

Martinsville Board of Works and Safety
Meeting Agenda
Monday, May 11, 2026
6:30 PM - City Hall, Council Chambers (Room 202)

THE CITY OF
Martinsville
INDIANA



Call to Order

Roll Call

Consideration of the Minutes

- A. Consideration of the April 27, 2026, Board of Works and Safety Meeting Minutes

Consideration of Claims

Consideration of Sewer Adjustment Applications

- A. 990 E. Morgan St. -- \$76.57
822 N. Main St. -- \$63.05
45 Hudson Ct. -- \$26.40

New Business

- A. Consideration of Special Event/Street Closing Application - Freedom Festival

Next Regular Meeting

- A. The next regular meeting will be on **Tuesday**, May 26, 2026, beginning at 6:30 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, Indiana.

Adjournment

Any individuals who requires aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Martinsville, IN, contact Ben Meridia, ADA Coordinator, 56 North Main Street, Martinsville, IN, 46151, 765-342-6012, as soon as possible, but no later than 48 hours before the scheduled event.

**MARTINSVILLE BOARD OF WORKS AND SAFETY
MARTINSVILLE INDIANA
MORGAN COUNTY, INDIANA
APRIL 27, 2026**

Call to Order

Roll Call

Board of Works Kelly Bray
Mayor Kenneth Costin
Board of Works John Lillywhite

A quorum was declared present.

Consideration of the Minutes

A. Consideration of the April 13, 2026, Board of Works and Safety Meeting Minutes

A motion to Amend was made by Board of Works John Lillywhite. Kelly Bray seconded the motion. The minutes were Passed 3-0.

Amended changes to recommendation by the police chief were:

Phase I

West Harrison Street (Main to Park) - One way westbound/One side parking

West Pike Street (Main to Park) - One way eastbound/One side parking

East Pike Street (Main to North 5th Street)

5th Street (Full Length)

East Walnut Street (Main to Home Avenue)

East Jackson Street (Main to 2nd Street)

East Washington Street (605 East Washington to 2nd Street)

Consideration of Claims

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

Consideration of Sewer Adjustment Applications

A. 260 S. Lincoln St. -- \$358.06

359 N. Cherry St. -- \$257.85
2059-1069 E. Walnut St. -- \$521.33

A motion to Approve was made by Board of Works John Lillywhite. Kelly Bray seconded the motion. The motion was Passed 3-0.

Staff Report

A. Clarification on the Trash Collection Policy

Mr Dunn presented the clarification to the board. The clarification is that the city does not pick up trash at commercial properties. The city also does not pick up trees cut down by commercial companies. All clarifications are in compliance with current city ordinances.

New Business

A. Consideration of Recommendation for the Awarding of a Bid - Street Paving

Mr Dunn presented the recommendation to the board for their consideration. The recommendation is to award the bid in the amount of: \$675,122.68 to E&B Paving. The funds to pay for the paving will come from MVH RE and Stormwater.

B. Consideration of the Equipment Sales Order - RPM Machinery - Backhoe

Mr Dunn presented the purchase agreement to the board for their approval. The funding for the Backhoe will come from solid waste in the amount of \$140,948.82. A motion to Approve was made by Board of Works John Lillywhite. Kelly Bray seconded the motion. The motion was Passed 3-0.

Next Regular Meeting

- A. The next regular meeting will be on Monday, May 11, 2026, beginning at 6:30 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, Indiana.

Adjournment

Name		Signature
Kelly Bray, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John Lillywhite, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Kenny Costin, Mayor	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
ATTEST		
Name	Signature	Date
Benjamin K. Merida, Clerk-Treasurer		

SEWER ADJUSTMENT APPLICATION

Please email application and receipts to hstagg@martinsville.in.gov
Questions, call 765.342.2449

Account Number 601910003 Date 4-22-26

Name Martin Bales Phone 1

Email Address _____

Service Address 990 E. Morgan St.

Month of Excessive Bill 4-14-26 Excessive Bill Amount 185.00

Did the water pass through the sewer? Yes No

Detailed description of leak Leak in ~~the~~ under crawl space hot water line.

Repair Company Information (Please attach a copy of repair bill.) \$100.00

Name Donald Bales - SON Phone _____

Address _____

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months. 0

Excessive Usage 87 Excessive Sewer Amount \$105.33

Average Usage 19 Average Sewer Amount \$28.76

Requested Adjustment Amount \$76.57

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date _____

Kelly M. Bray, Member Date _____

John Lillywhite, Member Date _____

SEWER ADJUSTMENT APPLICATION

Please email application and receipts to hstaags@martinsville.in.gov
Questions, call 765.342.2449

Account Number 9 03600 01 Date 4-27-2026
Name AUSTIN HAMMACK Phone 765 346 6563 - have voicemail
Email Address FRANKHAMMACK@HOTMAIL.COM
Service Address 822 N. MAIN STREET
Month of Excessive Bill MAY 2026 Excessive Bill Amount \$209.86
Did the water pass through the sewer? Yes No
Detailed description of leak WATER SERVICE LINE IN CRAWLSPACE WAS LEAKING AT A CONNECTION POINT.

