

Martinsville Common Council
Meeting Agenda
Monday, July 27, 2026
7:00 PM - City Hall, Council Chambers

THE CITY OF
Martinsville
INDIANA



Call to Order, Invocation., and Pledge of Allegiance

Roll Call

Consideration of the Minutes

- A. Consideration of the July 13, 2026, Common Council Meeting Minutes

Consideration of Claims

New Business

- A. Second Reading and Consideration of Ordinance 2026-1918 - Amendment to Hanna Farms PUD District
- B. Second Reading and Consideration of Ordinance 2026-1919 – Rezoning of Property – Indiana Gratings
- C. Consideration of Resolution 2026-0722 - Authorization of Payment of Certain Recurring Operational Expenses

Council Comments

Public Comment

Next Regular Meeting

- A. The next regular meeting will be on Monday, August 10, 2026, beginning at 7:00 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, Indiana.

Adjournment

Any individuals who requires aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Martinsville, IN, contact Ben Meridia, ADA Coordinator, 56 North Main Street, Martinsville, IN, 46151, 765-342-6012, as soon as possible, but no later than 48 hours before the scheduled event.

**MARTINSVILLE COMMON COUNCIL
MARTINSVILLE INDIANA
MORGAN COUNTY, INDIANA
JULY 13, 2026**

Call to Order, Invocation., and Pledge of Allegiance

Mayor Costin called the Martinsville Common Council meeting to order on July 13, 2026. Pastor Warner Swopes led the prayer for those in attendance. Mayor Costin then led the attendees in the Pledge of Allegiance.

Roll Call

Councilor At Large John Badger XIV
Councilor District 5 Phil Deckard II
Councilor District 3 Josh Ferran
Councilor District 4 Suzie Lipps
Councilor District 2 Ben Mahan
Councilor At Large Ann Miller
Councilor District 1 Jonathan Collier

A quorum was declared present.

Consideration of the Minutes

A. Consideration of the June 22, 2026, Common Council Meeting Minutes

A motion to approve the minutes as written was made by Councilor At Large John Badger XIV. Jonathan Collier seconded the motion. Suzie Lipps and Ann Miller abstained. The minutes were passed 5-0-2.

Consideration of Claims

A motion to approve the claims was made by Councilor At Large Ann Miller. Jonathan Collier seconded the motion. The motion passed 7-0.

Clerk's Office Update

A. Transfer Station Information

Deputy Clerk Stacey Williams presented an update regarding the transfer station and

the solid waste account.

New Business

- A. First Reading of Ordinance 2026-1918 - Amendment to Hanna Farms PUD District
Cheyenne Hoffa, a representative with Hanna Farms, presented the ordinance for an amendment to the Hanna Farms PUD. The Plan Commission gave a favorable recommendation for this ordinance. Discussion ensued, but no action was taken.

- B. First Reading of Ordinance 2026-1919 - Rezoning of Property - Indiana Gratings
Codey Lenahan, President and CEO of Indiana Gratings Inc., presented the ordinance to amend the zoning map from AG to I-1. The Planning Commission gave a favorable recommendation to this ordinance. Discussion ensued, but no action was taken.

Council Comments

Public Comment

Next Regular Meeting

- A. The next regular meeting will be on Monday, July 27, 2026, beginning at 7:00 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, Indiana.

Adjournment

Name		Signature	
Phil R. Deckard II, Member, District 5, President Pro Tempore	Aye ☐ Nay ☐ Abstain ☐		
Jonathan Collier, District 1	Aye ☐ Nay ☐ Abstain ☐		
Ben Mahan, Member, District 2	Aye ☐ Nay ☐ Abstain ☐		
Josh Ferran, Member, District 3	Aye ☐ Nay ☐ Abstain ☐		
Suzie Lipps, Member, District 4	Aye ☐ Nay ☐ Abstain ☐		
Ann Miller, Member-at-Large	Aye ☐ Nay ☐ Abstain ☐		
John Badger, XIV, Member-at-Large	Aye ☐ Nay ☐ Abstain ☐		
ATTEST			
Name		Signature	Date
Benjamin K. Merida, Clerk-Treasurer			
MAYOR ACTION			
Name		Signature	Date
Kenneth W. Costin, Mayor	Approve ☐ Veto ☐		

ORDINANCE NO.2026-1918

OF THE CITY OF MARTINSVILLE, INDIANA

AN AMENDMENT TO THE AMENDED AND RESTATED ORDINANCE
AMENDING THE HANNA FARMS PLANNED UNIT DEVELOPMENT DISTRICT
[ORDINANCE NO. 2022-0036]

Plan Commission Petition No. _____

WHEREAS, Ind. Code§ 36-7-4-600 confers upon the Common Council of the City of Martinsville the power to determine reasonable zoning requirements for property within the City's corporate boundaries, and Section 2.3 of the Martinsville Zoning and Subdivision Ordinance (the "ZSO") sets forth the process to amend the City's Official Zone Map (the "Zoning Map");

WHEREAS, Section 6 of the ZSO provides for the establishment of a Planned Development District in accordance with the requirements of Ind. Code§ 36-7-4-1500 et seq.;

WHEREAS, the property described in **Exhibit A** attached hereto (the "Real Estate") in the City of Martinsville is currently zoned PUD-E;

