 per development at any given time
Maximum Sign Area	40 32 -square feet	
Cumulative Cap	Does not count toward cumulative cap	
Height Above Ground	8 feet maximum if a changeable copy portable sign, portable A-frame sign, or yard sign; 15 feet maximum if an air dancer, banner, freestanding banner, inflatable sign, wall mounted banner, or window panel	
Location	At least 5 feet from any edge of pavement or front property line; whichever is greater; at least 10 feet from side and rear property lines, and shall not pose a hazard to motor vehicles or pedestrians by blocking necessary visibility. Under no circumstance shall a special temporary sign fully or partially be located in a public right-of-way or access easement.	
Illumination	Special temporary signs shall not be illuminated	
Duration	The use of special temporary signs shall not exceed 31 days in a row. After the special temporary sign has been removed, another special temporary sign may be installed 30 days later (e.g. a business may install a special temporary sign for 31 days and then 30 days later install another special temporary sign). 30 total days in any calendar year. However, a special temporary sign may be installed for the 3 consecutive months of October, November and December if the preceding 30 days (i.e. September) and the following 30 days (i.e. January) have/ are not used for a special temporary sign.	
Cumulative Duration	Use of the special temporary sign provision shall not exceed 150 days (i.e. 5 months) in any calendar year, whether the same sign or multiple special temporary signs were used.	
Miscellaneous	Pennants, streamers, and strings of flags without commercial messages or branding may be used in any quantity and at a maximum height of 25 feet on the site in addition to the special temporary signs listed above. However, the duration shall comply with the duration provisions above.	



Animated Message: See, “Changeable Copy, Animated.”

Changeable Copy (Ratio): The portion of a permitted sign that is used for cyclical messages or flashing messages.

Changeable Copy, Static: The changing of any sign copy, character, graphic, color, or pixel, light element, or light intensity on a sign once every one (1) hour or greater increment (e.g. once every day).

Changeable Copy, Cyclical: The changing of any sign copy, character, graphic, color, or pixel, light element, or light intensity on a sign at a frequency between eight and one-tenth (8.1) second and fifty nine and nine-tenth (59.9) minutes (e.g. once every 10 seconds).

Changeable Copy, Animated: The changing of any sign copy, character, graphic, color, or pixel, light element, or light intensity on a sign every eight (8) seconds or lesser increment (e.g. once every 5 seconds). Animated changeable copy includes a sign that projects, displays, or releases video, motion picture, audible sound, odor, visible matter, and/or laser beams.

Cyclical Message: See, “Changeable Copy, Cyclical.”

Indecent Content: Indecent content portrays sexual or excretory organs or activities in a way that is patently offensive but does not meet the three-prong test for obscenity.

Mural: See “Sign, Mural.”

Obscene Content: Obscene content does not have protection by the First Amendment. For content to be ruled obscene, it must meet a three-pronged test established by the Supreme Court: It must appeal to an average person’s prurient interest; depict or describe sexual conduct in a “patently offensive” way; and, taken as a whole, lack serious literary, artistic, political or scientific value.

Profane Content: Profane content includes “grossly offensive” language that is considered a public nuisance.

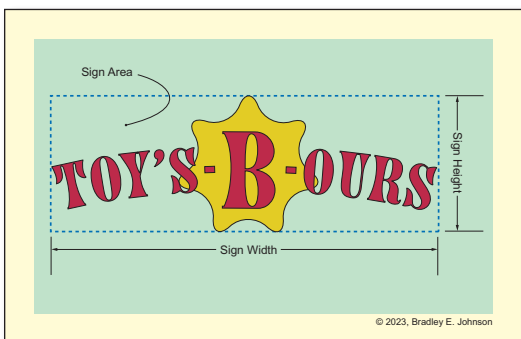
Sign: Any device or means used to convey a name, logo, slogan, brand, identification, description, display, or illustration, or used to attract attention toward a object, product, structure, building, location, activity, institution, organization, or business; except as exempted by the Zoning Ordinance.

