

**Martinsville Board of Works and Safety
Meeting Agenda
Monday, July 27, 2026
6:30 PM - City Hall, Council Chambers**

THE CITY OF
Martinsville
INDIANA



Call to Order

Roll Call

Consideration of the Minutes

- A. Consideration of the July 13, 2026, Board of Works and Safety Meeting Minutes

Consideration of Claims

Consideration of Sewer Adjustment Applications

- A. 260 S. Lincoln St. -- \$1,486.31
609 S. Grant St. -- \$136.25
489 N. Jefferson St. -- \$83.32
2110 Mahalasville Rd. #410 -- \$937.96
160 Byram Blvd. -- \$183.53
115 Cleveland Dr. -- \$322.04

New Business

- A. Announcement of the Awarding of the Bid for the SR 44 Water and Sewer Extensions
- B. Consideration of the Awarding of the Bid Wastewater Treatment Plant Improvements
- C. Consideration of Resolution 2026-0723 - Garbage and Debris Collection Fees
- D. Consideration of the Environmental Review Contract with Kleinpeter Consulting Group
- E. Consideration of Request for No Parking Signs for Consistency on East Harrison Street
- F. Consideration of Creating a Loading Zone at the Martinsville Entertainment Theatre

Next Regular Meeting

- A. The next regular meeting will be on Monday, August 10, 2026, beginning at 6:30 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, Indiana.

Any individuals who requires aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Martinsville, IN, contact Ben Meridia, ADA Coordinator, 56 North Main Street, Martinsville, IN, 46151, 765-342-6012, as soon as possible, but no later than 48 hours before the scheduled event.

Adjournment

Any individuals who requires aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Martinsville, IN, contact Ben Meridia, ADA Coordinator, 56 North Main Street, Martinsville, IN, 46151, 765-342-6012, as soon as possible, but no later than 48 hours before the scheduled event.

**MARTINSVILLE BOARD OF WORKS AND SAFETY
MARTINSVILLE INDIANA
MORGAN COUNTY, INDIANA
JULY 13, 2026**

Call to Order

Mayor Costin called the Board of Works meeting to order on July 13, 2026.

Roll Call

Mayor Kenneth Costin
Board of Works Member John Lillywhite

A quorum was declared present.

Consideration of the Minutes

- A. Consideration of the June 22, 2026, Board of Works and Safety Meeting Minutes
A motion to approve the minutes was made by Board of Works member John Lillywhite. Mayor Costin seconded the motion. The minutes were passed 2-0.

Consideration of Claims

A motion to was made to approve the claims by Board of Works member John Lillywhite. Mayor Costin seconded the motion. The motion was passed 2-0.

Consideration of Sewer Adjustment Applications

- A. 790 S. Graham St. -- \$341.18
860 N. Lincoln St. -- \$504.45
640 W. Harrison St. -- \$122.73
659 S. Crawford St. -- \$378.34
740 S. Home Ave. -- \$191.42
1621 Josephine St. -- \$66.44

A motion to approve the sewer adjustment applications was made by Board of Works member John Lillywhite. Mayor Costin seconded the motion. The motion

passed 2-0.

New Business

A. Opening of Bids for SR 44 Water and Sewer Extension

City Superintendent Mac Dunn opened the bids for the SR 44 Water and Sewer Extensions with the assistance of Troy Swan with HWC and Dan Barrett with United Consulting. The bids listed alphabetically were:

- Infrastructure Systems, Inc - Total Base Bid \$665,620.00 and Total Mandatory Alternate Bid \$540,655.00
- Kings Trucking Excavation Inc. - Total Base Bid \$615,700.00 and Total Mandatory Alternate Bid \$177,210.00
- Lykins Contracting LLC - Total Base Bid \$598,160.00 and Total Mandatory Alternate Bid \$158,060.00
- Millennium Contractors LLC - Total Base Bid \$774,104.00 and Total Mandatory Alternate Bid \$235,449.00
- Mitchell & Stark Construction - Total Base Bid \$787,539.00 and Total Mandatory Alternate Bid \$200,458.00
- Morphe Construction, Inc. - Total Base Bid \$777,000.00 and Total Mandatory Alternate Bid \$252,000.00
- Reed and Sons Construction - Total Base Bid \$465,418.85 and Total Mandatory Alternate Bid \$169,757.50
- SLB Pipe Solutions - Total Base Bid \$692,650.00 and Total Mandatory Alternate Bid \$275,435.00
- Striegel Design & Construction Inc. - Total Base Bid \$538,538.00 and Total Mandatory Alternate Bid \$215,788.83
- Sub-Surface of Indiana, Inc. - Total Base Bid \$584,875.00 and Total Mandatory Alternate Bid \$176,200.00
- Yarberry Companies - Total Base Bid \$815,362.00 and Total Mandatory Alternate Bid \$262,470.00