WHEREAS, the City of Martinsville Advisory Plan Commission ("Plan Commission") held a public hearing on November 23, 2021 and certified to the Common Council of the City of Martinsville ("Council" or the "City Council") a favorable recommendation for rezoning the Real Estate to Planned Unit Development (PUD-E) to be known as the Hanna Farms Planned Unit Development District ("Hanna Farms District") for the purposes of developing the Hanna Farms residential subdivision and establishing by this planned unit development district ordinance (the "Hanna Farms Ordinance"); and

WHEREAS, the Council approved the request to amend the Zoning Map on December 27, 2021, and adopted Ordinance No. 2021-0030 amending the Zoning Map and creating a Planned Unit Development;

WHEREAS, the Council approved the request to amend Ordinance No. 2021-0030 on March 14, 2022, and adopted Ordinance No. 2022-0036, amending and restating Ordinance No. 2021-0030;

WHEREAS, the Plan Commission held a public hearing on April 23, 2024, and certified to the Common Council of the City of Martinsville a favorable recommendation for an amendment of the previously adopted Ordinance No. 2022-0036;

WHEREAS, the Council approved the request to amend Ordinance No. 2022-0036 on May 13, 2024, and adopted Ordinance No. 20241882, amending Ordinance No. 2022-0036;

WHEREAS, the Plan Commission held a public hearing on _____, 2024, and certified to the Common Council of the City of Martinsville a favorable recommendation for an amendment of the previously adopted Ordinance No. 2022-0036;

WHEREAS, the Council desires to further amend Ordinance No. 2022-0036, as amended by Ordinance No. 2024-1882 as set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MARTINSVILLE, MORGAN COUNTY, INDIANA, THAT: (i) pursuant to Ind. Code§ 36-7-4-1500 et seq., the Council adopts this ordinance to add new and to revise certain existing provisions of Ordinance No. 2022-0036, as amended by Ordinance No. 2024-1882; (ii) all prior ordinances or parts thereof inconsistent with any provision of this amending Ordinance and its exhibits are hereby made inapplicable to the use and development of the Real Estate; (iii) all prior commitments and restrictions applicable to the Real Estate and in conflict with this amending Ordinance shall be null and void and replaced and superseded by Ordinance No. 2022-0036, as amended by Ordinance No. 2024-1882, and as amended by this Ordinance (the amended and restated Hanna Farms Ordinance, as amended, collectively, the “Hanna Farms Ordinance”); and (iv) the Hanna Farms Ordinance shall be in full force and effect from and after its adoption by the City Council.

Section 1. Applicability of Ordinance.

Section 1.1. Development of the Real Estate shall be governed by the provisions of the ZSO unless modified the Hanna Farms Ordinance and its exhibits. All provisions and representations of the ZSO that conflict with the terms and exhibits of the Hanna Farms Ordinance are hereby rescinded as applied to the Real Estate and shall be superseded by the terms and exhibits of the Hanna Farms Ordinance.

Section 1.2. The Hanna Farms Ordinance shall be in full force and effect in accordance with Indiana law, upon the passage of any applicable waiting periods, all as provided by the laws of the State of Indiana.

Section 1.3. The Zoning Map will not, under this ordinance, change the designation of the Real Estate as Planned Unit Development (PUD-E), which is known as the Hanna Farms Planned Unit Development District.

Section 1.4. The ZSO is hereby amended for the Real Estate in accordance with the provisions of this Hanna Farms Ordinance and its exhibits. In all other respects, the ZSO shall remain in effect and unchanged. The underlying zoning district for Development Parcels 1 and 2 depicted on the Concept Plan shall be the R1(d) Residential zoning designation (the "R1(d) District") set forth in the ZSO. Except as modified, revised, supplemented or made inapplicable by this Hanna Farms Ordinance, the standards of the ZSO applicable to the R1(d) District shall apply to the Real Estate.

Section 2. **Definitions.** Definitions are set forth as capitalized terms throughout this Hanna Farms Ordinance. Terms used in this Hanna Farms Ordinance that are not defined in this Hanna Farms Ordinance shall have the meanings set forth in the ZSO.

Section 3. **Section 7. Development Standards in Development Parcel 2.** The following Development Standards shall apply to development in Development Parcel 2, and any standards set in Table 2a of the ZSO which are inconsistent with following standards in this Section 7 are hereby abrogated:

Section 7.12. The following new standard is added: “Each home on Lots 143-145 as shown on Exhibit B, attached hereto, will have minimum of a masonry (brick or stone) wainscot up to the sill of the lowest first-floor windows on the front, both sides and rear facades.

Section 4. **Section 12.5. Landscaping.** This new text is hereby added to the Hanna Farms Ordinance: “Enhanced landscaping shall be installed along Artesian Avenue, within Common Areas 1B, adjoining Lots 146-148 and consisting of fully irrigated grass covered berm mounds with mulched beds of trees, ornamental shrubs and flowering plants as generally shown on Exhibit C attached hereto.”

Section 5. **Procedures.** The adoption of this Ordinance and the subsequent consideration of the Preliminary and Final Development Plans shall be consistent and pursuant to the provisions of the Planned Unit Development process as set forth in Chapter 6 of the ZSO (Planned Unit Developments).

Section 6. **Severability.** If any term, provision, or condition contained in this Ordinance shall, to any extent, be deemed invalid or unenforceable, the remainder of this Ordinance shall not be affected thereby, and each term, provision, or condition of this Ordinance shall be valid and enforceable to the fullest extent permitted by law.