Sign, Abandoned: A sign that no longer correctly identifies or advertises an existing business, product, or activity conducted.

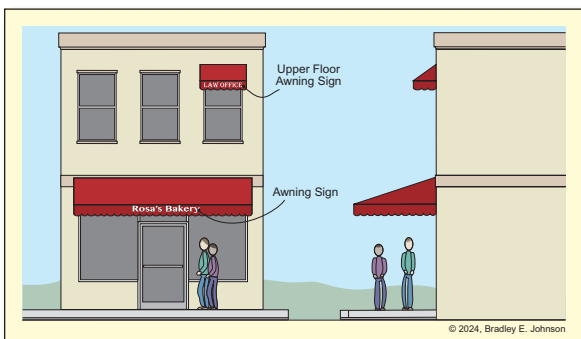
Sign, A-Frame: A type of temporary sign or device that is self-supporting with two faces connected at or near the top with each face angled outward making a triangular shape. This type of sign is generally designed to be setup on a sidewalk or other flat surface to attract pedestrians.

Sign, Animated: See, “Changeable Copy, Animated.”

Sign Area: The entire area within a single continuous perimeter enclosing the extreme limits of a sign, including all words, logos, illustrations, and characters. However, such perimeter shall not include any structural elements lying outside the limits of the sign which are not part of the information, visual attraction or symbolism of the sign. Channelized signs are measured similarly by multiplying the overall width and height of all channel characters and graphic elements in combination.



Sign, Awning: A sign attached to or integrated into the material of an awning mounted on a building.



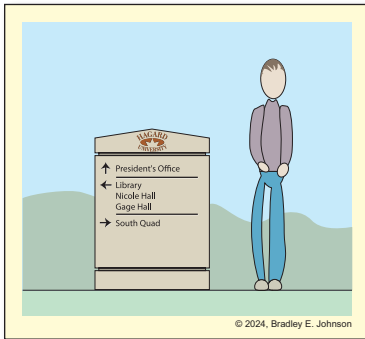
Sign, Banner: A sign composed of lightweight fabric, plastic, vinyl, or similar material that is mounted to a building. Banner signs are typically related to a special event or promotion.

Sign, Changeable Copy: A type of sign or device that allows a message to be changed by mechanical, electronic, or manual means. Changeable copy signs may be capable of animated messages, cyclical messages, or static messages. However, the zoning regulations limit the frequency of messages changing even if a changeable copy sign is capable of features not permitted.

Sign, Commercial: Any sign that, directly or indirectly, names, advertises, or calls attention to a business, product, service, or other commercial activity.

Sign Copy: The wording or graphic illustration used on a sign surface either in permanent or removable form.

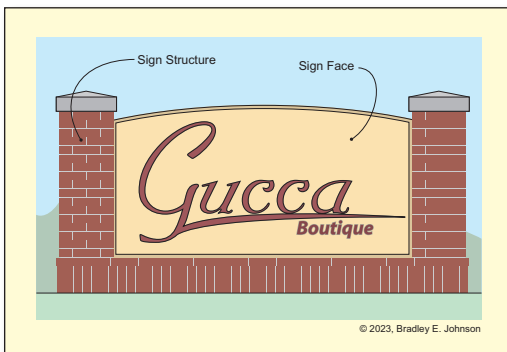
Sign, Directional: A sign used to direct the safe flow of vehicular and pedestrian traffic which typically includes words like “enter,” and “exit,” or uses arrows to communicate information. Also called a directional device.



Sign, Drive-Up Menu: Any sign containing a menu or special offerings for restaurant, coffee shop, or other food establishment designed to be visible from and intended for persons in vehicles in drive-through lanes to read and order from.

Sign, Entry Feature: An aesthetic permanent ground sign that identifies a subdivision or multiple-family development’s common name. Entry Feature Signs typically include landscaping, hardscaping (e.g. walls, fences, large boulders), and other aesthetic features (e.g. a waterfall or pond). Entry Feature Signs are often installed in common area for subdivisions and in a prominent location on the development’s property (e.g. at the main entrance).

