

**Martinsville Board of Works and Safety
Meeting Agenda
Monday, June 8, 2026
6:30 PM - City Hall, Council Chambers**

THE CITY OF
Martinsville
INDIANA



Call to Order

Roll Call

Consideration of the Minutes

- A. Consideration of the May 26, 2026, Board of Works and Safety Meeting Minutes

Consideration of Claims

Consideration of Sewer Adjustment Applications

- A. 909 E. Columbus St. -- \$323.16
569 S. Home Ave. -- \$654.21
1265 Ash Ct. -- \$79.94
1355 Maple Ct. -- \$172.27

New Business

- A. Consideration of the Recommendation for the Awarding of BIDs - Lower Legendary Hills Lift Station Access Drive
- B. Special Event/Street Closing Application - Fall Foliage Festival

Next Regular Meeting

- A. The next meeting will be on Monday, June 8, 2026, beginning at 6:30 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, Indiana.

Adjournment

Any individuals who requires aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Martinsville, IN, contact Ben Meridia, ADA Coordinator, 56 North Main Street, Martinsville, IN, 46151, 765-342-6012, as soon as possible, but no later than 48 hours before the scheduled event.

**MARTINSVILLE BOARD OF WORKS AND SAFETY
MARTINSVILLE INDIANA
MORGAN COUNTY, INDIANA
MAY 26, 2026**

Call to Order

Mayor Costin called the Martinsville Board of Works meeting to order on May 26, 2026.

Roll Call

Board of Works Member Kelly Bray
Mayor Kenneth Costin
Board of Works Member John Lillywhite

A quorum was declared present.

Consideration of the Minutes

- A. Consideration of the May 11, 2026, Board of Works and Safety Meeting Minutes

A motion was made to approve the minutes by Kelly Bary. John Lillywhite seconded the motion. The minutes passed 3-0.

Consideration of Claims

A motion to approve the claims except the duplicate entry for Cooperative Theatres (Jurassic Park) was made by Kelly Bray. John Lillywhite seconded the motion. The motion passed 3-0.

Consideration of Sewer Adjustment Applications

- A. 569 S. Home Ave. --\$217.32
B. 2150 N. Wolf Den Lane --\$136.25

A motion to approve the applications was made by John Lillywhite. Kelly Bray seconded the motion. The motion passed 3-0.

New Business

- A. Opening of Bids - Lower Legendary Hills Lift Station Access Drive

City Superintendent Mac Dunn opened one bid that was submitted by Wallace Construction in the amount of \$47,277.60 for a lower access road at the Legendary Hills lift station. He will take it under advisement, and it will be voted on during the next meeting.

B. Special Event/Street Closing Applications

a. Gardens, Garages, and Guitars Tour

Mr. Porter presented the consideration of special event and street closing requests for Habitat for Humanity. This event will be held on Saturday, June 27, and they are requesting the closing of the parking lot at Morgan Street and Sycamore. A motion to approve the request was made by John Lillywhite. Kelly Bray seconded the motion. The motion passed 3-0.

b. Martinsville Cruise-In on the Square

Mr. Porter presented the consideration of special event and street closing requests for Martinsville Cruise In on the Square. This event is ongoing on Thursday evenings, and they are requesting the closing of one block between Washington and Jackson (in front of City Hall). A motion to approve the request was made by John Lillywhite. Kelly Bray seconded the motion. The motion passed 3-0.

c. Rams Ride

Mr. Porter presented the consideration of special event and street closing requests for Rams Ride. This event is taking place on Saturday, August 1, and they are requesting the closing of one block between Morgan and Pike along with parking spots on Pike. This is the area near the venue, and it will be less than three hours. A motion to approve the request was made by John Lillywhite. Kelly Bray seconded the motion. The motion passed 3-0.

C. Consideration of Quotes Regarding the Cleaning of Two Aeration Tanks

City Superintendent, Mac Dunn presented the quotes for cleaning two aeration tanks at the Wastewater Treatment Plant. There were 3 quotes: Wealing Brothers not to exceed \$149,000, Fluid Waste Services, Inc. \$194,690.00, and Clean Harbors Environmental Services, Inc. \$211,938.22. Mr. Dunn recommends using Wealing Brothers. A motion was made to hire Wealing Brothers for the cleaning of the tanks was made by John Lillywhite. Kelly Bray seconded the motion. The motion passed 3-0.

Next Regular Meeting

- A. The next regular meeting will be on Monday, June 8, 2026, beginning at 6:30 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, Indiana.