Section 7. **Approval.** This Ordinance shall be in full force and effect from and after its passage by the Common Council of the City of Martinsville.

(The remainder of this page left intentionally blank.)

DULY PASSED AND ADOPTED this ____ day of _____, 2026, by the Common Council of the City of Martinsville, Morgan County, Indiana, having passed by a vote of ____ in favor and ____ opposed.

I affirm, under penalty of perjury, that I have taken reasonable care to redact each Social Security Number in this document. Kevin G. Buchheit, Krieg DeVault LLP

This instrument prepared by: Kevin G. Buchheit, Krieg DeVault LLP, 111 Congressional Blvd. Suite 400, Carmel, IN 46032.

Name		Signature	
Phil R. Deckard II, Member, District 5, President Pro Tempore	Aye ☐ Nay ☐ Abstain ☐		
Jonathan Collier, District 1	Aye ☐ Nay ☐ Abstain ☐		
Ben Mahan, Member, District 2	Aye ☐ Nay ☐ Abstain ☐		
Josh Ferran, Member, District 3	Aye ☐ Nay ☐ Abstain ☐		
Suzie Lipps, Member, District 4	Aye ☐ Nay ☐ Abstain ☐		
Ann Miller, Member-at-Large	Aye ☐ Nay ☐ Abstain ☐		
John Badger, XIV, Member-at-Large	Aye ☐ Nay ☐ Abstain ☐		
ATTEST			
Name	Signature	Date	
Benjamin K. Merida, Clerk-Treasurer			
MAYOR ACTION			
Name		Signature	Date
Kenneth W. Costin, Mayor	Approve ☐ Veto ☐		

EXHIBIT A
LEGAL DESCRIPTION

A part of the Northeast Quarter of Section 10, Township 11 North, Range 1 East, Washington Township, Morgan County, Indiana, based upon an ALTA/NSPS Land Title Survey prepared by Christopher M. Cooper, Professional Surveyor Number 21800010, HWC Engineering Job Number 2021-194, dated November 11, 2021, more particularly described as follows:

BEGINNING at the Northeast corner of said Northeast Quarter, said point also being the Northeast corner of a tract of land described in Deed Record 324, Page 311 in the Office of the Recorder of Morgan County, Indiana; thence South 89 degrees 29 minutes 24 seconds West (bearings based upon Indiana Geospatial Coordinate System (InGCS) "Morgan" zone) along the North line of said Northeast Quarter and said tract a distance of 2105.44 feet to the East right-of-way of Artesian Avenue as described in Instrument Number 201810156 and recorded in said Recorder's Office, the next three (3) courses along said right-of-way; (1) thence South 01 degrees 14 minutes 08 seconds East a distance of 67.40 feet; (2) thence South 01 degrees 37 minutes 37 seconds West a distance of 100.12 feet; (3) South 01 degrees 14 minutes 08 seconds East a distance of 1358.73 feet to the South line of said tract; thence South 89 degrees 47 minutes 14 seconds East along said South line a distance of 755.85 feet to a South corner of said tract; thence North 85 degrees 56 minutes 30 seconds East along said South line a distance of 1299.15 feet to the East line of said Northeast Quarter and the Southeast corner of said tract; thence North 01 degrees 00 minutes 43 seconds East along the East line of said Northeast Quarter and said tract a distance of 1455.71 feet to the POINT OF BEGINNING, containing 72.046 acres, more or less.

EXHIBIT B MASONRY WAINSCOT FOR LOTS 143-145

THIS INSTRUMENT PREPARED BY:

STEVEN W. REEVES
HWC ENGINEERING, INC.
135 N. PENNSYLVANIA ST., SUITE 2800
INDIANAPOLIS, INDIANA 46204
PHONE: (317) 347-3663

DEVELOPED BY:
FORESTAR GROUP INC.
9252 N. MERIDIAN STREET, STE 211
INDIANAPOLIS, IN 46260
PHONE: (317) 420-5321

HANNA FARMS - SECTION 1 FINAL PLAT

CITY OF MARTINSVILLE, WASHINGTON TOWNSHIP, MORGAN COUNTY
(SECTION 10, TOWNSHIP 11 NORTH, RANGE 1 EAST)



Grid North
Scale: 1" = 120'

