

**MARTINSVILLE BOARD OF WORKS AND SAFETY
MARTINSVILLE INDIANA
MORGAN COUNTY, INDIANA
JANUARY 12, 2026**

Call to Order

Roll Call

Board of Works Kelly Bray
Mayor Kenneth Costin
Board of Works John Lillywhite

A quorum was declared present.

Consideration of the Minutes

- A. Consideration of the December 29, 2025, Board of Works and Safety Meeting Minutes

A motion to Approve was made by Board of Works Kelly Bray. Kenneth Costin seconded the motion. The minutes were Passed 2-0. John Lillywhite Abstained.

Unfinished Business

- A. Sewer Adjustment Application - 5910 Hacker Dreek Rd. -- \$878.25

Mr. Dunn presented the request to the board for their consideration. The repair is for 489 East Gray Street. The address that was given was the incorrect address.

Mr. Coffey recommended that the sewer adjustment be approved with the amended address.

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

New Business

- A. Consideration of Agreement for Services - Morgan County Economic Development Corporation

Mr. Dellinger presented the agreement to the board for their consideration. The agreement is for \$60,000 for the calendar year 2026.

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

- B. Consideration of Job Description - City Planner

Mrs. Simpson presented the job description to the board for their consideration. The job description is for a City Planner.

A motion to Approve was made by Board of Works John Lillywhite. Kelly Bray seconded the

motion. The motion was Passed 3-0.

C. Consideration of 2025 Personnel Policies Handbook Draft

Mrs. Simpson presented the handbook to the board for their consideration.

A motion to Approve was made by Board of Works John Lillywhite. Kelly Bray seconded the motion. The motion was Passed 3-0.

D. Consideration of Quote to Replace Equipment - Wastewater Treatment Plant

Mr. Dunn presented the quote to the board for their consideration.

The quote is from Commercial Services in the amount of: \$38,165.00. No action was taken.

E. Employment Contract for Janitorial Services - Kathy Finley

Mr. Coffey presented the contract for Cathy Finley to the board for their consideration.

The agreement is to clean City Hall and the Utility Office.

A motion to Approve was made by Board of Works John Lillywhite. Kelly Bray seconded the motion. The motion was Passed 3-0.

Consideration of Claims

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

Consideration of Sewer Adjustment Applications

A. Sewer Adjustment Application - 820 South Marion St. -- \$192.55

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

B. Sewer Adjustment Application - 260 N. Mulberry St. -- \$37.16

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

C. Sewer Adjustment Application - 399 E. Green St. -- \$15.76

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

D. Sewer Adjustment Application - 389 N. Park Ave. -- \$957.10

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

E. Sewer Adjustment Application - 509 St. Rd. 39 Bypass -- \$172.28

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

F. Sewer Adjustment Application - 50 Dalton Lane -- \$104.72

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

G. Sewer Adjustment Application - 1619 Genes Way -- \$189.18

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

H. Sewer Adjustment Application - 159 Tulip St. -- \$144.88

A motion to Approve was made by Board of Works Kelly Bray. John Lillywhite seconded the motion. The motion was Passed 3-0.

Next Regular Meeting

A. The next regular meeting will be on Monday, January 26, 2026, at 6:30 PM in the Council Chambers (Room 202), City Hall, 59 S. Jefferson St., Martinsville, IN.

Adjournment