Sign Face: The surface intended for the display of information on the sign.



Sign, Flashing: See, “Changeable Copy, Animated.”

Sign, Gateway: A common sign, typically located near a major entrance, indicating the presence of multiple-tenants on a property being owned or managed as a single development. Such developments include, but are not limited to: shopping centers, office parks, and industrial parks.



Sign, Ground: A sign in which at least 80% of the bottom edge of the sign panel is permanently affixed to the ground. A monument sign is another name for a Ground Sign (See graphic for “Types of Signs”).

Sign, Height: The vertical measurement from the ground to the top of the sign. The height of all signs shall be measured from the established grade line to the highest point of the sign or its frame/support.

Sign, Illuminated: A sign which has characters, letters, figures, designs, or outline illuminated by electric lights or luminous tubes as a part of the sign proper, or which is illuminated by reflectors.

Sign, Monument: See “Sign, Ground.”

Sign, Mural: A sign painted onto the side of a building, wall, ground, or structure. A mural sign is regulated as a Wall Sign in the Zoning Ordinance (See graphic for “Types of Signs”).

Sign, Non-Commercial: Any sign that, directly or indirectly, does not name, advertise, or call attention to a business, product, service, or other commercial activity.

Sign, Permanent: A sign that is designed or intended to be used indefinitely, or used indefinitely without change in the same state or place. Permanent signs primarily include: wall signs, ground signs, pole signs, gateway signs, entry feature signs, projecting signs, awning signs, display board signs, and drive-up menu signs.

Sign, Pole: A sign in which less than 80% of the bottom edge of the sign panel is permanently affixed to the ground, generally supported by one (1) or more poles, posts, or braces mounted to the ground (See graphic for “Types of Signs”).

Sign, Portable: See, “Sign, Temporary.”

Sign, Projecting: A sign which is mounted perpendicular to and extending away from a structure (e.g. facade) (See graphic for “Types of Signs”).

Sign, Sandwich Board: See, “Sign, A-Frame.”

Sign, Scrolling: See, “Changeable Copy, Animated.”

Sign, Structure: Any structure which supports, has supported, or is capable of supporting a sign, including decorative cover, poles, piers, masonry, stone, foundation, metal frames or cabinets, and/or other structural components.

Sign, Temporary: A sign not fixed to a permanent foundation or substantially affixed to a wall or vehicle, generally meant to convey a message for a short period of time. Examples of temporary signs include, but are not limited to: yard signs, self-standing signs, banner signs, and A-frame signs. Temporary signs do not include changeable copy on a permanent sign. Not all types of temporary signs are permitted in each zoning district.

Sign, Tenant Listing: An sign affixed to an exterior wall near a public entrance, or interior wall in a common area of a development used to identify businesses within the building and to direct the public to those businesses within.

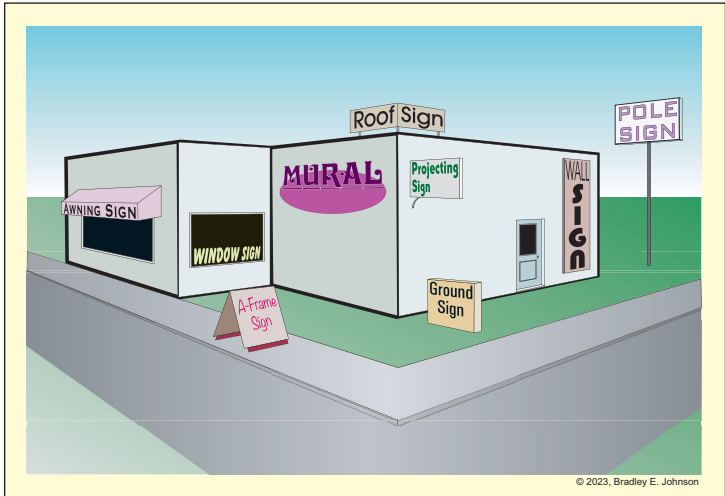
Sign, Vehicle: A vehicle displaying a sign, applied to or attached to the vehicle, which is purposefully parked or placed to be visible from a public street.