EASEMENTS PROHIBITED,
SUB FOUNDATIONS ONLY



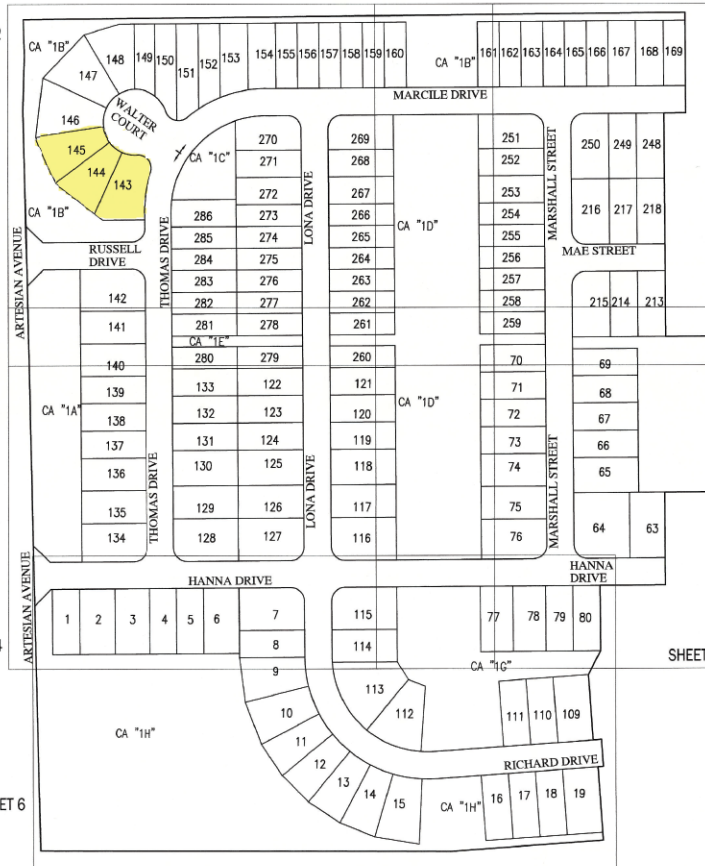
Grid North
Vicinity Map
Not to Scale



202400636 SUB \$88.00
01/12/2024 11:43:26A 7 PGS
Jana K Gray
Morgan County Recorder IN
Recorded as Presented

Curve #	Length	Radius	Chord Length	Chord Bearing	Delta
C-1	39.27'	25.00'	35.36'	N45°17'04"W	90°00'00"
C-2	39.27'	25.00'	35.36'	N44°42'56"E	90°00'00"
C-3	274.89'	175.00'	247.49'	S44°42'56"W	90°00'00"
C-4	314.16'	200.00'	282.84'	S44°42'56"W	90°00'00"
C-5	73.75'	225.00'	73.42'	S09°06'22"W	18°46'53"
C-6	48.66'	25.00'	41.33'	N37°15'38"W	111°30'53"
C-7	266.46'	60.00'	95.55'	S34°12'18"W	254°26'45"
C-8	48.66'	25.00'	41.33'	S74°19'46"E	111°30'53"
C-9	156.30'	225.00'	53.18'	S69°48'52"W	39°48'09"
C-10	39.27'	25.00'	35.36'	N45°17'04"W	90°00'00"
C-11	39.27'	25.00'	35.36'	S44°42'56"W	90°00'00"
C-12	39.27'	25.00'	35.36'	N45°17'04"W	90°00'00"
C-13	39.27'	25.00'	35.36'	S44°42'56"W	90°00'00"
C-14	39.27'	25.00'	35.36'	S45°17'04"E	90°00'00"
C-15	39.27'	25.00'	35.36'	S44°42'56"W	90°00'00"
C-16	39.27'	25.00'	35.36'	S45°17'04"E	90°00'00"
C-17	39.27'	25.00'	35.36'	N44°42'56"E	90°00'00"
C-18	39.27'	25.00'	35.36'	S45°17'04"E	90°00'00"
C-19	39.27'	25.00'	35.36'	S44°42'56"W	90°00'00"
C-20	39.27'	25.00'	35.36'	N45°17'04"W	90°00'00"
C-21	39.27'	25.00'	35.36'	N44°42'56"E	90°00'00"
C-22	39.27'	25.00'	35.36'	S45°17'04"E	90°00'00"
C-23	39.27'	25.00'	35.36'	N44°42'56"E	90°00'00"
C-24	286.42'	175.00'	255.50'	S47°10'17"E	93°46'26"
C-25	327.33'	200.00'	292.00'	S47°10'17"E	93°46'26"
C-26	368.25'	225.00'	328.50'	S47°10'17"E	93°46'26"

SHEET 2



SHEET 3

SHEET 4

SHEET 5

SHEET 6

DEVELOPMENT STANDARDS
HANNA FARMS SUBDIVISION
ZONING DISTRICT: PUD
TOTAL LOTS: 286

AREA "A" LOTS 143-286
MIN. LOT AREA 4,800 SF
MAX. LOT DEPTH TO WIDTH RATIO 4:3
MAX. LOT COVERAGE 50% OR 2,400 SF
MIN. LOT WIDTH AT R/W LINE 30'
MIN. LOT WIDTH AT FRONT SETBACK 40'
MIN. FRONT SETBACK 25'
MIN. REAR SETBACK 20'
MIN. SIDE SETBACK 5'
MIN. GROUND FLOOR AREA PER DWELLING:
ONE STORY 960 SF
TWO STORY 625 SF

AREA "B" LOTS 1-142
MIN. LOT AREA 6,000 SF
MAX. LOT DEPTH TO WIDTH RATIO 4:3
MAX. LOT COVERAGE 50% OR 3,000 SF
MIN. LOT WIDTH AT R/W LINE 45'
MIN. LOT WIDTH AT FRONT SETBACK 50'
MIN. FRONT SETBACK 25'
MIN. REAR SETBACK 20'
MIN. SIDE SETBACK 5'
MIN. GROUND FLOOR AREA PER DWELLING:
ONE STORY 960 SF
TWO STORY 625 SF

