

Martinsville Board of Works and Safety
Meeting Agenda
Monday, December 29, 2025
6:30 PM - City Hall, Council Chambers (Room 202)

THE CITY OF
Martinsville
INDIANA



Call to Order

Roll Call

Consideration of the Minutes

- A. Consideration of the December 8, 2025, Board of Works and Safety Meeting Minutes

New Business

- A. Consideration of the Bid Recommendation for the Parking Lot Project
- B. Consideration of the Bid Recommendation for the Next Phase of Sidewalks Installations
- C. Consideration of Agreement for Legal Services - Dale S. Coffey
- D. Consideration of Agreement for Services - Kari Palma
- E. Consideration of Sending a Tort Claim to the Insurance Provider - Allen & Nora Ashbrook
- F. Consideration of Quote for Blower Motors Replacement - Brehob Corporation
- G. Consideration of Quote for SCADA System Upgrade - Maxim Automation

Consideration of Sewer Adjustment Applications

- A. 820 S. Marion St. -- \$1,502.08
- B. 5910 Hacker Creek Rd. -- \$878.28
- C. 60 W. Pike St. -- \$1,851.14

Next Regular Meeting

- A. The regular meeting of the Board of Works and Safety will be on Monday, January 12, 2026, beginning at 6:30 PM in the Council Chambers (Room 202), City Hall, 59 S., Jefferson St., Martinsville, Indiana.

Adjournment

Any individuals who requires aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Martinsville, IN, contact Ben Meridia, ADA Coordinator, 56 North Main Street, Martinsville, IN, 46151, 765-342-6012, as soon as possible, but no later than 48 hours before the scheduled event.

**MARTINSVILLE BOARD OF WORKS AND SAFETY
MARTINSVILLE INDIANA
MORGAN COUNTY, INDIANA
DECEMBER 8, 2025**

Call to Order

Roll Call

Board of Works Kelly Bray
Mayor Kenneth Costin
Board of Works John Lillywhite

A quorum was declared present.

Consideration of the Minutes

- A. Consideration of the November 24, 2025, Board of Works and Safety Meeting Minutes

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The minutes were Passed 3-0.

Mayor's Comments

- A. Board of Works and Safety 2026 Meeting Dates

New Business

- A. Opening of Bids for the Parking Lot Project

Mr Oakes opened the bids for the board's review. Only one bid was received.
Wallace Construction - \$190,286.00

The bid were taken under advisement.

- B. Opening of Bids for Next Phase of Sidewalk Installations

Mr Dunn presented the bids to the board for their review. The city received three bids.

Olco - \$3,082,464.00
E&B Paving - \$2,171,355.75
Wallace - \$1,219,580.00

The bids were taken under advisement.

- C. Consideration of Fire Department Policies

Chief Greene presented the policies to the board for their consideration.
A motion to Approve was made by Board of Works John Lillywhite. Kelly Bray seconded the motion. The motion was Passed 3-0.

D. Consideration of Resolution 2025-0720 - Adopting Operation and Maintenance Manual for Martinsville Levee

Mr Coffey presented the resolution to the board for their consideration.

A motion to Approve was made by Board of Works John Lillywhite. Kelly Bray seconded the motion. The motion was Passed 3-0.

Consideration of Claims

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

Consideration of Sewer Adjustment Applications

A. 840 S. Ohio St. -- 350.19

A motion to Approve was made by Board of Works John Lillywhite. Kelly Bray seconded the motion. The motion was Passed 3-0.

B. 60 Massey Road - \$39.41

A motion to Approve was made by Board of Works John Lillywhite. Kelly Bray seconded the motion. The motion was Passed 3-0.

Next Regular Meeting

A. The next regular meeting of the Board of Works and Safety will be on Monday, December 29, 2025, beginning at 6:30 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, Indiana

Adjournment

Name		Signature
Kelly Bray, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John Lillywhite, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Kenny Costin, Mayor	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
ATTEST		
Name	Signature	Date
Benjamin K. Merida, Clerk-Treasurer		

EMPLOYMENT CONTRACT FOR LEGAL SERVICES

Comes now, the City of Martinsville, by its Board of Public Works and Safety, hereafter referred to as “BOW” and Dale S. Coffey, for the law firm of Boren, Oliver & Coffey, LLP, hereafter referred to as “City Attorney,” and enter into this agreement and in so doing agree as follows:

WHEREAS, the BOW understands that Mayor Kenneth W. Costin desires to hire the City Attorney to provide legal services to the City of Martinsville as head of the Department of Law Administration; and whereas the City Attorney desires to provide to the Mayor, all the city departments, the Common Council, and other city agencies, the legal and professional services required under I. C. 36-4-9-12; and whereas the parties desire to enter into an employment contract for the purpose of making a written memorandum of their agreements with respect to the compensation to be paid to the City Attorney for its legal and professional services rendered as City Attorney. The law firm of Boren, Oliver & Coffey, LLP is an independent contractor contracting with the city to provide legal services.