Board of Works member John Lillywhite made the motion to take these bids under consideration and allow them to be looked at to meet all the qualifications, at which time we give the Mayor the authority to approve the contract that makes the most sense for the City. Mayor Costin seconded the motion. The motion passed 2-0.

B. Opening of Bids for Wastewater Treatment Plant Improvements

City Superintendent, Mac Dunn opened the bids for the Wastewater Treatment Plant improvements. The bids as listed in order of the opening were:

- Dan Cristiani Excavating Co. - \$1,160,000.00
- Graves Construction Inc. - \$1,212,121.00
- Maddox Industrial - \$1,356,870.00
- Mitchell & Stark - \$1,292,100.00
- Case Constructing - \$1,073,000.00

The bids will be taken under advisement and a decision will be made at the next Board of Works meeting.

C. Consideration of the Renewal of the Agreement with 120 Water

City Superintendent Mac Dunn presented the agreement with 120 Water for renewal. After discussion, Board of Works member John Lillywhite made a motion to accept the agreement. Mayor Costin seconded the motion. The motion passed 2-0.

D. Consideration of a Referring a Tort Claim to Insurance Carrier

Mayor Costin presented the consideration of referring a tort claim to the insurance carrier. Board of Works member John Lillywhite made the motion to send to the insurance as advised. Mayor Costin seconded the motion. The motion passed 2-0.

Next Regular Meeting

- A. The next regular meeting will be on Monday, July 27, 2026, beginning at 6:30 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, Indiana.

Adjournment

Name		Signature
Kelly Bray, Member	Aye ☐ Nay ☐ Abstain ☐	
John Lillywhite, Member	Aye ☐ Nay ☐ Abstain ☐	
Kenny Costin, Mayor	Aye ☐ Nay ☐ Abstain ☐	
ATTEST		
Name	Signature	Date
Benjamin K. Merida, Clerk-Treasurer		

SEWER ADJUSTMENT APPLICATION

Please email application and receipts to hstaggs@martinsville.in.gov
Questions, call 765.342.2449

Account Number 3 20000 00 Date 6/25/20
Name Brian Blakley Phone 765-341-8480
Email Address blakleysrestoration@gmail.com
Service Address 2600 S. Lincoln St.
Month of Excessive Bill 5/1/20-6/1/20 Excessive Bill Amount 905.67
Did the water pass through the sewer? Yes ☒ Yes ☐ No
Detailed description of leak water supply line in wall split

Repair Company Information (Please attach a copy of repair bill.)

Name Blakleys Restoration Phone 765-315-8178
Address Harrison St. Mart.

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months. 1
Excessive Usage 4/20 543 7/20 849 Excessive Sewer Amount 4/20 618.79 7/20 903.34
Average Usage 360 Average Sewer Amount \$47.91

Requested Adjustment Amount \$1486.31

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor

Date

Kelly M. Bray, Member

Date

John Lillywhite, Member

Date



Outlook

Online Form Submittal: Sewer Adjustment Application

From noreply@civicplus.com <noreply@civicplus.com>**Date** Tue 7/7/2026 6:30 PM**To** Katelynn Brummett <kbrummett@Martinsville.in.gov>; Jamie Kenworthy <jkenworthy@Martinsville.in.gov>; Heather Staggs <hstaggs@Martinsville.in.gov>**Sewer Adjustment Application**

Account Number	50470008
Date	7/7/2026
Name	Robert w beauchamp
Phone Number	3176168112
Email Address	rdsr1415@gmail.com
Service Address	609 South Grant Street
City	Martinsville
State	IN
Zip Code	46151-1046
Month of Excessive Bill	June
Excessive Bill Amount	352.16
Did the water pass through the sewer?	No
Detailed description of leak	Leak was at the part where the water goes into the house from the service line coming from meter.. we had a family member who is a licensed plumber thro the local union do the repair.