SEE SHEET 1 FOR CURVE TABLE
SEE SHEET 7 FOR LAND DESCRIPTION

SHEET 1 OF 7

EXHIBIT C
ADDITIONAL LANDSCAPING



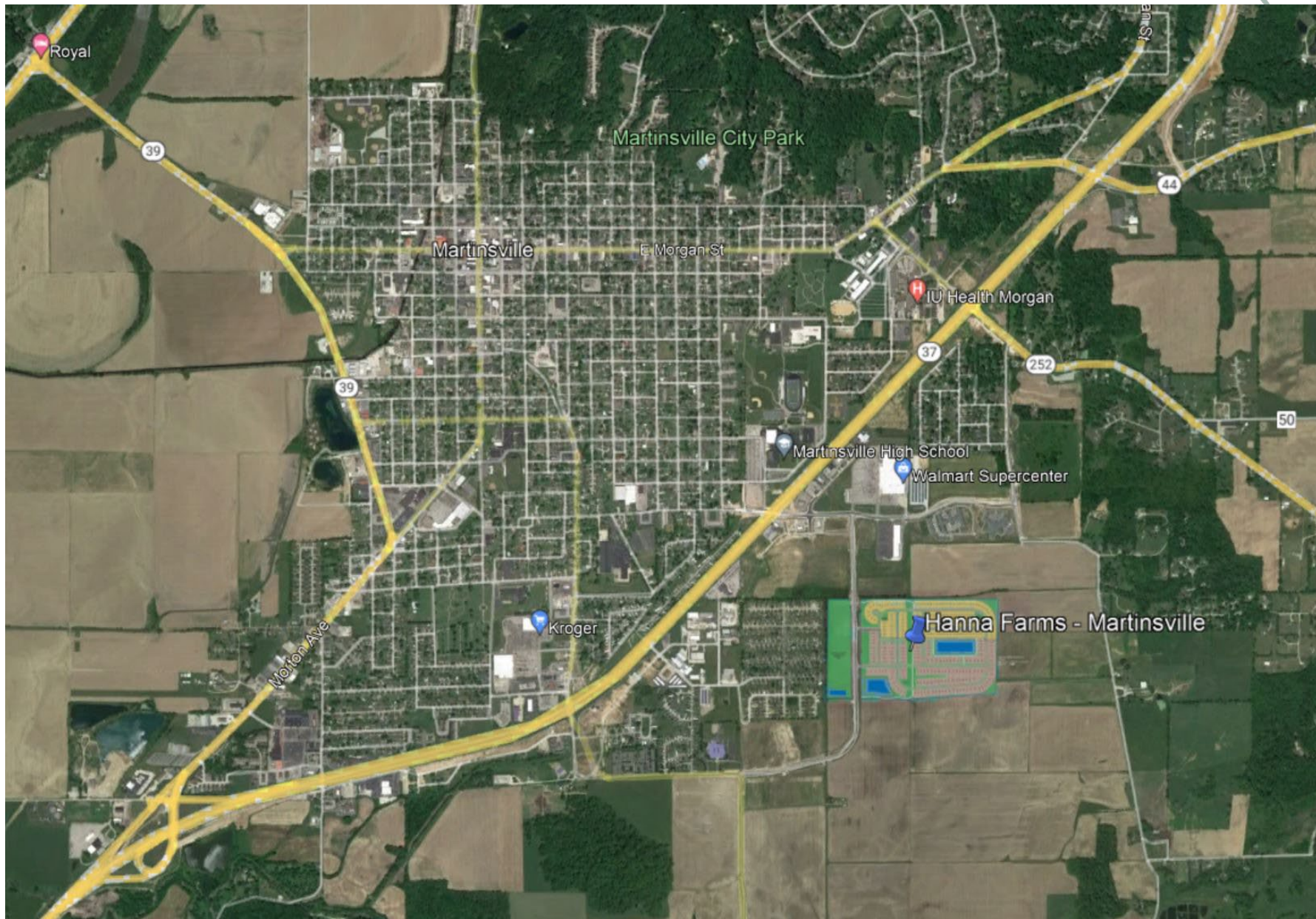


Hanna Farms

Common Council of the City of Martinsville
July 13, 2026

Development Team:

Forestar – Cheyenne Hoffa, Entitlements Manager





Ordinance No. 2024-1882 (PUD Amendment #1)

Section 4. **Section 7. Development Standards in Development Parcel 2.** The following Development Standards shall apply to development in Development Parcel 2, and any standards set in Table 2a of the ZSO which are inconsistent with following standards in this Section 7 are hereby abrogated:

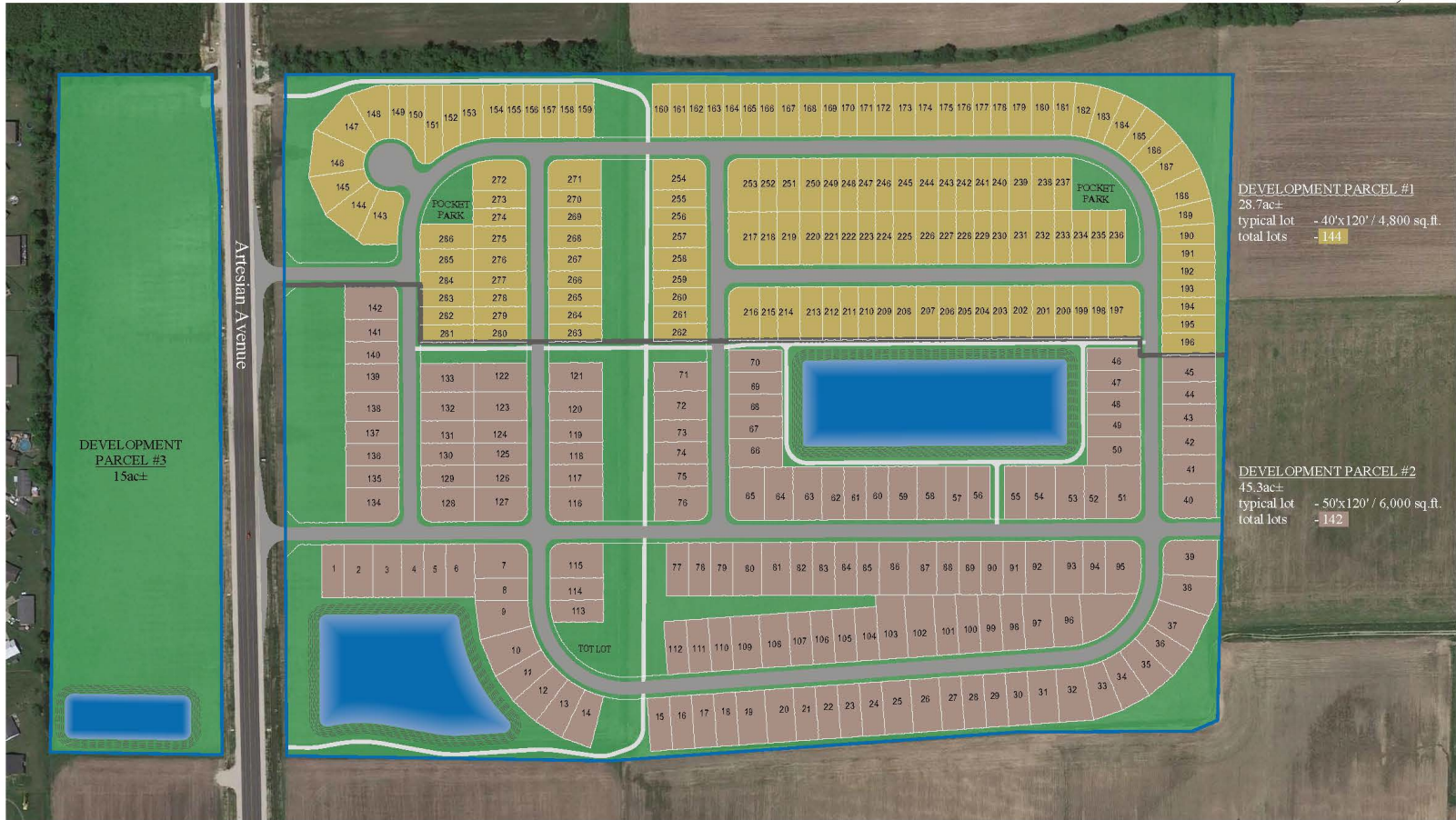
Section 7.11. The following new standard is added: "Each home will have minimum of a masonry (brick or stone) wainscot up to the sill of the lowest first-floor windows on the front facade. For homes on Lots **1** and 134-142, the masonry wainscot shall continue to both sides and rear of the home."

Section 5. **Section 12.5. Landscaping.** This new text is hereby added to the Hanna Farms Ordinance: "Enhanced landscaping shall be installed along Artesian Avenue consisting of fully irrigated grass covered berm mounds with mulched beds of trees, ornamental shrubs and flowering plants."

Hanna Farms Site Plan



Hanna Farms Martinsville, Indiana





Proposed PUD Amendment #2

Section 3. **Section 7. Development Standards in Development Parcel 2.** The following Development Standards shall apply to development in Development Parcel 2, and any standards set in Table 2a of the ZSO which are inconsistent with following standards in this Section 7 are hereby abrogated:

Section 7.12. The following new standard is added: “Each home on Lots 143-145 as shown on Exhibit B, attached hereto, will have minimum of a masonry (brick or stone) wainscot up to the sill of the lowest first-floor windows on the front, both sides and rear facades.

Section 4. **Section 12.5. Landscaping.** This new text is hereby added to the Hanna Farms Ordinance: “Enhanced landscaping shall be installed along Artesian Avenue, within Common Areas 1B, adjoining Lots 146-148 and consisting of fully irrigated grass covered berm mounds with mulched beds of trees, ornamental shrubs and flowering plants as generally shown on Exhibit C attached hereto.”