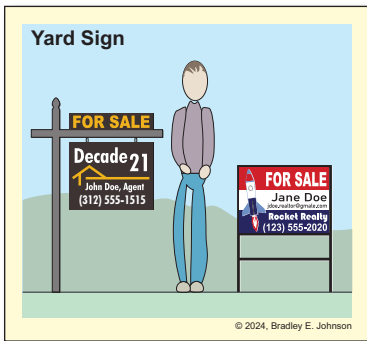
Sign, Wall: A sign attached to and/or integral with the exterior wall of a building or canopy, the face of which is generally parallel to the wall surface (See graphic for “Types of Signs”).

Sign, Window: A sign installed on or inside a window for purposes of being viewed from outside of the building. This term does not include merchandise in the window.

Signs, Types Of: The graphic below depicts the primary types of signs used in this ordinance, excluding gateway and entry feature signs. Regulations for each type of permitted sign will vary by zoning district. Not all sign types are represented in the illustration.



Sign, Yard: A type of temporary sign or device with one (1) or two (2) faces affixed to one (1) or two (2) legs that are pressed into the ground.



Static Message: See, “Changeable Copy, Static.”

Zoning Administrator: The Code Enforcement Official for the City of Martinsville, or any person delegated the role of Zoning Administrator by the Mayor or Plan Commission. “Zoning Administrator” is not a job title. Rather, it is role delegated to a person working or volunteering for the City of Martinsville.

**CITY OF MARTINSVILLE
HISTORIC DOWNTOWN DISTRICT
EXTERIOR PROPERTY MAINTENANCE PERMIT APPLICATION**

Application Date: February 24, 2026

Name of Landowner: First Christian Church Phone No.: (765) 342-3461

Address: 89 S. Main Street, Martinsville, IN 46151

Name of Applicant: Halstead Architects Phone No.: (317) 684-1431

Address of Applicant: 1139 Shelby Street, Indianapolis, IN 46203

Address of Affected Property: 89 S. Main Street, Martinsville, IN 46151

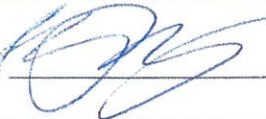
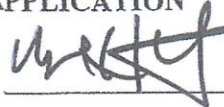
Per Section 7, D of the Historic Downtown District, Ordinance No. 2009-1626, amendment to the City of Martinsville Zoning Ordinance plan commission approval and permit is required prior to beginning any of the following activities which include but are not limited to: building construction, reconstruction or exterior structural alteration, masonry repair and tuck pointing, awnings, windows, doors, storefront, and signage. The following repairs, modifications, replacement or changes are proposed for the exterior of the above "affected property" (check all that apply):

Walls X Windows X Doors X Signs Roof X
 Masonry X Tuck Point X Storefront X Awnings X

Provide below or attach on a separate sheet, a detailed description of the proposed work and where possible, attach drawings, exhibits, photos, specifications or other material that will aid the Plan Commission in reviewing your application.

The scope of work is removal of the south canopy and concrete stairs, repair of adjacent materials and replacement of the storefront doors with new windows

A FEE OF \$100.00 MUST BE SUBMITTED WITH THIS APPLICATION

Signature of Landowner:  Signature of Applicant: 