IT IS THEREFORE MUTUALLY AGREED UPON BY THE PARTIES AS FOLLOWS:

1. **Routine Duties and Powers.** The City Attorney and BOW hereby acknowledge and agree that the City Attorney as the head of the Department of Law Administration, shall perform the routine duties and exercise the powers required under I. C. 36-4-9-12. These duties and powers as specifically set forth as follows:

The Department of Law Administration shall:

- a. Manage the legal affairs of the city;
- b. Oversee the prosecution of violators of city ordinances;

- c. Give legal advice to the officers, departments, boards, commissions, and other agencies of the city and advise the Board of Public Safety on matters;
- d. Draft ordinances and other legal documents for the City and its departments, boards, commissions and other agencies when requested by the proper officer;
- e. Maintain custody of the records of his office and turn them over to his successor in office;
- f. Order any and all title searches and examine all abstracts required in public work of any kind, including opening, widening, or changing a street, alley, or public place;
- g. Promptly commence all proceedings necessary or advisable for the protection or enforcement for the rights of the city or the public;
- h. Use all diligence to collect fines and any recoveries within the scope of his duties;
- i. Report in writing to the city executives all matters that he considers important;
- j. Report in writing to the city fiscal officer all judgments for which the city is liable.

2. **Economic Development Duties.** In addition to duties as enumerated above in Paragraph 1, the City Attorney may be involved with economic development opportunities for the City of Martinsville. These duties will include attending and facilitating meetings with various businesses, organizations, legal counsel of companies currently existing in Martinsville that wish to expand, or new companies who wish to locate to the City of Martinsville.

3. **Compensation.** The City Attorney and BOW hereby acknowledge and agree that in consideration for the services provided under this contract, the City Attorney shall be compensated \$100,000.00 per year, payable monthly at a rate of \$8,333.33. Said payment shall be made to Boren, Oliver & Coffey, LLP.
4. **Litigation, Anticipated Litigation, Extraordinary Tasks, Special Projects Which Are Not Routine in Nature, Bond Issues, Etc.** The City Attorney and BOW acknowledge that from time to time during the period of this contract, matters may come to the Mayor's attention and to the attention of the City of Martinsville that are extraordinary in nature and will require extraordinary allocation of time on the part of the City Attorney. These extraordinary matters may consist of litigation in excess of 10 hours, special projects that are not routine in nature, bond issues and other tasks that are obviously beyond the scope of routine services. In these instances, the BOW and the City Attorney agree that the City Attorney shall be compensated at an hourly rate of \$250.00 per hour.
5. **Appointment of Deputies.** The City Attorney and the BOW hereby acknowledge that in accordance with provisions of I. C. 36-4-11-3, the City Attorney may appoint a deputy City Attorney who will be available to perform the same services as the City Attorney and without requiring any additional compensation to be paid under this contract.
6. **Additional Monies for Clerical Work and Ordinance Prosecution.** The City Attorney and BOW also hereby acknowledge that additional work may be required in a clerical nature and ordinance prosecution. It is agreed that those funds shall be paid

by the City of Martinsville to the person performing these services under separate contract.

7. **Term of Agreement.** The term of this agreement shall be for a period of one year, commencing January 1, 2026, and ending December 31, 2026. It is hereby also agreed that either party may, by giving 60 days written notice, terminate this agreement.

All of which is agreed to this 29th day of December, 2025.

**City of Martinsville
Board of Public Works and Safety by:**

BOREN, OLIVER & COFFEY, LLP by:

Dale S. Coffey

Name		Signature
Kelly Bray, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
John Lillywhite, Member	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Kenny Costin, Mayor	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
ATTEST		
Name	Signature	Date
Benjamin K. Merida, Clerk-Treasurer		

**CONTRACT FOR EXECUTIVE DIRECTOR
OF MARTINSVILLE ENTERTAINMENT THEATRE**

Comes now the City of Martinsville by its Board of Public Works and Safety, hereinafter referred to as (“BOW”) and Kari Palma, hereinafter referred to as (“Independent Contractor”), and enter into this Agreement for Executive Director of Martinsville Entertainment Theatre and in so doing agree as follows:

WHEREAS, the City of Martinsville owns, through its Redevelopment Commission, the Martinsville Entertainment Theatre, and the BOW has, by assignment, the authority to approve contracts, for the Martinsville Entertainment Theatre, and desires at this time to enter into this Agreement with Kari Palma to serve as Executive Director for the theatre. It is agreed that in regards to the duties of Kari Palma as Executive Director, she will perform the following:

1. DUTIES AND OVERSIGHT.

- a. Oversee the daily operations, management, and strategic direction of the Martinsville Entertainment Theatre.
- b. Manage financial planning, fundraising efforts, and budget adherence.
- c. Create agendas and lead meetings for the Advisory Committee and other related groups.
- d. Work in conjunction with Team Leaders from various volunteer committees to schedule acts and movies.
- e. Coordinate with ticketing company and web master to create tickets, seating charts, and events for sponsors and patrons.
- f. Send out email messages to patrons as needed.
- g. Assist patrons with ticketing online and at the box office.