Repair Company Information

Name	Josh claywell
Phone	3176658438
Address	409 n cherry st
City	Martinsville
State	IN

Zip Code

46151-1046

Please attach copy of repair
bill[IMG_20260610_075919625_HDR.jpg](#)**UTILITY DEPARTMENT USE ONLY**Number of claims filed in previous 12 months 0Excessive Usage 186Excessive Sewer Amount \$ 216.81Average Usage 65Average Sewer Amount \$ 80.56Requested Adjustment Amount \$ 136.25**BOARD OF PUBLIC WORKS AND SAFETY USE ONLY**

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor

Date _____

Kelly M. Bray, Member

Date _____

John Lillywhite, Member

Date _____

Email not displaying correctly? [View it in your browser.](#)

- Caution: This is an External Email -



Outlook

Online Form Submittal: Sewer Adjustment Application

From noreply@civicplus.com <noreply@civicplus.com>

Date Mon 7/6/2026 5:48 PM

To Katelynn Brummett <kbrummett@Martinsville.in.gov>; Jamie Kenworthy <jkenworthy@Martinsville.in.gov>; Heather Staggs <hstaggs@Martinsville.in.gov>

Sewer Adjustment Application

Account Number	81270002
Date	7/6/2026
Name	Rodric D. Bray
Phone Number	3173727186
Email Address	rdbray1969@att.net
Service Address	489 N. Jefferson Street
City	Martinsville
State	IN
Zip Code	46151
Month of Excessive Bill	June
Excessive Bill Amount	277.28
Did the water pass through the sewer?	No
Detailed description of leak	The water line entering the home ruptured on or about June 10th. The plumber came by the evening of June 11th and advised he could fix the leak on Monday, June 15th. On June 12th, I had the city utility shut off the water for the weekend. The plumber fixed the problem on Monday June 15th. See attached invoice.

Repair Company Information

Name	Terrell Plumbing
Phone	765/346-1735
Address	540 Holden Street

City Martinsville

State IN

Zip Code 46151

Please attach copy of repair bill [Woodie Plumbing, LLC.pdf](#)

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months 0

Excessive Usage 139 Excessive Sewer Amount \$163.88

Average Usage 65 Average Sewer Amount \$80.50

Requested Adjustment Amount \$83.32

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date _____

Kelly M. Bray, Member Date _____

John Lillywhite, Member Date _____

Email not displaying correctly? [View it in your browser.](#)

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Outlook

Online Form Submittal: Sewer Adjustment Application

From noreply@civicplus.com <noreply@civicplus.com>

Date Thu 7/16/2026 11:46 AM

To Katelynn Brummett <kbrummett@Martinsville.in.gov>; Jamie Kenworthy <jkenworthy@Martinsville.in.gov>; Heather Staggs <hstaggs@Martinsville.in.gov>

Sewer Adjustment Application

Account Number	125220000
Date	7/16/2026
Name	Amber Duggar
Phone Number	765-349-2000
Email Address	countryview@stallardonline.com
Service Address	2110 Mahalasville Rd #410
City	Martinsville
State	IN
Zip Code	46151
Month of Excessive Bill	6/21/26- 7/1/26
Excessive Bill Amount	\$2334.03/ & up coming bill
Did the water pass through the sewer?	No
Detailed description of leak	Noticed water flowing outside the building into the parking lot. Found a 1 1/2 main water line located under the building in unit 4 had two sections with holes that needed to be replaced. Repair completed by Drain-Tek invoice attached.

Repair Company Information

Name	Drain-Tek
Phone	317-531-3288
Address	311 Bishop St
City	Mooresville

State IN

Zip Code 46158

Please attach copy of repair bill [Drain-Tek invoice.pdf](#)

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months 0

Excessive Usage 1437 Excessive Sewer Amount \$1625.43

Average Usage 604 Average Sewer Amount \$687.47

Requested Adjustment Amount \$937.96

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date _____

Kelly M. Bray, Member Date _____

John Lillywhite, Member Date _____

Email not displaying correctly? [View it in your browser.](#)

- Caution: This is an External Email -



Outlook

Online Form Submittal: Sewer Adjustment Application

From noreply@civicplus.com <noreply@civicplus.com>**Date** Tue 7/7/2026 9:13 AM**To** Katelynn Brummett <kbrummett@Martinsville.in.gov>; Jamie Kenworthy <jkenworthy@Martinsville.in.gov>; Heather Staggs <hstaggs@Martinsville.in.gov>**Sewer Adjustment Application**