This Permit issued by the Building Inspector Dated: _____

Building Inspector: _____

FOR CITY USE ONLY

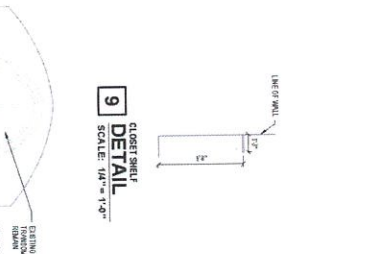
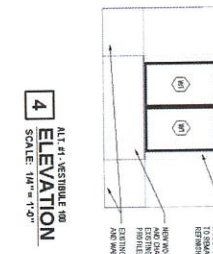
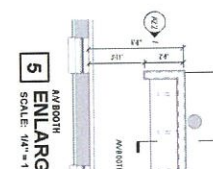
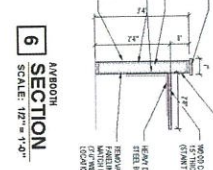
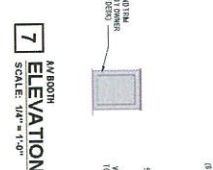
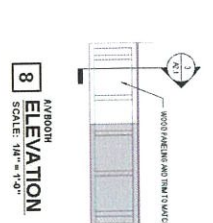
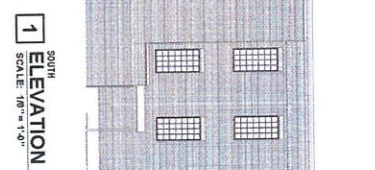
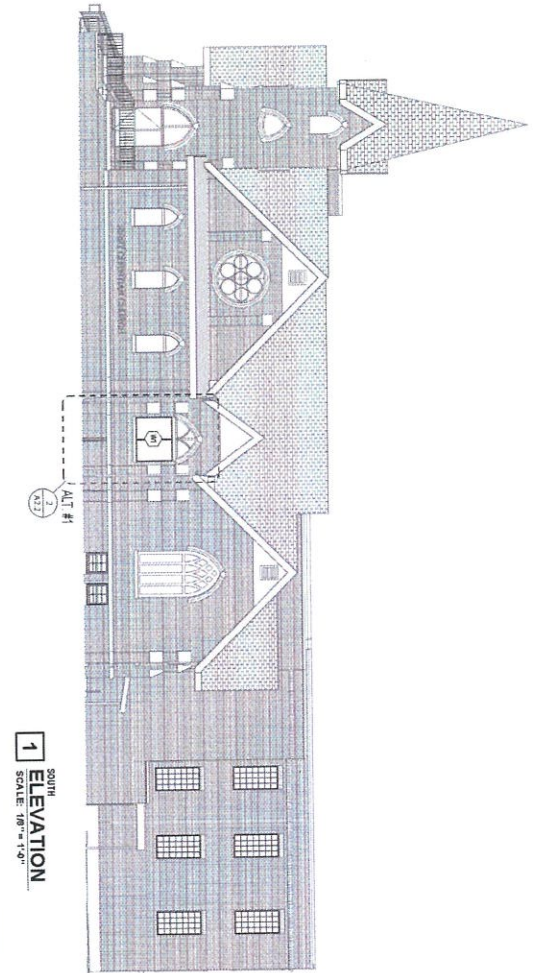
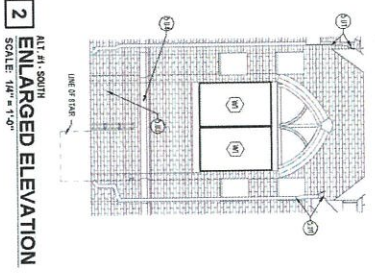
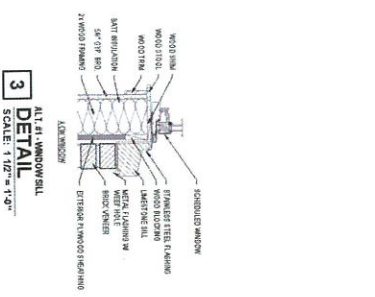
Plan Commission Meeting Date: _____ Approved _____ Denied _____

PERMIT NUMBER: _____

RECEIVED

FEB 25 2026

CITY OF MARTINSVILLE, IN



GENERAL REQUIREMENTS

- GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE AND FEDERAL AUTHORITIES.
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LIST OF ALTERNATES

- ALTERNATE 1: EXISTING WALLS TO REMAIN.
- ALTERNATE 2: EXISTING WALLS TO BE DEMOLISHED.
- ALTERNATE 3: EXISTING WALLS TO BE RECONSTRUCTED.
- ALTERNATE 4: EXISTING WALLS TO BE RECONSTRUCTED WITH DIFFERENT MATERIALS.