Repair Company Information (Please attach a copy of repair bill.) 765-346-6563=CELLPHONE
Name SELF Phone 765-342-2016=LANDLINE
Address 822 N. MAIN STREET MARTINSVILLE, IN, 46151

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months. 0
Excessive Usage 97 Excessive Sewer Amount \$116.59
Average Usage 41 Average Sewer Amount \$53.54

Requested Adjustment Amount \$63.05

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

_____	_____
Kenneth Costin, Mayor	Date
_____	_____
Kelly M. Bray, Member	Date
_____	_____
John Lillywhite, Member	Date

SEWER ADJUSTMENT APPLICATION

Please email application and receipts to hstagggs@martinsville.in.gov
Questions, call 765.342.2449

Account Number 16 23700 03 Date 4.18.26
Name Mary J Boyd Phone 317.439.8082
Email Address mimijboyd@yahoo.com
Service Address 45 Hudson Court
Month of Excessive Bill Feb-April Excessive Bill Amount \$60/month
Did the water pass through the sewer? Yes No
Detailed description of leak _____
Leak under the ground. ⚡

Repair Company Information (Please attach a copy of repair bill.)

Name TNP Plumbing LLC Phone 765.341.9728
Address 9054 North Low Gap Rd., Unionville, IN

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months. 0
Excessive Usage 71 Excessive Sewer Amount \$87.82
Average Usage 48 Average Sewer Amount \$61.42

Requested Adjustment Amount \$26.40

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

_____ Kenneth Costin, Mayor	_____ Date
_____ Kelly M. Bray, Member	_____ Date
_____ John Lillywhite, Member	_____ Date

From: noreply@civicplus.com
Sent: Monday, April 27, 2026 2:12 PM
To: Mack Porter
Subject: Online Form Submittal: Special Event / Street Closing Application



Special Event / Street Closing Application

Note:

It will be the responsibility of the organization to provide personnel at **every** blocked intersection to ensure that no vehicles enter or cross the designated route during the time of the closure. It will be the responsibility of the event organizer to notify all residents and businesses in the affected area of the closures. Failure to do so may result in future requests being declined.

This form must be submitted not less than 45 days in advance of the event.

Terms & Conditions

1. Applications must be received not less than forty-five (45) days in advance of the event date to allow time for processing and presentation to the Board of Works for consideration.
2. The organization shall be responsible for providing:
 - a. A representative to be present at the Board of Works meeting when the application is presented for consideration
 - b. Someone at every blocked intersection to provide traffic control.
 - c. Any stages; reviewing stands; chairs; sound projection equipment; podiums; flags; decorations; portable restrooms; etc. - should any of these be required.
3. The city will have barricades placed near the intersections.
 - a. It will be the organization's responsibility to set the barricades to block the intersection not more than one hour in advance of the event start time.
 - b. Barricades are to be pulled by the organization and returned to the curbs as soon as the last runner/unit passes the intersection.
4. The organization will be responsible for notifying all residents/businesses along the route not less than forty-eight (48) hours in advance of the event.

5. When "No Parking" is required, the city will have no parking signs posted not less than three days in advance of the event.
 - a. The city will be responsible for removing the no parking signs.
 - b. Failure to comply with these Terms and Conditions may result in future requests being declined.

Name of Event	Freedom festival
Sponsoring Organization	Gateway Tabernacle
Organizer's Address	809 s. Lincoln St
City	Martinsville
State	IN
Zip Code	46151
Dates and Times of Event	7/5/2026 5:00 PM - 7/5/2026 9:00 PM
Location of Event / Route	Gateway Tabernacle church. Just gray street infrastructure of church parking lot. So from 4 way stop to the alley
Primary Contact Person	Fay wells
Telephone	7653151796
Email Address	fayiwells@yahoo.com
Confirm Email	fayiwells@yahoo.com
Secondary Contact Person	Lisa Thompson
Telephone	7653151796
Email Address	fayiwells@yahoo.com
Confirm Email	faywells26@gmail.com
Event Description	Live music, food, and bounce house. Some good clean fun for family's
City Services Requested	Just something to block the roads
Streets to Be Closed:	

Street Name	Gray st
Between (Street Name)	Lincoln st.
Street Name	Alley of gray st.
Between (Street Name)	<i>Field not completed.</i>
Street Name	<i>Field not completed.</i>
Between (Street Name)	<i>Field not completed.</i>
Time of Closure	5:00 PM - 9:00 PM
Additional Information	We have plenty of parking as the church owns property next door across the stree.
Electronic Signature	On behalf of the applying organization, I have read the terms and conditions and by submitting this application, I and the organization accept and agree to the terms and conditions as stated.

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY.

We, the Board of Public Works and Safety, approve this street closure request.

_____	_____
Kenneth Costin, Mayor	Date

_____	_____
Kelly M. Bray, Member	Date

_____	_____
John Lillywhite, Member	Date

Email not displaying correctly? [View it in your browser.](#)

- Caution: This is an External Email -



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Freedom Festival - Sunday, July 5, 2025

● = Temporary 4-way Stop Sign