- h. Coordinate with the Sound & Lights Director to prepare for upcoming shows.
- i. Coordinate with the concessions company.
- j. Coordinate with school and county connections.
- k. Coordinate with all groups and individuals in which has scheduled events at the theatre.
- l. Work with patrons and staff to accommodate private parties and functions and movies.
- m. Supervise staff and volunteers.

2. TERM OF AGREEMENT.

This Agreement shall be effective for the period of time from January 1, 2026, and end on December 31, 2026.

3. COMPENSATION.

Kari Palma shall be paid the total of \$30,000.00 and such payment shall be paid each month at a rate of \$2,500.00

It is anticipated that the detailed hours worked by Kari Palma shall be in excess of 25 hours per week. It is expected that the Executive Director will fulfill all responsibilities and achieve the goals as referenced above and as set forth by the Mayor of the City of Martinsville. Further it is anticipated that the Executive Director will attend most of the official events, screenings, meetings, and major functions held at the theatre.

4. REIMBURSEMENT FOR EXPENSES.

The Executive Director shall be reimbursed by the City of Martinsville for all reasonable and necessary out of pocket expenses, including items that are authorized by the Mayor to be purchased for the theatre.

5. TERMINATION OF AGREEMENT EARLY.

This Agreement may be terminated prior to its end date without cause by either party given the other party thirty (30) days written notice of intent to terminate Agreement.

6. GOVERNING LAW.

This law will be governed by the state of Indiana, and the county of preferred venue will be Morgan County, Indiana.

7. ENTIRE AGREEMENT.

This document constitutes the entire Agreement between the parties and supersedes any prior understandings or agreements, whether oral or written.

IN WITNESS WHEREOF,

**City of Martinsville
Board of Public Works and Safety by:**

Kenneth W. Costin, Member

Kari Palma, Executive Director

Kelly M. Bray, Member

John Lillywhite, Member

Attest:

Ben Merida, Clerk-Treasurer



KEN NUNN LAW OFFICE®

**KEN NUNN
DEAN ARNOLD
TROY RIVERA
MIKE HANLEY
KEVIN DEVILLE
JAMES HURT
MADISYN HARSH**

**Franklin Place
104 SOUTH FRANKLIN ROAD
BLOOMINGTON, INDIANA 47404-5295**

**TEL: 1-800-Call-Ken
FAX: (866) 331-5321**

**VICKY NUNN
BRAD SMITH
ROM BYRON
RYAN ETTER
DANIEL GORE
KEVEN MCINTOSH**

December 4, 2025

**Commissioner
Indiana Dept. of Transportation
100 N. Senate, IGCN 755
Indianapolis, IN 46204**

**Superintendent
Martinsville Street Department
59 South Jefferson Street
Martinsville, IN 46151**

**Attorney General
State of Indiana
302 W. Washington, 5th Floor
Indianapolis, IN 46204**

**Morgan County
Morgan County Commissioners
180 South Main, Ste 112
Martinsville, IN 46151**

**Governor
State of Indiana
206 State House
Indianapolis, IN 46204-2797**

**Superintendent
Morgan County Highway Dept.
5400 Blue Bluff Road
Martinsville, IN 46151**

**President
Martinsville City Council
59 South Jefferson Street
Martinsville, IN 46151**

**Mayor, City of Martinsville
59 S. Jefferson
Martinsville, IN 46151**

Re: Notice of Claim

Dear Sir or Madam:

You are hereby notified, pursuant to the requirements of the Indiana Tort Claims Act, I.C. 34-13-3-6 and I.C. 34-13-3-8, that Allen D. Ashbrook and Nora J. Ashbrook, individually and as husband and wife, intend to take legal action to claim compensation from Morgan County, Morgan County Highway Department, Morgan County Commissioners, the City of Martinsville, Martinsville City Council, City of Martinsville Street Department, State of Indiana and the Indiana Department of Transportation for damages for losses suffered based on the following statement of facts, circumstances and occurrences:

- 1. The incident occurred on or about September 11, 2025 at approximately 11:50 AM.**
- 2. The basic facts of the incident are set forth in the police report enclosed.**
- 3. The claimant, Allen D. Ashbrook, has incurred medical expenses as a result of the**

incident and will incur future medical expenses. The claimant, Allen D. Ashbrook, has also experienced physical pain and mental suffering and will experience physical pain and mental suffering in the future.