Exhibit B Masonry Wainscot for Lots 143 - 145

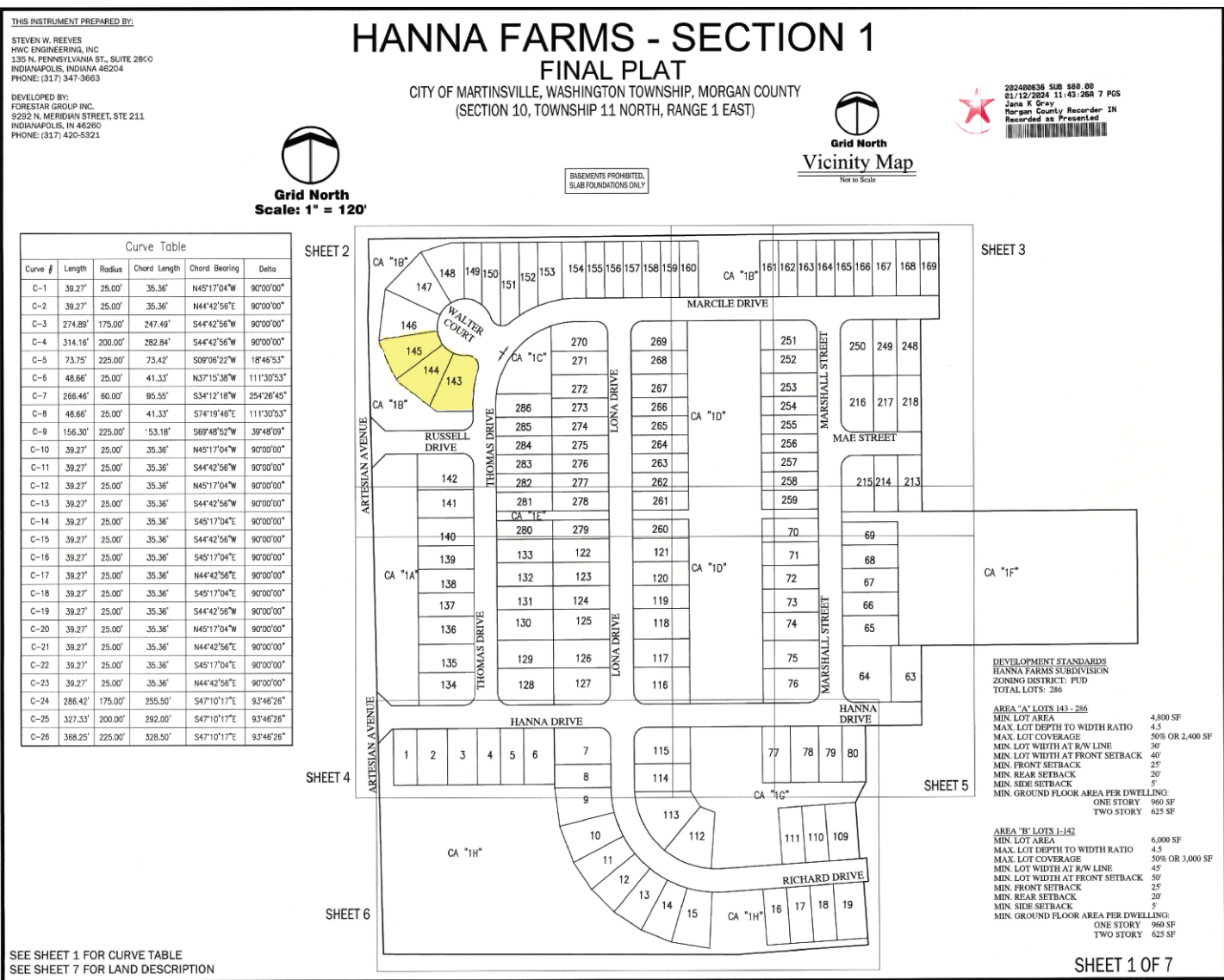


Exhibit C Additional Landscaping



Additional Landscaping 3D Rendering



ORDINANCE NO. 2026-1919

CITY OF MARTINSVILLE AN ORDINANCE AMENDING AREAS ON THE OFFICIAL ZONING MAP OF THE CITY OF MARTINSVILLE, INDIANA, FROM AG TO I-1

WHEREAS, a petition was filed by Codey Lenahan, President of Indiana Gratings Inc. on or about June 3, 2026, to amend the zoning map of the City of Martinsville, Indiana (referred to hereafter as the “City”) to change the zoning for certain real estate described in Exhibit “A” attached to this ordinance, and;

WHEREAS, the City of Martinsville, Indiana Planning Commission (referred to hereafter as the “Planning Commission”) is an advisory Planning Commission to the City, and held a public hearing on the zoning proposal associated with Docket No. PC 26014 on June 23, 2026, and forwarded a favorable recommendation to the Common Council of the City, that the property described in Exhibit “A” be rezoned to Light Industrial (I-1); and

WHEREAS, the Planning Commission conditioned a favorable recommendation upon items as presented in the certificate of recommendation dated June 23, 2026; and

WHEREAS, pursuant to Indiana Code § 36-7-4-602, the Planning Commission has certified its recommendation to the City; and

WHEREAS, the recommendation of the Planning Commission should be adopted, and the official zoning map of the City should be amended to show the property described in “Exhibit A” as I-1.

NOW THEREFORE, BE IT ORDAINED by the Common Council of the City of Martinsville, Indiana that:

Section 1: The zoning map of the City of Martinsville is amended to rezone the real estate described in Exhibit “A” from its present zoning of AG to I-1.

Section 2: This ordinance shall be in full force and effect from and after both (1) its passage and approval according to law, and (2) after execution and recording.

Passed and adopted by the Common Council of the City of Martinsville, Morgan County, Indiana this _____ day of _____, 2026.