Account Number 160880003

Date 7/7/2026

Name Tarrah Sedam

Phone Number 3176674295

Email Address lovelytarrah@yahoo.com

Service Address 160 Byram Boulevard

City Martinsville

State IN

Zip Code 46151

Month of Excessive Bill May & June 2026

Excessive Bill Amount May \$333.46 \$164.90

Did the water pass through the sewer? No

Detailed description of leak Leak in crawl space on hose bib

Repair Company Information

Name T.N.P. Plumbing LLC

Phone 7653419728

Address 9054 North Low Gap Road

City Unionville

State IN

Zip Code 46151

Please attach copy of repair [INV0233.pdf](#)
bill

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months 0
Excessive Usage ^{g/m} 174 ^{u/m} 69 Excessive Sewer Amount ^{g/m} \$ 203.29 ^{u/m} \$ 85.06
Average Usage 40 Average Sewer Amount \$ 52.41
Requested Adjustment Amount \$ 183.53

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date _____

Kelly M. Bray, Member Date _____

John Lillywhite, Member Date _____

Email not displaying correctly? [View it in your browser.](#)

- Caution: This is an External Email -

SEWER ADJUSTMENT APPLICATION

Please email application and receipts to hstagg@martinsville.in.gov
Questions, call 765.342.2449

Account Number 164050001

Date 7-15-2026

Name Timothy B Miller

Phone 765-341-0556

Email Address tim.miller10@aatt.net

Service Address 115 Cleveland Dr, Martinsville IN 46151

Month of Excessive Bill June 2026

Excessive Bill Amount \$534.50

Did the water pass through the sewer? ☐ Yes ☒ No

Detailed description of leak Broken pipe outside of building

Repair Company Information (Please attach a copy of repair bill.)

Name Mike Quillen

Phone 765-349-1615
765-318-0171

Address 250 Goodnight Rd Martinsville, IN 46151

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months. 0

Excessive Usage 303

Excessive Sewer Amount \$348.55

Average Usage 17

Average Sewer Amount \$26.51

Requested Adjustment Amount \$322.04

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor

Date

Kelly M. Bray, Member

Date

John Lillywhite, Member

Date

RESOLUTION #2026-0723

RESOLUTION IMPLEMENTING NEW RATES FOR GARBAGE AND DEBRIS COLLECTION

Comes now the City of Martinsville Board of Public Works and Safety, and pursuant to I.C. 36-9-30-7, and Martinsville Municipal Code 6-3-1-11, implements new rates for garbage and debris collection at the City of Martinsville Transfer Station.

BE IT RESOLVED that the City of Martinsville Board of Public Works and Safety, finds that it is in the best interest of the City and out of necessity for the rising costs the City is charged by its contract to remove trash from the City of Martinsville Transfer Station, that new rates will be applied to all trash and debris that is brought to the Transfer Station from the public.

BE IT FURTHER RESOLVED from September 1, 2026, going forward, trash brought to the City of Martinsville in trash bags will be assessed for a fee of \$30.00 for 1-5 bags, with a 200 lb. limit. All other trash brought to the City of Martinsville Transfer Station from the public will be assessed at the cost of \$50, up to 1,000 lbs. Any amount of trash above 1,000 lbs. will be assessed at a cost of \$1.00 per each 20lbs. Municipal Solid Waste (MSW) means ordinary household waste generated from residential living activities, including bagged household trash, furniture, mattresses, toys, clothing, household goods, and similar non-construction debris.

Construction and Demolition Debris means waste resulting from construction, remodeling, repair, demolition, or land clearing activities, including lumber, drywall, roofing materials, shingles, siding, flooring, doors, windows, plumbing fixtures, cabinets, fencing, concrete, brick, masonry, and similar materials. Construction material will be assessed a minimum cost of \$80.00 up to 2,000 lbs. Anything over 2,000 lbs. will be assessed a cost of \$0.80 per 20 lbs. This rate applies to anything other than municipal solid waste.

Green waste and brush will be assessed at a minimum cost of \$50 for any load up to 2,000 lbs. Any amount above 2,000 lbs. shall be assessed at a cost of \$.50 per each 20 lbs. Solid fill will be assessed a minimum cost of \$60 for any load. Any amount over 2,000 lbs. shall be assessed a cost of \$.60.

Any load containing more than twenty-five percent (25%) construction and demolition debris, as determined by Transfer Station personnel, shall be assessed at the construction and demolition debris rate.