4. The claimant, Nora J. Ashbrook, has suffered a loss of her husband's services, society and companionship as a result of Allen D. Ashbrook's injuries.

5. The damages claimed are a direct result of partial negligence on the part of Morgan County, Morgan County Highway Department, Morgan County Commissioners, the City of Martinsville, Martinsville City Council, City of Martinsville Street Department, State of Indiana and the Indiana Department of Transportation as follows:

- a. for negligence in the design, construction, upkeep, repair or replacement of regulatory and other signage;
- b. for negligence in failing to take the proper steps to correct the defects at this location where the above named parties had actual knowledge or notice of a dangerous condition;
- c. for negligence in design, construction, upkeep, repair and maintenance of this location;
- d. for negligence in failing to post a reduced speed limit at a dangerous location;
- e. for negligence for lack of positive guidance at this location;
- f. for negligence in failing to provide appropriate traffic control devices at a dangerous location;
- g. for negligence in failing to properly and adequately illuminate a dangerous location;
- h. for negligence in placing and/or allowing dangerous objects such as poles, culverts and other objects to be located in or near the right-of-way for the street or road;
- i. for negligence in failing to inspect or discover dangerous objects located in or near the right-of-way for the street or road;
- j. for negligence in failing to remove dangerous objects located in or near the right-of-way for the street or road;
- k. for negligence in failing to install and/or maintain any cable or concrete barriers to prevent vehicles from crossing over into other lanes of traffic.

6. Claimants seek damages equal to the statutory maximum amount.

7. Persons involved known to the claimant are:

- a. City of Martinsville, Indiana;
- b. Martinsville City Council;
- c. City of Martinsville Street Dept;
- d. Indiana Department of Transportation;
- e. State of Indiana;
- f. Morgan County;
- g. Morgan County Commissioners;
- h. Morgan County Highway Dept.;
- i. Charlene Fields.

8. At the time of the incident and presently, the claimants reside at 931 Pony Express Trail , in Mooresville, Morgan County, IN.

If for any reason you feel that the above Notice does not constitute full and complete notice of our client's claims pursuant to the Indiana Tort Claims Act, or that some other agency or department should also be notified, please contact us immediately and we will provide whatever additional information is necessary. Absent any response on your part, we will assume that this letter fully complies with the Notice provisions of the Indiana Tort Claims Act to your satisfaction.

Sincerely,
KEN NUNN LAW OFFICE



BY: Dean J. Arnold
Attorney at Law

Enc.

904800224
Local Id
L25090218

Indiana Officer's Standard Crash Report

Hit and Run

Vehicles 2 Commercial 0 Injures 1 Fatalities 0

Page 1 of 4

Created on 9/15/2025 9:00:02
Printed on 9/16/2025 9:00:15 AM

MARTINSVILLE PD, ORI 0550100

1. FIELDS, CHARLENE; 2. ASHBROOK, ALLEN

Location MORGAN ST at Intersection of SYCAMORE ST		County MORGAN	Township	City
Crash Date 09/11/2025	Day of Week Thursday	Crash Time 11:50 AM	Date of Report 09/15/2025	Latitude 39.42788057
Weather Condition CLEAR	Light Condition DAYLIGHT	Locality URBAN	Inside Corporate Limits? YES	Longitude -85.42607045
Roadway Surface ASPHALT	Surface Condition DRY	Roadway Classification		<input type="checkbox"/> School Zone
<input type="checkbox"/> Construction Zone	Construction Type	Roadway Junction FOURWAY INTERSECTION	Railroad Crossing #	<input type="checkbox"/> Train or Rail Equipment
				<input type="checkbox"/> Rumble Strips
				<input type="checkbox"/> Deer
				<input type="checkbox"/> Underride crash

Time Notified 11:55 AM	Time Arrived 11:59 AM	Primary Factor FAILURE TO YIELD RIGHT OF WAY (Unit 1)	Did this crash happen as a result of another incident? NO
Type of Crash NON-COLLISION	Other Location of Investigation	<input checked="" type="checkbox"/> Investigation Complete	<input type="checkbox"/> Photos taken
Investigative Officer BERTELSEN, JOSH	Agency MARTINSVILLE PD	<input type="checkbox"/> Reconstruction Performed	Total Estimate of all damage in Crash \$1001 TO \$2500
Reviewing Officer SIPES, JEREMY	MARTINSVILLE PD	ID Number 684	
Assisting Officer J POND	MARTINSVILLE PD	839	
Assisting Officer			
Reconstruction Officer			

The following was written by BERTELSEN, JOSH
 On Thursday, September 11, 2025 at 11:50, BERTELSEN, JOSH responded to a crash on Morgan st at the intersection of sycamore st and the road surface was Dry.

Vehicle 1, White Gmc Terrain, Going straight.
 Vehicle 2, Brown Harley-Davidson Sportster 1200 Low, Going straight.