Grantee:

City of Martinsville
59 S. Jefferson St.
Martinsville, IN 46151

Name		Signature
Phil R. Deckard II, Member, District 5, President Pro Tempore	Aye ☐ Nay ☐ Abstain ☐	
Jonathan Collier, District 1	Aye ☐ Nay ☐ Abstain ☐	
Ben Mahan, Member, District 2	Aye ☐ Nay ☐ Abstain ☐	
Josh Ferran, Member, District 3	Aye ☐ Nay ☐ Abstain ☐	
Suzie Lipps, Member, District 4	Aye ☐ Nay ☐ Abstain ☐	
Ann Miller, Member-at-Large	Aye ☐ Nay ☐ Abstain ☐	
John Badger, XIV, Member-at-Large	Aye ☐ Nay ☐ Abstain ☐	
ATTEST		
Name	Signature	Date
Benjamin K. Merida, Clerk-Treasurer		
MAYOR ACTION		
Name	Signature	Date
Kenneth W. Costin, Mayor	Approve ☐ Veto ☐	

I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security Number in this document, unless required by law. Codey Lenahan

*This document prepared by: Codey Lenahan, President of Indiana Gratings Inc.
210 W. Douglas Street, Martinsville, IN 46151*

Exhibit “A”
Legal Descriptions

LOT NUMBER 9 IN THE REPLAT OF LOTS 8, 9, AND 10 IN REVISED CEDARWOOD SUBDIVISION, AS PER PLAT THEREOF RECORDED DECEMBER 19, 2001 AS INSTRUMENT NUMBER 20120603, IN THE OFFICE OF THE RECORDER OF MORGAN COUNTY, INDIANA.

AND

LOT NUMBER 10 IN THE REPLAT OF LOTS 8, 9, AND 10 IN REVISED CEDARWOOD SUBDIVISION, AS PER PLAT THEREOF RECORDED DECEMBER 19, 2001 AS INSTRUMENT NUMBER 20120603, IN THE OFFICE OF THE RECORDER OF MORGAN COUNTY, INDIANA.

RESOLUTION NO. 2026-0722

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF MARTINSVILLE, INDIANA AUTHORIZING THE PAYMENT OF CERTAIN RECURRING OPERATIONAL EXPENSES BY AUTOMATED CLEARING HOUSE (ACH), ELECTRONIC FUNDS TRANSFER (EFT), BANK DRAFT, OR OTHER ELECTRONIC PAYMENT METHODS

WHEREAS, the City of Martinsville ("City") incurs recurring operational expenses, including utility, telecommunications, internet, and other essential services necessary for municipal operations; and

WHEREAS, Indiana Code 36-1-8-11 authorizes political subdivisions to make and receive payments using electronic funds transfer and other financial instruments when authorized by the fiscal body; and

WHEREAS, Indiana Code 36-1-8-11.5 authorizes a political subdivision to pay money from its funds by electronic funds transfer when authorized by resolution; and

WHEREAS, the Common Council finds that the use of Automated Clearing House (ACH), electronic funds transfer (EFT), recurring bank draft, and similar electronic payment methods will improve efficiency, reduce administrative costs, prevent service interruptions, and provide timely payment of recurring obligations of the City; and

WHEREAS, the Common Council desires to establish procedures to ensure appropriate oversight, documentation, reconciliation, and reporting of all electronically processed payments.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MARTINSVILLE, INDIANA, AS FOLLOWS:

Section 1. Authorization.

The Clerk-Treasurer is hereby authorized to establish and utilize ACH payments, EFT payments, recurring bank drafts, online payment portals, and other electronic payment methods for the payment of recurring operational expenses of the City.

Section 2. Eligible Payments.

Electronic payment methods may be used for recurring expenses including, but not limited to:

- Electric utility services;
- Natural gas utility services;
- Water utility services;
- Sewer utility services;

- Telephone services;
- Cellular telephone services;
- Internet and communications services;
- Software subscriptions and cloud-based services;
- Insurance premiums;
- Other recurring operational expenses approved by the Clerk-Treasurer.

Section 3. Internal Controls.

The Clerk-Treasurer shall maintain procedures to ensure:

1. Documentation supporting each payment is retained in accordance with applicable record retention requirements;
2. Electronic payment confirmations are maintained as part of the City's financial records;
3. All payments are recorded in the City's accounting system;
4. Payments are reconciled monthly with bank statements and vendor invoices;
5. Any discrepancies are promptly investigated and corrected.

Section 4. Claims Process.

Nothing in this Resolution shall be construed to waive or modify any statutory claims approval requirements applicable to the City. All claims paid electronically shall be presented to the appropriate governing body in the same manner as other claims and shall be included in the City's claims register and financial records.

Section 5. Authority to Execute Documents.

The Clerk-Treasurer is authorized to execute ACH authorizations, EFT agreements, enrollment forms, online payment agreements, and other documents necessary to implement this Resolution.

Section 6. Revocation.

The Clerk-Treasurer may immediately suspend or discontinue any electronic payment arrangement when deemed necessary to protect City funds or maintain adequate internal controls.

Section 7. Effective Date.

This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED by the Common Council of the City of Martinsville, Indiana, this ____ day of _____, 2026.

Name		Signature	
Phil R. Deckard II, Member, District 5, President Pro Tempore	Aye ☐ Nay ☐ Abstain ☐		
Jonathan Collier, Member, District 1	Aye ☐ Nay ☐ Abstain ☐		
Ben Mahan, Member, District 2	Aye ☐ Nay ☐ Abstain ☐		
Josh Ferran, Member, District 3	Aye ☐ Nay ☐ Abstain ☐		
Suzie Lipps, Member, District 4	Aye ☐ Nay ☐ Abstain ☐		
Ann Miller, Member-at-Large	Aye ☐ Nay ☐ Abstain ☐		
John Badger, XIV, Member-at-Large	Aye ☐ Nay ☐ Abstain ☐		
ATTEST			
Name	Signature	Date	
Benjamin K. Merida, Clerk-Treasurer			
MAYOR ACTION			
Name		Signature	Date
Kenneth W. Costin, Mayor	Approve ☐ Veto ☐		