

**MARTINSVILLE BOARD OF WORKS AND SAFETY  
MARTINSVILLE INDIANA  
MORGAN COUNTY, INDIANA  
DECEMBER 29, 2025**

**Call to Order**

**Roll Call**

Board of Works Kelly Bray  
Mayor Kenneth Costin

A quorum was declared present.

**Consideration of the Minutes**

- A. Consideration of the December 8, 2025, Board of Works and Safety Meeting Minutes

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The minutes were Passed 2-0.

**New Business**

- A. Consideration of the Bid Recommendation for the Parking Lot Project

Mr. Oakes presented the proposal to the board for their consideration. The bid came from Wallace Construction in the amount of \$190,286.00.

The city will need to remove the gas tank prior to Wallace doing work.

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.

- B. Consideration of the Bid Recommendation for the Next Phase of Sidewalks Installations

Mr Dunn presented the recommendation to the board for their approval.

The recommendation was to award the project to Wallace Construction for the amount of \$1,219,580.00.

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.

- C. Consideration of Agreement for Legal Services - Dale S. Coffey

Mr Coffey presented the agreement to the board for their consideration.

The agreement is for an annual fee of \$100,000.00.

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.

- D. Consideration of Agreement for Services - Kari Palma

Mr. Coffey presented the agreement to the board for their consideration.

The agreement is to pay Kari Palma \$2,500 monthly to be the executive director of the Martinsville Entertainment Theatre.

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.

- E. Consideration of Sending a Tort Claim to the Insurance Provider - Allen & Nora Ashbrook

Mr Coffey presented the tort claim to the board for their consideration. The request was to forward the claim to the insurance carrier.

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.

- F. Consideration of Quote for Blower Motors Replacement - Brehob Corporation

Mr Oakes presented the quote to the board for their consideration.

The quote is in the amount of: \$41,943.00 and is from Brehob.

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.

- G. Consideration of Quote for SCADA System Upgrade - Maxim Automation

Mr. Oakes presented the quote to the board for their consideration. Maxim Automation quote is for \$26,836.75.

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.

### **Consideration of Sewer Adjustment Applications**

- A. 820 S. Marion St. -- \$1,502.08

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.

- B. 5910 Hacker Creek Rd. -- \$878.28

A motion to Table was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.

- C. 60 W. Pike St. -- \$1,851.14

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.

### **Next Regular Meeting**

- A. The regular meeting of the Board of Works and Safety will be on Monday, January 12, 2026, beginning at 6:30 PM in the Council Chambers (Room 202), City Hall, 59 S., Jefferson St., Martinsville, Indiana.

### **Adjournment**

### **Consideration of Claims**

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The motion was Passed 2-0.