D1 stated they were pulling out of the parking lot across from Dollar General on the Morgan St side. D1 stated she was going straight across to the dollar general. D1 stated she pulled out and did not see V2 coming from the intersection of Morgan and Sycamore. D1 said she applied the break. D1 said that is when V2 did the same thing and ultimately laid the motorcycle down. V1 and V2 did not collide. D2 said he was starting from the intersection of Morgan and Sycamore at the 4 way stop. V2 said he went through and observed V1. D2 said he applied his break and was unable to keep the bike up. V2 was dropped.

EMS arrived on scene. They advised he had bruising on his right arm. D2 was wearing a helmet. D2 stated he wanted to leave V2 so he could come back and get it once released.

904800224

Indiana Officer's Standard Crash Report

Hit and Run

Local Id
L26090218

Vehicles 2 Commercial 0 Injuries 1 Fatalities 0

Page 2 of 4

Created on 9/15/2025 9:00:02
Printed on 9/16/2025 9:00:15 AM

MARTINSVILLE PD, ORI 0550100

Unit 1 Driver Hit & Run Aggressive Driving Immediate Medical Attention

Last Name: **FIELDS** First: **CHARLENE** Middle: _____
 Address: **7674 STATE RD 44 MARTINSVILLE, IN 46151**
 Driver's License Number: **8944363361** Lic Type: **OP** Lic State: **INDIANA** CDL Class: _____
 Apparent Physical Status: **NORMAL** Restrictions: **NONE**
 Test Given: **NONE** Type Given: _____
 Driver Injury Status: _____ EMS Number: _____
 Nature of Most Severe Injury: _____ Location of Most Severe Injury: _____
 Safety Equipment Used: **UNKNOWN** Safety Equipment Effective: _____ Ejection/Trapped: **NOT EJECTED OR TRAPPED**
 If Cited: _____ IC Codes: _____

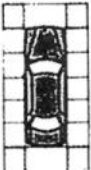
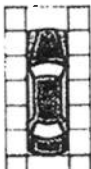
Unit 2 Driver Hit & Run Aggressive Driving Immediate Medical Attention

Last Name: **ASHBROOK** First: **ALLEN** Middle: _____
 Address: **931 PONY EXPRESS TR MOORESVILLE, IN 46158**
 Driver's License Number: **8906441419** Lic Type: **CM** Lic State: **INDIANA** CDL Class: _____
 Apparent Physical Status: **NORMAL** Restrictions: **NONE**
 Test Given: **NONE** Type Given: _____
 Driver Injury Status: **NON-INCAPACITATING** EMS Number: _____
 Nature of Most Severe Injury: **CONTUSION/BRUISE** Location of Most Severe Injury: **ELBOW/LOWER ARM**
 Safety Equipment Used: **HELMET** Safety Equipment Effective: _____ Ejection/Trapped: **NOT EJECTED OR TRAPPED**
 If Cited: _____ IC Codes: _____

Vehicle Information

Veh # **1** Color **WHITE** Veh Year **2016** Occupants **1**
 Make **RAM** Model **Terrain**
 Style **4-DOOR**
 Insured By **PROGRESSIVE**
 Policy # **987509561** Ins Phone # _____
 VIN **2GKFLUEK2G8153293**
 Plate Number **CU8520** Plate Exp Year **2026** Plate State **INDIANA**
 Towed? **NO** Towed Due to Disabling Damage? **NO**
 Company Towed By: _____ City Towed To: _____ Fire? **NO**



Initial Impact Area: Undercarriage Trailer None Unknown Damage to Roof
 Areas of Damage: Undercarriage Trailer None Unknown Damage to Roof

Vehicle Information

Veh # **2** Color **BROWN** Veh Year **2009** Occupants **1**
 Make **HARLEY-DAVIDSON** Model **Sportster 1200 Low**
 Style **MOTORCYCLE**
 Insured By **GRANGE**
 Policy # **4441889** Ins Phone # _____
 VIN **1HD1CX3119K439622**
 Plate Number **T742BQ** Plate Exp Year **2026** Plate State **INDIANA**
 Towed? **NO** Towed Due to Disabling Damage? **NO**
 Company Towed By: _____ City Towed To: _____ Fire? **NO**

Initial Impact Area: Undercarriage Trailer None Unknown Damage to Roof
 Areas of Damage: Undercarriage Trailer None Unknown Damage to Roof

Vehicle Use: **PERSONAL (FARM, COMPANY)** Event Collision With: **OTHER - EXPLAIN IN NARRATIVE**

Emergency Run? _____ Type of Roadway: **TWO LANES (TWO WAY)** Roadway Character: **STRAIGHT/LEVEL**
 Direction of Travel: **SOUTH** Pre-Crash Vehicle Action: **GOING STRAIGHT** # of Axles: **2** Oversized
 Speed Limit: **20** Traffic Control Devices: _____ Devices Operational? _____