ELEVATION NOTES

- SEE GENERAL NOTES FOR MATERIALS AND FINISHES.
- SEE GENERAL NOTES FOR MATERIALS AND FINISHES.
- SEE GENERAL NOTES FOR MATERIALS AND FINISHES.
- SEE GENERAL NOTES FOR MATERIALS AND FINISHES.

NO.	DESCRIPTION	DATE
1	PRELIMINARY	2018
2	REVISED	2019
3	REVISED	2020
4	REVISED	2021
5	REVISED	2022
6	REVISED	2023
7	REVISED	2024
8	REVISED	2025

PROJECT NUMBER: 2310
DATE: FEBRUARY 11, 2025

RENOVATION TO:
FIRST CHRISTIAN CHURCH
89 S. MAIN STREET
MARTINSVILLE, IN 46151

HALSTEADarchitects

ARCHITECTS

100 S. MAIN STREET
MARTINSVILLE, IN 46151
765.835.1234

REGISTERED ARCHITECT
MICHAEL W. HALSTEAD
STATE OF INDIANA
NO. 12345
EXPIRES 12/31/2026

**CITY OF MARTINSVILLE
HISTORIC DOWNTOWN DISTRICT
EXTERIOR PROPERTY MAINTENANCE PERMIT APPLICATION**

Application Date: FEB 27, 2026

Name of Landowner: Boren Oliver & Coffey Phone No.: 765 346 9903

Address: 59 N. Main Street Martinsville In 46151

Name of Applicant: Mike Kirsch Phone No.: 317 339 8864

Address of Applicant: 222 N Old St. Rd. 675 Martinsville

Address of Affected Property: 59 N. Main St. Martinsville

Per Section 7, D of the Historic Downtown District, Ordinance No. 2009-1626, amendment to the City of Martinsville Zoning Ordinance plan commission approval and permit is required prior to beginning any of the following activities which include but are not limited to: building construction, reconstruction or exterior structural alteration, masonry repair and tuck pointing, awnings, windows, doors, storefront, and signage. The following repairs, modifications, replacement or changes are proposed for the exterior of the above "affected property" (check all that apply):

Walls _____ Windows X Doors X Signs X Roof _____
 Masonry X Tuck Point _____ Storefront X Awnings X

Provide below or attach on a separate sheet, a detailed description of the proposed work and where possible, attach drawings, exhibits, photos, specifications or other material that will aid the Plan Commission in reviewing your application.

Remove and Replace existing store front facade
and update with new doors and windows, new
stone veneer below windows and new standing seam
Steel Roof Awning

A FEE OF \$100.00 MUST BE SUBMITTED WITH THIS APPLICATION

Signature of Landowner: Dale Coffey Signature of Applicant: Mike Kirsch

This Permit issued by the Building Inspector Dated: _____

Building Inspector: _____

FOR CITY USE ONLY

Plan Commission Meeting Date: 3/24/26 Approved _____ Denied RECEIVED

PERMIT NUMBER: PCH 26007


RECEIVED
MAR 02 2026
 CITY OF MARTINSVILLE, IN

59 N. Jefferson Facade

From Mike Kirsch <mkirsch43@gmail.com>

Date Tue 3/17/2026 1:26 PM

To Building <building@Martinsville.in.gov>

 1 attachment (3 MB)

BOC facade design.pdf;

Here is the drawing for the facade renovation for the Boren, Oliver and Coffey building on Jefferson St.

The renovation will consist of removing and replacing the existing canopy, masonry, windows and door. New framing will be installed to accommodate the new design. No structural work will be required for the renovation.

The renovation will include a new standing seam roof canopy - charcoal black in color or a very dark gray. The canopy will be trimmed out in composite wood textured materials painted to match the color of the canopy steel. Soffit lighting may be included to enhance the appearance.

New windows and entry door will be installed. The door and windows will be Sun Manufacturer (same as the windows on the new theater building) and the color will be black with Simulated divided lite as shown.

New stone veneer as shown. The stone will be a cut and tumbled limestone - white over gray in color.

- Caution: This is an External Email -