Adjournment

Name		Signature
Kelly Bray, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John Lillywhite, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Kenny Costin, Mayor	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
ATTEST		
Name	Signature	Date
Benjamin K. Merida, Clerk-Treasurer		



Online Form Submittal: Sewer Adjustment Application

From noreply@civicplus.com <noreply@civicplus.com>

Date Sun 5/17/2026 8:26 PM

To Katelynn Brummett <kbrummett@Martinsville.in.gov>; Jamie Kenworthy <jkenworthy@Martinsville.in.gov>; Heather Staggs <hstaggs@Martinsville.in.gov>

Sewer Adjustment Application

Account Number	51010005
Date	5/17/2026
Name	Marissa Kondelik
Phone Number	2533171174
Email Address	marissakondelik@hotmail.com
Service Address	909 E Colmbus St
City	Martinsville
State	Indiana
Zip Code	46151
Month of Excessive Bill	April then worse in May
Excessive Bill Amount	553.06
Did the water pass through the sewer?	No
Detailed description of leak	<p>Water main leak: Martinsville 's Water Office called on April 10th to notify me of a suspected leak following an increase in the water bill for April (Went from averaging around \$80 then up to \$139), stating that they had a tech out who identified that the meter was continuously running to what could be the equivalent of a toilet running. There were no indicators of a leak around or inside the house at this time.</p> <p>A few weeks later, on May 2nd, water was heard moving in the crawl space. I had the on-call shut the water off at the curb. Later, Rich Lafary came out to assess. He explained that the water main was leaking. The ground out front had finally reached a level of saturation that it could not hold anymore, so it started to follow the original pipe's path into the crawl space, where we were finally able to identify it.</p>

Repair Company Information

Name Richard Lafary

Phone (812) 361-1729

Address 2531 Freedom Rd

City Spencer

State IN

Zip Code 47460

Please attach copy of repair bill [1000034647.jpg](#)

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months 0

Excessive Usage 315 Excessive Sewer Amount \$ 362.06

Average Usage 28 Average Sewer Amount \$ 38.90

Requested Adjustment Amount \$ 323.16

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date _____

Kelly M. Bray, Member Date _____

John Lillywhite, Member Date _____

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- Caution: This is an External Email -

SEWER ADJUSTMENT APPLICATION

Please email application and receipts to hstaggs@martinsville.in.gov
Questions, call 765.342.2449

Account Number 5 20810 02 Date 6/1/2026

Name Indiana City Properties; Patrick Grayson Phone 812-343-2244

Service Address 569 S. Home Avenue

Month of Excessive Bill May 2026 Excessive Bill Amount _____

Did the water pass through the sewer? _____ Yes _____ No

Detailed description of leak Carryover from previous month

Repair Company Information *(Please attach a copy of repair bill.)*

Name _____ Phone _____

Address _____

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months. 0

Excessive Usage 923 Excessive Sewer Amount \$1046.67

Average Usage 342 Average Sewer Amount \$392.46

Requested Adjustment Amount \$654.21

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date _____

Kelly M. Bray, Member Date _____

John Lillywhite, Member Date _____

SEWER ADJUSTMENT APPLICATION

Please email application and receipts to hstaggs@martinsville.in.gov
Questions, call 765.342.2449

Account Number 12 20717 02 Date MAY 29, 2026
Name James B. Pryor Phone 765-341-1912
Email Address ParkerWhitaker5863@gmail.com
Service Address 1265 Ash Ct, Martinsville
Month of Excessive Bill APR+MAY Excessive Bill Amount _____
Did the water pass through the sewer? Yes No
Detailed description of leak Hudson Plumbing - pipe joint failure. Leaked into crawlspace.

Repair Company Information (Please attach a copy of repair bill.)

Name Hudson Plumbing Phone 765-349-0900
Address West Morgan St, Martinsville

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months. 0
Excessive Usage ^{4/20} 69 ^{5/20} 92 Excessive Sewer Amount ^{4/20} \$ 85.06 ^{5/20} \$110.96
Average Usage 45 Average Sewer Amount \$58.04

Requested Adjustment Amount \$ 79.94

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date _____

Kelly M. Bray, Member Date _____

John Lillywhite, Member Date _____

SEWER ADJUSTMENT APPLICATION

Please email application and receipts to hstags@martinsville.in.gov
Questions, call 765.342.2449

Account Number 12 22500 11 Date 6/1/26
Name Kayla Zimmer Phone (765) 318-3775
Email Address kayla.stierwalt46151@gmail.com
Service Address 1355 Maple Ct.
Month of Excessive Bill May Excessive Bill Amount 381.39
Did the water pass through the sewer? Yes No
Detailed description of leak master bath under conduit

Repair Company Information (Please attach a copy of repair bill.)