Owner Information:
 Vehicle Owner's Name: **FIELDS, CHARLENE** Address (Street/City, State Zip): **7674 STATE RD 44 MARTINSVILLE, IN 46151**

Vehicle Use: **PERSONAL (FARM, COMPANY)** Event Collision With: **OTHER - EXPLAIN IN NARRATIVE**

Emergency Run? _____ Type of Roadway: **TWO LANES (TWO WAY)** Roadway Character: **STRAIGHT/LEVEL**
 Direction of Travel: **EAST** Pre-Crash Vehicle Action: **GOING STRAIGHT** # of Axles: **2** Oversized
 Speed Limit: **20** Traffic Control Devices: _____ Devices Operational? _____

Owner Information:
 Vehicle Owner's Name: **ASHBROOK, ALLEN** Address (Street/City, State Zip): **931 PONY EXPRESS TR MOORESVILLE, IN 46158**

Commercial Vehicle Information

Commercial Vehicle Information

904800224

Indiana Officer's Standard Crash Report

Print and Fill

License #
L25090218

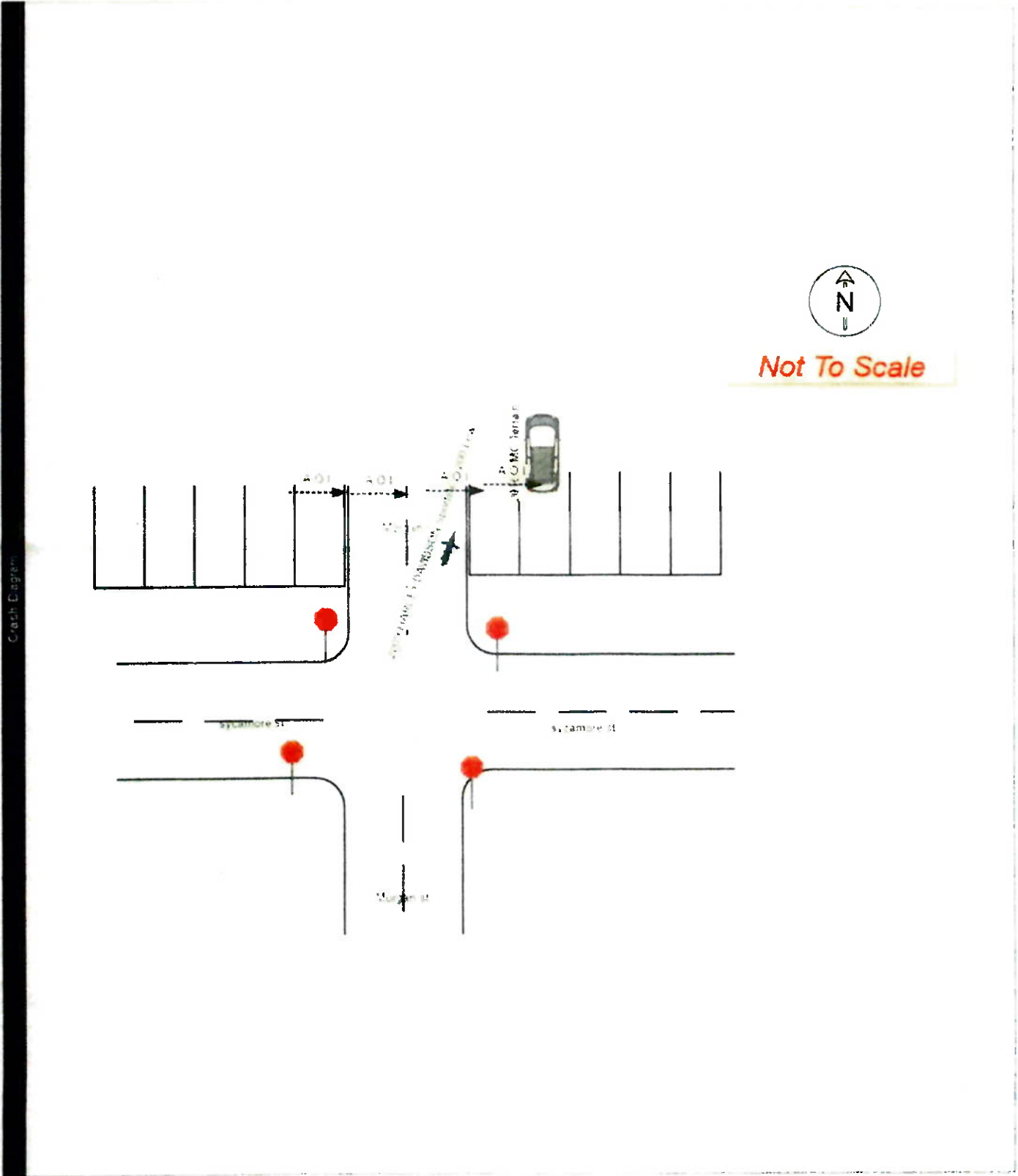
at fault	of the month	injury	fatalities
2	0	1	0