These new rates apply only to trash and debris brought by the public to the City of Martinsville Transfer Station and does not apply to standard household pick up of trash and debris by the City of Martinsville of its residents within the city limits. All other rates remain the same.

All of which is Resolved this ____ day of _____, 2026.

Name		Signature
Kelly Bray, Member	Aye ☐ Nay ☐ Abstain ☐	
John Lillywhite, Member	Aye ☐ Nay ☐ Abstain ☐	

Kenny Costin, Mayor	Aye ☐ Nay ☐ Abstain ☐	
ATTEST		
Name	Signature	Date
Benjamin K. Merida, First Deputy Clerk-Treasurer		

City of Martinsville
Environmental Review Professional Services Contract

This agreement, made as of **July 28th, 2026**, by and between the City of Martinsville here in after referred to as the Owner, and Kleinpeter Consulting Group LLC, P.O. Box 37 Whiteland, IN 46184, hereinafter referred to as the Administrator.

Whereas the Owner desires to contract with the Administrator for skills and knowledge necessary for the technical assistance needed in conducting/completing an environmental review compliant with guidelines established by the Indiana Office of Community and Rural Affairs and the United States Department of Housing and Urban Development.

NOW, THEREFORE, the Owner and Administrator for the considerations set forth, agree as follows:

Section 1 – Relationship of Parties

The parties intend that an independent Administrator relationship be created by this contract. The Owner is interested only in the results to be achieved, and the conduct and control of the work will lie solely with the Administrator. The Administrator is not to be considered an agent or employee of the Owner for any purpose, and the employees of the Administrator are not entitled to any benefits that the Owner provides for the Owner's employees.

Section 2 – Scope of Technical Assistance Services of the Administrator

Environmental Review following: Kleinpeter Consulting Group, LLC shall provide services for the

Environmental Review:

- a. Coordinate with other agencies, including the Owner, Indiana Office of Community and Rural Affairs (IOCRA), as necessary, to determine the required steps for the environmental review for the proposed project.
- b. Prepare environmental packets and provide all appropriate local, state and federal agencies as required by IOCRA, requesting an environmental response.
- c. Collect environmental responses.
- d. Notify Owner of any responses requiring further documentation, study, or action.
- e. Complete a Format II environmental record.
- f. Prepare all required Notices for publication in local newspaper(s) used by the Owner, as pertains to the Environmental Review.

- g. Provide IOCRA with necessary information to obtain Environmental Release.

Section 3 – Owner Responsibilities

The Owner shall provide the Administrator with all information, documentation, and applicable records needed to carry out the activities described above.

Section 4 – Compensation to Contractor

The Owner shall pay the Administrator a **\$5,000.00** fee that will be billed immediately after the environmental review is complete.

All State and federal tax withholdings will be the responsibility of the Administrator.

Section 5 – Term of the Contract

The term of this contract shall begin on **July 28th, 2026**, and shall continue until successful survey completion and certification or abandonment of survey activities occur.

A. Execution – This contract shall be in full force and effect when dated and properly signed until terminated. The Owner and the Administrator each bind themselves, their successors, executors, and assigns to the other party of this agreement.

ADMINISTRATOR

Kleinpeter Consulting Group LLC

Signature: Michael Kleinpeter

Date: July 28th, 2026

Name: Michael Kleinpeter

Title: President/Certified Grant Administrator

OWNER

City of Martinsville

Signature: _____

Date: _____

Name: Kenny Costin

Title: Mayor

I'd like for **No Street Parking on East Harrison** to be put on BOW agenda.

Traditionally, there's been no parking on the South side of East Harrison. There are no parking signs from Main to Colfax (8 blocks), no signs from Colfax to St Clair (1 block), signs from St Clair to Home (2 blocks), no signs from Home to the Catholic Church (5 blocks) and then no parking from the Church until E Morgan (approx. 2 blocks).

So, 12 blocks have no parking signs and 6 have no signage. I believe over the years, signs have been removed. Hasn't been an issue until residents started parking in front of the new doubles in the 900 block and with parking on both sides, the street is very constricted.

I recommend no parking signs be installed on the South side of East Harrison from Main to East Morgan.

Thank you.

Mac Dunn
City Superintendent
City of Martinsville, Indiana
59 South Jefferson Street, Room 102
Martinsville, IN 46151
mdunn@martinsville.in.gov
765-342-7800