Name Undercutters Phone _____
Address _____

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months. 0
Excessive Usage 204 Excessive Sewer Amount \$ 237.07
Average Usage 51 Average Sewer Amount \$ 64.80
Requested Adjustment Amount \$172.27

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor

Date

Kelly M. Bray, Member

Date

John Lillywhite, Member

Date

From: noreply@civicplus.com
Sent: Thursday, May 21, 2026 12:36 PM
To: Mack Porter
Subject: Online Form Submittal: Special Event / Street Closing Application



Special Event / Street Closing Application

Note:

It will be the responsibility of the organization to provide personnel at **every** blocked intersection to ensure that no vehicles enter or cross the designated route during the time of the closure. It will be the responsibility of the event organizer to notify all residents and businesses in the affected area of the closures. Failure to do so may result in future requests being declined.

This form must be submitted not less than 45 days in advance of the event.

Terms & Conditions

1. Applications must be received not less than forty-five (45) days in advance of the event date to allow time for processing and presentation to the Board of Works for consideration.
2. The organization shall be responsible for providing:
 - a. A representative to be present at the Board of Works meeting when the application is presented for consideration
 - b. Someone at every blocked intersection to provide traffic control.
 - c. Any stages; reviewing stands; chairs; sound projection equipment; podiums; flags; decorations; portable restrooms; etc. - should any of these be required.
3. The city will have barricades placed near the intersections.
 - a. It will be the organization's responsibility to set the barricades to block the intersection not more than one hour in advance of the event start time.
 - b. Barricades are to be pulled by the organization and returned to the curbs as soon as the last runner/unit passes the intersection.
4. The organization will be responsible for notifying all residents/businesses along the route not less than forty-eight (48) hours in advance of the event.

5. When "No Parking" is required, the city will have no parking signs posted not less than three days in advance of the event.
 - a. The city will be responsible for removing the no parking signs.
 - b. Failure to comply with these Terms and Conditions may result in future requests being declined.

Name of Event	Morgan County Fall Foliage Festival Parade and 5K Race
Sponsoring Organization	Morgan County Fall Foliage Festival
Organizer's Address	128 N. Jefferson
City	Martinsville
State	IN
Zip Code	46151
Dates and Times of Event	10/11/2026 8:00 AM - 10/11/2026 4:00 PM
Location of Event / Route	2026 request is identical to the amended approval from last year.
Primary Contact Person	Lisa Bowling
Telephone	765-342-0332 office
Email Address	office@fallfoliagefestival.com
Confirm Email	office@fallfoliagefestival.com
Secondary Contact Person	Jacquie Hayden
Telephone	765-342-0332 office
Email Address	office@fallfoliagefestival.com
Confirm Email	office@fallfoliagefestival.com
Event Description	Fall Foliage Festival Parade and 5K Race 5K begins at 9:00am, streets need barricaded by 8:00am Parade begins at 1:00pm, streets need barricaded by 12:00pm
City Services Requested	Please place barricades at ALL intersections.
Streets to Be Closed:	

Street Name See attached for all street closure information.

Between (Street Name) *Field not completed.*

Street Name *Field not completed.*

Between (Street Name) *Field not completed.*

Street Name *Field not completed.*

Between (Street Name) *Field not completed.*

Time of Closure *Field not completed.*

Additional Information Parade: (Streets Closed by Noon)
Illinois St and John R Wooden Drive
Illinois St and Michigan
Illinois St and Sunrise
Illinois St and Columbus Street

2nd Street and Jackson Street
2nd Street and Washington Street

Washington St and Home Ave
Washington St and Crawford St
Washington St and St. Clair St
Washington St and Colfax St
Washington St and Grant St
Washington St and Graham St
Washington St and Pearl St
Washington St and Ohio St
Washington St and Wayne St
Washington St and Sycamore St
Washington St and Jefferson St

Jefferson St and Jackson St
Jefferson St and Columbus St

Columbus St and Sycamore
Columbus St and Wayne St
Columbus St and Ohio St
Columbus St and Lincoln St
Columbus St and Grant St
Columbus St and Colfax St
Columbus St and St. Clair St
Columbus St and Crawford St
Columbus St and Home Avenue
Home Avenue and Walnut St
Home Avenue and Nutter St

Home Avenue and Prospect St
Home Avenue and Garfield Ave
Home Avenue and Gray Rd

5K (Streets Closed by 8AM)
Illinois St and John R Wooden Dr (North of Intersection Only)
Michigan St & Sunrise St

2nd Street and Columbus St
2nd Street and Washington St

Washington St and Home Ave
Washington St and Crawford St
Washington St and St. Clair St
Washington St and Colfax St
Washington St and Grant St
Washington St and Graham St
Washington St and Pearl St
Washington St and Ohio St
Washington St and Wayne St
Washington St and Sycamore St
Washington St and Jefferson St

Electronic Signature

On behalf of the applying organization, I have read the terms and conditions and by submitting this application, I and the organization accept and agree to the terms and conditions as stated.

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this street closure request.

Kenneth Costin, Mayor

Date

Kelly M. Bray, Member

Date

John Lillywhite, Member

Date

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