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Created on: 9/16/2019 09:00
Printed on: 9/16/2019 09:15 AM

MARTINSVILLE PD, ORI 0550100

Trailers	
Property Damage	
Factors	<p>Unit 1 : NONE (VEHICLE),FAILURE TO YIELD RIGHT OF WAY,NONE (ENVIRONMENTAL)</p> <p>Unit 2 : NONE (VEHICLE),NONE (DRIVER),NONE (ENVIRONMENTAL)</p>



End of Report



Handwritten notes: #1217

SALES QUOTE

Quote No. SQ-005975

Quote Date 09/29/25

Quote Expiration Date 11/03/25

Page: 1

Sell To
CITY OF MARTINSVILLE
CITY HALL
HANNAH MERIDA
P O BOX 1415
MARTINSVILLE,, IN 46151

Ship To
CITY OF MARTINSVILLE
GARY OAKES 765.318.9123
995 ROGERS RD
MARTINSVILLE, 46151-3260
IN

Shipment Date 10/01/25
Salesperson PATRICK ALLEN
Sent Via
Terms Net 30 Days

Ship Via BREHOB SERVICE TO INSTALL
Ship Via Acct.
FOB BREHOB SERVICE
Entered By WBOAT

Our Item No.	Description	Quantity UOM	Unit Price	Ext. Price
QUOTE	PROVIDE TURN-KEY INSTALLATION OF ABB ACS INDUSTRIAL DRIVE FOR CONTROL OF 75HP MOTOR/CENTRIFUGAL BLOWER *BREHOB WILL SUPPLY AN ACS580 DRIVE AND ALL LABOR TO INSTALL AND START-UP DRIVE. *DRIVE WILL BE INSTALLED IN EXISTING CUTLER-HAMMER MOTOR CONTROL CENTER *RETURN ON INVESTMENT (ROI) HAS BEEN PREVIOUSLY SUBMITTED TO CUSTOMER *PRICING WILL REMAIN VALID THROUGH REMAINDER OF YEAR. REVISED PRICING WILL BE REQUIRED IN 2026 *EACH DRIVE INSTALL WILL REQUIRE 1.5 DAYS FOR INSTALLATION/START-UP *DRIVE DELIVERY WILL BE 5-7 WEEKS AFTER RECEIPT OF PURCHASE ORDER *DETAILED TECH SPEC CAN BE PROVIDED AS NEEDED *AN ON-SITE PRE-START MEETING WILL BE REQUIRED TO DISCUSS PROJECT SCHEDULING *FREIGHT WILL BE PP/ADD *SALES TAX IS NOT INCLUDED IN QUOTE	3 Each	13,981.00	41,943.00

Total 41,943.00

Past due invoice are subject to a service charge of 1.5% per month. Our permission must be obtained before returning merchandise to us.

Acceptance of Brehob's products or services shall be deemed to constitute an agreement on th part of the Buyer to the terms and conditions set forth supersede all previous agreements. The terms and conditions stated herein shall take precedence over any other conditions and no contrary, unless accepted by Brehob in writing.



Handwritten signature and initials: #27 K

Martinsville WWTP DO/Blower Automation Quote V1

10.25/25

Martinsville WWTP Staff

RE: DO/Blower Control

Dear Martinsville Team:

Thank you for the opportunity to provide this quote to you! Maxim Automation is pleased to offer the following quote to integrate the PLC system to control the blowers on new VFDs (by others). Maxim has already established that the fiber run exists in the room and spliced the cable with a fiber optic patch panel. The DO sensors and controller do not work. We will replace the DO controller and two (2) probes and link the existing wiring to report to the PLC that lives as PLC-3. The new VFDs will need to be able to speak the protocol Ethernet/IP. Maxim will program the SCADA system to accept the new DO signals and run the VFDs automatically up and down to save on energy. Price includes SCADA changes (alarming, trending, display, and choice of automatic/manual control), as well as all training, documentation, engineering, and 1 year warranty on parts and labor

Our Base quotation provides the following:

- Coordination with owner for preparatory / operations discussion with Brehob
- One (1) SC4500 Hach Controller with 2 analog outputs w/ sunshield
- Two (2) Hach LDO Model 2 DO probe(s) with luminescent dissolved oxygen technology
- Two (2) Hach Pole mount assemblies
- One new Fiber to copper network switch (brings VFDs on ethernet network)
- Circuit breakers as required
- Terminal blocks as required
- Installation and termination of CAT 6 cable from network switch to every drive.
- Systems integration of all hardware and VFDs into SCADA
- PLC programming to make the operation as local staff intends (alarming and trending included)
- 1 year warranty on all parts and labor

EXCLUSIONS:

- This Proposal is valid for thirty (120) days from the date of this proposal.
- Payment Terms: Net thirty (30) days after receipt of invoice
- Sales tax is not included.
- Proposal is based on working a standard (40) hour work week. Overtime compensation or other acceleration costs are not included in our budgetary proposal.



- Performance and payment bonds are not included.
- No permits, permit fees, and easements are included in this proposal.
- All necessary process operations associated with execution of the work will be performed by facility personnel.
- All plant shut-downs (as required to complete scope of work) are to be performed by facility personnel.
- The material pricing is contingent on a formal notice to proceed within 120 days of the letter. If there is an increase in material pricing outside of this timeline this is to be addressed prior to ordering said materials.
- Lead times for the materials will be identified at the time of purchase. In today's market lead times have been drastically changing from day to day. Some of the pieces required are custom built to order
- Price is based that the project was quoted as NON-BABA compliant. Additional charges will occur if it must be BABA
- VFDs by others
- VFDs must have Ethernet IP protocol ready as plug and play. Maxim will assign IP addresses
- No Spare parts were requested in the specifications

Bid Price = \$26,836.75

Thank you for the opportunity to offer our services. Please, feel free to contact me by cell phone at 317-418-9561 for any questions. I am happy to clarify or discuss all items. Thank you!

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sean Boland', written over a large, stylized 'S' and 'B'.

Sean Boland
Maxim Automation, Inc.

Account Number 20210003
 Date 12/10/2025
 Name Jonathan Dillow
 Phone Number 3172609439
 Email Address jondillow@gmail.com
 Service Address 820 South Marion St.
 City Martinsville
 State IN
 Zip Code 46151
 Month of Excessive Bill December
 Excessive Bill Amount 2187.61
 Did the water pass through the sewer? No
 Detailed description of leak Had major leak in yard on old pipe, 3/4 steel

Repair Company Information

Name Woodie Plumbing LLC
 Phone 7653461735
 Address 540 Holden St.
 City Martinsville
 State IN
 Zip Code 46151
 Please attach copy of repair bill [20250902_103627.jpg](#)

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months 0
 Excessive Usage 1359 Excessive Sewer Amount \$1537.60
 Average Usage 25 Average Sewer Amount \$35.52
 Requested Adjustment Amount \$1502.08

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date

Kelly M. Bray, Member Date

John Lillywhite, Member Date

Email not displaying correctly? [View it in your browser.](#)

- Caution: This is an External Email -

Account Number 45440009
 Date 12/10/2025
 Name Pamela Asher
 Phone Number 7653424576
 Email Address mrsvaultman@gmail.com
 Service Address 5910 Hacker Creek rd
 City Martinsville
 State IN
 Zip Code 46151
 Month of Excessive Bill October 2025
 Excessive Bill Amount \$1101.91
 Did the water pass through the sewer? No
 Detailed description of leak Outside of house, under the outside hydrant

Repair Company Information

Name Drain-tek Bryan Pryor
 Phone 3175313288
 Address 211 Bishop St
 City Mooresville
 State IN
 Zip Code 46158

Please attach copy of repair bill [IMG_20251210_145549.jpg](#)

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months 0
 Excessive Usage 818 Excessive Sewer Amount \$928.44
 Average Usage 38 Average Sewer Amount \$50.16
 Requested Adjustment Amount \$878.28

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor Date

Kelly M. Bray, Member Date

John Lillywhite, Member Date

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- Caution: This is an External Email -

SEWER ADJUSTMENT APPLICATION

Please email application and receipts to hstaggs@martinsville.in.gov
Questions, call 765.342.2449

Account Number 9-12570-02 Date 11-28-2025
Name Churches In Mission Phone 765-341-6652
Email Address bksbksbks09@yahoo.com
Service Address 60 West Pike St
Month of Excessive Bill October Excessive Bill Amount _____
Did the water pass through the sewer? Yes No
Detailed description of leak _____

Repair Company Information (Please attach a copy of repair bill.)

Name Hudson Plumbing Phone 765-349-0900
Address 435 W. Morgan

UTILITY DEPARTMENT USE ONLY

Number of claims filed in previous 12 months. 0
Excessive Usage ^{1/25} 707 ^{11/25} 983 Excessive Sewer Amount ^{1/25} \$803.45 ^{11/25} \$1114.23
Average Usage 23 Average Sewer Amount \$33.27

Requested Adjustment Amount \$1851.14

BOARD OF PUBLIC WORKS AND SAFETY USE ONLY

We, the Board of Public Works and Safety, approve this sewer adjustment request.

Kenneth Costin, Mayor

Date

Kelly M. Bray, Member

Date

John Lillywhite, Member

Date